

Information and Communication Technology Committee Meeting Agenda

Jo Daviess County Courthouse
3rd floor County Board Room
330 N. Bench St.
Galena, IL 61036
Wednesday, August 31, 2022
5:30 PM

MEETING IS ACCESSIBLE VIRTUALLY VIA ZOOM

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) To open pull Fire Alarm.
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
6. Do not use elevator in case of fire.

1. Call to Order
2. Roll Call and establishment of a quorum
3. Citizens' Comments
4. Approval of Minutes – Minutes from the March 30, 2022 ICTC meeting
5. Budget Review Session

❖ County Clerk & Recorder

- County Clerk & Recorder (001-40106) – GF
- Elections (001-40107) – GF
- *Recorder Automation Fund (028) – SF*
- *County Clerk Automation Fund (030) – SF*
- *Election Equipment Fund (049) – SF*
- Discussion and possible action to approve mandatory/necessary expense requests to increase/decrease FY2023 budget target amounts
- Review unfunded requests and possible action to move them forward to the FY2023 Unfunded Request List

❖ GIS/IT

- Information & Communication (001-40110) – GF
- *GIS Automation Fund (058) – SF*
- *GIS Capital Equipment & Investment Fund (064) – SF*
- Discussion and possible action to approve mandatory/necessary expense requests to increase/decrease FY2023 budget target amounts
- Review unfunded requests and possible action to move them forward to the FY2023 Unfunded Request List

6. Consideration to approve the GIS software annual maintenance/support renewal per the Jo Daviess County Purchasing Ordinance (Parent Committee approval needed for purchases exceeding \$10k)
7. Discussion and possible action on Microsoft software license upgrades
8. GIS Update
9. Website Update
10. Information Technology Update
11. Other Matters
12. Citizens' Comments
13. Adjourn

The next regular IT Committee meeting is scheduled for Wednesday, September 28, 2022 at 5:30 pm.

This meeting will be held virtually. The public may attend in person or via Zoom at:
<https://us06web.zoom.us/j/94508839033?pwd=VmFBSGlvMEczZFVzQVZDY0NJT0FTQT09>

Dial by your location: 1-312-626-6799 US (Chicago)

Meeting ID: 945 0883 9033

Passcode: 153008

Call-in information is also available on the JDC website at www.jodaviesscountyl.gov