

COMMITTEE REPORT

COMMITTEE: Special Law Enforcement & Courts
CHAIRPERSON: Don Zillig, Chairman
DATE/TIME: October 10, 2023 at 6:30 p.m.
LOCATION: Jo Daviess County – 3rd floor County Board Room

PRESENT – Law Enforcement & Courts:

☒ Don Zillig	☒ Dianne Allendorf	☒ Lynn Gallagher
☒ John Grizzoffi	☒ Tina Brandel	☐ Darcy Wild
☒ LaDon Trost		

A quorum was established.

Other Board Members: John Creighton, Steve Endress and Steve McIntyre

Others: Kathy Phillips and Scott Toot.

1. Citizens' Comments: None.

2. New Business

- a) Discussion and possible action to approve a Resolution for single sole source procurement and contract regarding Exela Technologies – Kathy Phillips explained that this is for scanning files. They are going paperless. They have been in business with Exela since 2010. They have a program already set up with them. They are on their desktop for cases to file or pull up records. She has this in her budget and has \$35,000 allocated. This is the line item that always shows up over budget because of the grant that she got. The expenditures were coming out of that so she is technically not over budget. The budget amount that she had in the beginning was \$66,000. The amount that she technically has spent besides the grant money was \$7,000 so she has plenty of money to use towards this. She would like to get as much as she can out of this budget because she will be asking for more in the next budget. It is a Special Fund; it is not out of the General Fund. **Dianne Allendorf made a motion to approve a Resolution for single sole source procurement and contract regarding Exela Technologies. Seconded by Lynn Gallagher and motion carried following a roll call vote resulting in all ayes.**
- b) Discussion and possible action to approve a Resolution for single sole source procurement and contract regarding OCV, LLC (The GovApp) – Kathy Phillips explained the reason why she is asking for the single sole source is because she is taking this out of her Automation Fund which is also a Special Fund. To spend out of this fund the approval has to come from the Chief Judge of the 15th Judicial Court. And because Carroll County and Ogle County already have this app for the Circuit Clerk's office that people can download their zoom links to go automatically to the courts, pay online through this app and because the other two counties out of her 15th she recommends that we go with this company. The cost is \$14,985 the first time and then a three year recurring amount just under \$5,000 per contract. Chris Allendorf has reviewed the contract and he also did approve it. **Tina Brandel made a motion to approve a Resolution for single sole source procurement and contract regarding OCV, LLC (The GovApp). Seconded by John Grizzoffi and motion carried following a roll call vote resulting in all ayes.**

3. Citizen's Comments – None.

4. Board Member Concerns – None.

The next Law Enforcement & Courts Committee meeting will be Monday, October 16, 2023 at 4:00 p.m. at the Jo Daviess County Courthouse, County Board Room.

Meeting adjourned at 6:36 p.m. following a motion by John Grizzoffi and a second by Tina Brandel. A voice vote resulted in all ayes.