

## COMMITTEE REPORT

**COMMITTEE:** Information & Communications Technology  
**CHAIRMAN:** Steve McIntyre  
**DATE/TIME:** March 29, 2023 at 5:00 pm  
**PRESENT:**

☒ Tina Brandel  
☒ Steve Endress  
☒ Lynn Gallagher

☒ John Grizzoffi  
☒ Dan Holcomb

☒ Steve McIntyre  
☐ LaDon Trost

Others: Joe Kratcha, IT/GIS Director  
Scott Toot, County Administrator

## MINUTES

1. **Call to Order.** Chairman McIntyre called the meeting to order at 5:02 pm.
2. **Roll Call and Quorum Establishment.** Roll call was taken with all Committee members present except Trost. All attending members were present in-person with nobody joining via Zoom. A quorum was established.
3. **Citizens Comments.** None.
4. **Approval of Minutes – Minutes from the January 25, 2023 ICTC meeting (attachment).** Lynn Gallagher made a motion to approve the minutes as presented. Grizzoffi seconded and the motion was approved unanimously.
5. **Discussion and possible action to update the GIS Cost Recovery Policy (attachment).** Kratcha reviewed proposed updates to the GIS Cost Recovery Policy including adding a section for the Karst GIS data, updating website links and email addresses and a few other minor language changes. **Grizzoffi made a motion to recommend to the County Board approval of updating the GIS Cost Recovery Policy as presented. Brandel seconded the motion and it passed unanimously.**
6. **Discussion and possible action to update the IT Acceptable Use Policy (attachment).** Kratcha reviewed the proposed changes to the IT Acceptable Use Policy, noting the biggest change was the addition of the Guest WiFi Network section. **Endress made a motion to recommend to the County Board approval of updating the IT Acceptable Use Policy as presented. Gallagher seconded the motion and after some additional discussion the motion was approved unanimously.**
7. **Discussion and possible action to establish a County Guest WiFi Network Policy (attachment).** Kratcha reviewed a proposed Guest WiFi Network Policy that would allow Internet access for individuals conducting business at County facilities. He also noted that the language was reviewed and approved by the States Attorney. **Holcomb made a motion to recommend to the County Board approval of establishing a County Guest WiFi Network Policy as presented. Gallagher seconded the motion and after some additional discussion the motion was approved unanimously.**
8. **GIS Update.** The Committee reviewed the GIS update.
9. **Website Update.** The Committee reviewed the Website update.
10. **Information Technology Update.** The Committee reviewed the IT update.

**11. Other Matters.** Lynn Gallagher wanted to acknowledge and thank Diane Williams in the GIS/IT Department for her quick response regarding fixes to the new County website for missing alt tags on photos and making changes to the color contrast in submenus.

**12. Citizen's Comments.** None

**13. Adjourn.** Holcomb made a motion to adjourn at 5:37 pm. Gallagher seconded and the motion passed.

**The next regular IT Committee meeting is scheduled for Wednesday, April 26, 2023 at 5:00 pm.**