

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRMAN: Tina Brandel
DATE/TIME: July 31, 2024 at 5:00 pm

PRESENT:

☐ Daisha Boehm
☒ Tina Brandel

☒ Steve Endress
☒ Lynn Gallagher

☐ John Grizzoffi
☒ LaDon Trost (Zoom)

Others: Joe Kratcha, IT/GIS Director
Scott Toot, County Administrator
Sgt. Amy Gonzalez, Sheriff's Office (Zoom)

MINUTES

1. **Call to Order.** Chairman Brandel called the meeting to order at 5:11 pm.
2. **Roll Call and Quorum Establishment.** Roll call was taken with all Committee members present except Boehm and Grizzoffi. All attending members were present in-person except Trost who joined the meeting via Zoom. A quorum was established.
3. **Minutes Approval**
 - a. Minutes from the September 27, 2023 ICTC meeting – **Gallagher made a motion to approve the minutes as presented. Seconded by Endress and motion carried following a voice vote resulting in all Ayes.**
4. **Citizens' Comments** – None
5. **Unfinished Business**
 - a. FY2023 County Board Retreat Committee Goals – The Committee briefly reviewed the strategic goals and plans.
6. **New Business**
 - a. Discussion and possible action on Committee meeting dates for the remainder of FY2024 **Endress made a motion to approve the Committee dates as presented except changing the November 27, 2024 meeting to November 20, 2024 and the keep the time of 5:00 pm. Seconded by Gallagher and motion carried following a voice vote resulting in all Ayes.**
 - b. Discussion and possible action to renew the GIS software annual maintenance – Kratcha noted that expenditure is budgeted for each year and because the GIS software annual maintenance is above \$10,000 and below \$20,000, the expenditure requires parent committee approval per the Purchasing Procedures in the Jo Daviess County Code of Ordinances. **Endress made a motion to renew the GIS software annual maintenance with Hexagon Intergraph Corporation in the amount of \$13,027.82. Seconded by Gallagher and motion carried following a voice vote resulting in all Ayes.**
 - c. Discussion and possible action to recommend to the County Board approval of new SAN (Storage Area Network) equipment. Due to lack of bids being received on time prior to the meeting, the Committee postponed this item to a future meeting.

7. Staff Reports

- a. GIS Update – Kratcha presented the GIS Update.
- b. Website Update – Kratcha presented the Website Update.
- c. Information Technology Update – Kratcha presented the IT Update.

- 8. Board Members' Comments/Concerns** – All committee members thanked the IT staff for computer network work at the two temporary County facilities during the Courthouse Renovation Project. Endress thanked IT staff for working thru the Crowdstrike issue. Gallagher commented that the County website is well designed and user friendly. Brandel stated a special Committee meeting could be held prior to the August 13th County Board meeting for possible action on the SAN equipment replacement that was postponed.

- 9. Citizens' Comments** – None.

10. Adjourn

The next regular meeting of the Information and Communication Technology Committee is scheduled for August 28, 2024 at 5:00 pm.

The meeting adjourned at 5:33 pm following a motion by Gallagher. Seconded by Endress and the motion carried by voice vote resulting in all Ayes.