

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Don Hill, County Board Chairman
DATE/TIME: April 20, 2022 at 4:30 p.m.
LOCATION: Jo Daviess County – 3rd floor County Board Room

PRESENT – Law Enforcement & Courts:

☐ Bill Bingham	☒ Don Hill	☒ LaDon Trost
☐ Darcy Wild	☒ John Korth	☐ Vacant
☒ Don Zillig		

A quorum was established.

Other Board Members: Diane Gallagher and John Schultz

Others: Tammy Cahill, Bill Groh, Melisa Hammer, Michael Lewis, Kathy Phillips, Scott Toot, Mike Simmons, and Jamie Watson

1. Minutes Approval:

- a) Minutes from January 18, 2022 Law Enforcement & Courts Committee meeting – John Korth made a motion to approve the minutes from the January 18, 2022 Law Enforcement & Courts Committee meeting. Seconded by LaDon Trost and motion carried following a voice vote resulting in all ayes.

2. **Citizens' Comments:** Scott Toot, County Administrator, read an email for the record from Staci Duerr concerning Sheriff Turner and his role as Sheriff of our county. This email was also included in this meeting's informational packet.

3. Unfinished Business

- a) FY2021/FY2022 Strategic Goals and Plans – The committee did not discuss this item.

4. New Business

- a) Courthouse Master Planning Report Presentation – Shive-Hattery – Mike Lewis and Bill Groh have had an excellent opportunity to work with the key leadership stakeholder groups of the County Courthouse over the last couple of months. Lewis and Groh shared the preliminary information that is a result of the programming and planning effort that they have gathered together with the key leadership. They sent this committee three documents – a conceptual plans, project statement and some cost estimates which were all reviewed. There are two possible scenarios with the blueprints at this time. There may be more as we learn more with the concept level. A main concern with all of the departments is Probation and how difficult the restraints in their current location. Another major concern is security in the building. The committee reviewed the blueprint with the 6,000 square foot addition to the south side of the building. You will see a different concept of function and flow to the building. They have drawn a concept to show a change in circulation and change of approach. One of the things to highlight is the historic character of the building. They will take the existing windows and make them exchange points between the agencies that work in the building. The key considerations were reviewed. Parking will be a next level consideration that we will have to work through. The second option is not as developed as the first option because they were trying to be sensitive from a cost standpoint. The second option plan is to put a smaller addition on to the building that doesn't take up so much of the parking lot and a second small addition to the north of the building. This will not give as much benefit as putting everything on the same side. Cost estimates were reviewed.

- b) Discussion and possible action on the Courthouse Master Planning Report – Scott Toot commented that since this report is not yet complete we should not take action on this item this evening.
- c) Discussion and possible action to approve sole/single source procurement of a custom built generator for the Public Safety Building/911 Center – Scott Toto commented that he worked with the Sheriff on this item. The purchasing ordinance allows for single sole source procurement. He is working on a resolution to take to the County Board. Sheriff Turner explained that we have used Genesis Power the last 15 – 20 years. He does our tower generators and the Public Safety generators. He assisted us in selling the surplus generator that we had. ETSB will be paying a portion of this. **LaDon Trost made a motion to approve the sole/single source procurement for sole/single source procurement of a custom built generator for the Jo Daviess County Public Sheriff's Office/911 Center from Genesis Power, Inc., Apple River, IL at a cost not to exceed \$100,000. Seconded by John Korth and motion carried following a voice vote resulting in all ayes.**
- d) Discussion and possible action on Nicholas Hyde Resignation Letter – John Korth questioned if there was an issue with his leaving early? Scott Toot responded that his contract states sixty days and he thought it was thirty days. He has already accepted a position and they have secured an apartment. Bottom line he is leaving. **LaDon Trost made a motion to accept a letter of resignation from Nicholas Hyde dated April 1, 2022. Seconded by John Korth and motion carried following a voice vote resulting in all ayes.**

5. Staff Reports

- a) **Sheriff's Report** - Sheriff Turner reported Geisler Brothers has sent a new maintenance agreement that has not increased since we began it, Do we want to wait to sign it if we do any updates to the HVAC this year or do we go ahead and advise them that we will probably have to update the maintenance agreement at a later time. Don Hill feels we should go ahead and sign it now and update it at a later time. We were able to sell our surplus generator at a cost of \$45,000 which will go towards the purchase of the new generator.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported they are going after some old traffic tickets due to the change in the law. They have sent out hundreds of notices and within six weeks they received \$13,000 from individuals plus \$11,000 from the collection agency. They are scanning a lot of files to make more room.
- c) **Probation** – Jamie Watson, Chief County Probation Officer, reported they have officially posted their juvenile probation officer position. They had a spring intern who was with us now and we wanted to see how that was going to work out. She is planning to apply. Hoping to start interviews shortly and get that position filled. The new chief judge from Lee County is in the process of revising the Probation employee compensation schedule for probation employees. Basically she is trying to make these positions more attractive for people to apply and also trying to get people to stay in these positions. Plans are included in the state budget to provide full funding for Probation salary reimbursement again this year.
- d) **Public Defender** – Reports were included in the informational packet.
- e) **Emergency Management Coordinator's Report** – Mike Simmons, Emergency Management Coordinator, reported that MABAS Division 49 took delivery of a Decon truck down in Hanover. MABAS 49 also got a new tent. Freeport was utilizing our tent all winter. We are finalizing on improvements and reorganizing storage shed #4. They upgraded the dish on the UCP vehicle and upgraded the computers. They also got the necessary repairs taken care of. He filed and forwarded two tier reports to the Sheriff's office. He sent in the HEMP grant for the new commodity flow study. We will be doing a

commodity flow study from 2022 to 2025. We will do the rail and truck count again to see what hazardous materials go through the County. He is working with the Sheriff on the new radio and upgrades at the EOC in Hanover. We will be replacing some of the radios. Working on the fourth quarter HEMP grant.

6. Citizens' Comments – None.

7. Board Member Concerns – LaDon Trost commented that this was a very good and informative meeting this month, He was very impressed with the proposals that were put together.

The next Law Enforcement & Courts Committee meeting will be Monday, May 16, 2022 at 4:30 p.m. at the Jo Daviess County Courthouse, County Board Room.

Meeting adjourned at 5:44 p.m. following a motion by John Korth and a second by Don Hill. A voice vote resulted in all ayes.