

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRMAN: Steve McIntyre
DATE/TIME: July 26, 2023 at 5:00 pm

PRESENT:

☒ Tina Brandel	☒ John Grizzoffi	☒ Steve McIntyre
☐ Steve Endress	☐ Dan Holcomb	☒ LaDon Trost
☒ Lynn Gallagher		

Others: Joe Kratcha, IT/GIS Director
Sgt. Amy Gonzalez, Sheriff's Office

MINUTES

1. **Call to Order.** Chairman McIntyre called the meeting to order at 5:02 pm.
2. **Roll Call and Quorum Establishment.** Roll call was taken with all Committee members present except Endress, Holcomb, and Trost. All attending members were present in-person. A quorum was established.
3. **Citizens Comments.** None.
4. **Approval of Minutes – Minutes from the May 31, 2023 ICTC meeting (attachment).** Brandel made a motion to approve the minutes as presented. Grizzoffi seconded and the motion was approved unanimously.
5. **Discussion and possible action to renew the GIS software annual maintenance (attachment).** Kratcha reviewed the GIS software annual maintenance quote and noted that \$11,975 was budgeted in FY2023 for this expense. Per the Jo Daviess County Purchasing Policy, expenditures between \$10,000 and \$20,000 require parent committee approval. After some discussion, Lynn Gallagher made a motion to approve renewing the GIS software annual maintenance at a cost of \$11,702.64 to be paid from the GIS Automation Fund (058-47189-702 Professional Services). Grizzoffi seconded the motion and it was approved unanimously.
6. **Discussion and possible action to extend Dell support/warranty on Storage Area Network (SAN) switches (attachment).** Kratcha reviewed the 3 year Dell support/warranty extension quote for SAN switches and noted that \$12,500 was budgeted in FY2023 for this expense. Per the Jo Daviess County Purchasing Policy, expenditures between \$10,000 and \$20,000 require parent committee approval. After some discussion, Brandel made a motion to approve extending the Dell support/warranty on the SAN switches for 3 years at a cost of \$11,022.56 to be paid from the General Capital Equipment Fund (048-46172-810.402 IT SAN/Server Reserve). Lynn Gallagher seconded the motion and it was approved unanimously.
7. **GIS Update.** The Committee reviewed the GIS update.
8. **Website Update.** The Committee reviewed the Website update.
Trost joined the meeting via Zoom at 5:15 PM.
9. **Information Technology Update.** The Committee reviewed the IT update.
10. **Discussion on FY2024 GIS/IT Budget Considerations (attachment).** Kratcha reviewed FY2024 budget considerations for GIS/IT which included: SAN equipment replacement, redundant broadband

service, a new PSAP Technical Support Specialist position, a 3-year orthophotography acquisition plan, and PBX phone system replacement.

11. Other Matters. None

12. Citizen's Comments. None

13. Adjourn. Brandel made a motion to adjourn at 5:36 pm. Grizzoffi seconded and the motion passed.

The Joint Committee Budget meeting is scheduled for Tuesday, August 29, 2023 at 5:30 PM and the next regular IT Committee meeting is scheduled for Wednesday, August 30, 2023 at 5:00 PM.