

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Don Zillig, Chairman
DATE/TIME: June 17, 2024 at 4:00 p.m.
LOCATION: Jo Daviess County Administrative Offices (Temporary Location) Former Galena Primary School, 219 Kelly Lane, Galena, IL

PRESENT – Law Enforcement & Courts:

☒ Don Zillig	☒ Dianne Allendorf	☒ Lynn Gallagher
☒ John Grizzoffi	☒ Tina Brandel	☒ Darcy Wild
☒ LaDon Trost		

A quorum was established.

Other Board Members: None.

Others: Scott Toot. Kevin Turner and Jamie Watson

1. Minutes Approval:

- a) Minutes from May 20, 2024 Law Enforcement & Courts Committee meeting – John Grizzoffi made a motion to approve the minutes from the May 20, 2024 Law Enforcement & Courts Committee meeting. Seconded by Lynn Gallagher and motion carried.

2. Citizens' Comments: None.

3. Unfinished Business

- a) FY2023/FY2024 Strategic Goals and Plans – Don Zillig commented that we are pretty much on the button with the goals.
- b) Update on Courthouse Renovation Project Status – Scott Toot commented that he has sent everyone a report. We will continue to receive weekly reports from Conlon. Toot received a call from Bill Groh on Thursday and when they opened up the first floor and in particular the 1839 portion there are footings that aren't what they are supposed to be and there is beam that has dry rot. Over the years when the HVAC was put in things were whittled into things that wouldn't necessarily be whittled into now. That's not untypical with older buildings, but it's going to cost more money. We don't know for sure yet how much and we made the decision to tell them to proceed because otherwise the project would stop. LaDon Trost added that we have a fairly substantial contingency fund so we will be fine.

4. New Business

- a) Discussion and possible action on the purchase of PowerPolicy/Training Professional Subscription, Setup and Training at a cost not to exceed \$13,998.02 – Don Zillig explained that the first portion of this contract is for the Power Policy Professional Subscription in the amount of \$4,208.43 for the period 7/1/2024 to 3/13/2025, Power Policy Professional Setup (Onboarding) in the amount of \$2,000.00 and Power Training in the amount of \$396.09 for a total of \$6,604.52. The second portion totaling \$7,393.50 will be payable in fiscal year 2025. Sheriff Turner added that we won't have this approved for in time for July so we will pay \$6,058.14 for the period of 8/11/24 – 3/13/2025. This will help track our policies online and training. Sheriff felt this might be beneficial to other departments. Our insurance company does reimburse half of what we pay for the subscription. **Dianne Allendorf made a motion to approve the purchase of PowerPolicy/Training Professional Subscription, Setup and Training at a cost not to exceed \$6,058.14 for the period of 08/11/24 -**

03/13/2025. Seconded by John Grizzoffi and motion carried following a voice vote resulting in all Ayes.

5. Staff Reports

- a) Sheriff's Report** – Don Zillig commented that he never hears any negative comments about our law enforcement in the County. That speaks highly of the department. Sheriff is doing a great job. Sheriff Turner reported that we have two retirements coming up in dispatch and we are short a couple of correctional officers. If anyone knows of someone looking for a job send them his way, please.
- b) Circuit Clerk's Office** – Kathy Phillips was not in attendance.
- c) Probation Report** – Jamie Watson reported that they just received their Annual Plan Report from AOIC which will start to occupy the majority of his time for the next couple months. It's a report that they send to the Administrative Office of Illinois Courts where they report essentially everything that is going on in their office. There is a surge in training opportunities coming up for his officers in the summer months.
- d) Emergency Management Report** – Scott Toot reported that we have not hired anyone for the vacant position and we have interviews set for Friday. We have had three applicants.
- e) Public Defender Reports** – The Public Defender reports were included in the packet.

6. Citizen's Comments – None.

7. Board Member Concerns – None.

The next Law Enforcement & Courts Committee meeting will be Monday, July 15, 2024 at 4:00 p.m. at the Jo Daviess County Administrative Offices (Temporary Location), Former Galena Primary School, 219 Kelly Lane, Galena, IL.

Meeting adjourned at 4:19 p.m. following a motion by Tina Brandel. Seconded by Lynn Gallagher and motion carried following a voice vote resulting in all Ayes.