

REVISED AGENDA

JO DAVIESS COUNTY BOARD

Tuesday, October 14, 2025 at 7:00 PM

**Jo Daviess County Administrative Offices
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036**

[Join Zoom Link](#)

Phone: 309-205-3325

Phone: 312-626-6799

Meeting ID: 986 3632 5254

Password: 229369

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Invocation & Thought for the Day

V. Consent Agenda

A. Minutes Approval

1. Ad-Hoc Community Growth Committee final meeting minutes from September 8, 2025
2. County Board meeting minutes from the September 9, 2025 County Board Meeting
3. County Board meeting minutes from the September 30, 2025 Special County Board Budget Workshop #1 meeting
4. County Board meeting minutes from the October 7, 2025 Special County Board Budget Workshop #2 meeting

B. Appointments/Resignations

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

E. Reports/Correspondence

1. August 2025 Galena Country Tourism Reports
2. ~~September 2025 Delinquent Tax Collection Report~~
3. Thank-You letter from Riverview Center
4. September 2025 County Clerk & Recorder Financial Report
5. September 2025 Pending State's Attorney Cases
6. Letter from Mike Rizzo, Whiteside County, regarding JCE Co-op
7. City of Galena-Certificate of Occupancy for 330 N. Bench Street

F. Claims

1. Claims approval in the amount of **\$2,148,249.82** as follows:

- i. **\$1,660,845.67** (Regular Claims)
- ii. **\$42,169.76** (Claims associated w/ LIT's)
- iii. **\$46,128.42** (Claims associated w/ IFT's)
- iv. **\$110,321.22** (GGMI Hotel/Motel Tax Reimbursement)
- v. **\$267,368.05** (Special Service Area Providers)

\$62,490.20 - SSA #1 to Warren Area Ambulance Service, Inc.

\$121,509.81 - SSA #6 to Galena Area Emergency Medical Service

\$83,368.04 - SSA #7 to Elizabeth Community Ambulance Service

- vi. **\$14,000.00** Economic Development 1st Time Homebuyer Loan
- vii. **\$7,416.70** (Over Budget Claims)

G. FY2025 Line Item Transfers over \$500.00:

- 1. **\$1,232.69** from 001-40103-601 Maintenance Supplies to 001-40103-810 Equipment
- 2. **\$710.00** from 001-45163-501 Education & Training to 001-45163-402 Salaries - Per Diem
- 3. **\$1,000.00** from 001-45163-704 Telephone to 001-45163-451 Mileage
- 4. **\$7,688.14** from 001-41121-611 Fuel to 001-41121-501 Education & Training
- 5. **\$8,303.52** from 001-41121-611 Fuel to 001-41121-701 Maintenance Service
- 6. **\$806.25** from 001-41121-611 Fuel to 001-41121-725 Union Legal Services
- 7. **\$5,087.82** from 001-41122-719 Other Service Charges to 001-41122-441 Uniforms
- 8. **\$551.34** from 001-41124-905 Miscellaneous to 001-41124-441 Uniforms
- 9. **\$8,925.97** from 001-41123-719 Other Service Charges to 001-41123-701 Maintenance Service
- 10. **\$4,500.00** from 001-41123-725 Union Legal Services to 001-41123-701 Maintenance Service
- 11. **\$1,701.24** from 001-41123-501 Education & Training to 001-41123-701 Maintenance Service

End of Consent Agenda

VI. Citizens' Comments

In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole. Questions must go through the presiding officer. It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

VII. Unfinished Business

VIII. New Business & Committee Reports

- A. **Discussion and possible action to approve an Ordinance to Amend the Jo Daviess County Code of Ordinances Title 5 Public Health & Safety, Chapter 11 Open Burning**
- B. **Public Works**

C. Law & Courts

1. Consideration of a recommendation to approve a Consultant Agreement with AEC, LLC to provide professional services to update the Jo Daviess County Hazard Mitigation Plan (HMP) in connection with a planning grant awarded by the Federal Emergency Management Agency (FEMA) (*Recommendation of the Law & Courts Committee meeting held on September 15, 2025*)

D. Finance

1. The fund balance for the Contingency Fund (016) on August 31, 2025 is **\$633,348.66**
2. Consideration of a recommendation to approve a contract with CivicPlus for their Standard Website Package including all WCAG mandated tools in the amount of \$23,170.30 to be paid from the Contingency Fund, line item 016-49197-905 (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on September 22, 2025*)

If Item VIII.D.2. is approved, the adjusted claims total paid for October 2025 will be **\$2,171,420.12**.

3. Consideration of a recommendation to approve the renewal of FY2026 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT); total annual premium \$552,188 (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on September 25, 2025*)
4. Consideration of a recommendation to approve an audit engagement letter with Lauterbach & Amen, LLP for the audit of Section 5311 and CARES Act Section 5311 for the fiscal year ending June 30, 2025 (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on September 25, 2025*)
5. Consideration of a recommendation to approve an engagement letter with Lauterbach & Amen, LLP to review compliance with the requirements related to the use of the Illinois Downstate Operating Assistance Program (IDOAP) for the fiscal year ending June 30, 2025 (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on September 25, 2025*)
6. Consideration of a recommendation to approve a resolution to execute a deed of conveyance of County's interest in parcel 08-201-053-00 in Guilford Township to Joyce Ann Calma (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on September 25, 2025*)
7. Consideration of a recommendation to approve a resolution to execute a deed of conveyance of County's interest in parcel 05-504-630-03 in Dunleith Township to Marco Sawires (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on September 25, 2025*)

E. Planning Commission/Building Code of Appeals

1. Discussion and possible action to approve a Special Use Permit (Case No 25-40) for Hania L Watson 2022 Revocable Trust Agreement (Hania L Watson, Trustee; 2237 JoAnn DR, Dubuque, IA) to permit the construction of a single-family residence on a property containing

fewer than 40-acres (5.77-acres) in an Agricultural (AG) Zone. Property located at: 4565 NE Miner RD, Galena, IL.

F. Development & Planning

G. Legislative

H. Social & Environmental

I. Executive

1. Consideration of a recommendation to approve an electrical aggregation program with Dynegy at a rate of 8.67 cents per kw for a term of 28 months pending State's Attorney contract review (*Recommendation of the Executive Committee meeting held on October 6, 2025*)

J. Information & Technology

IX. Other Committees & Boards

X. Closed Session

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

XI. Reconvene to Open Session

XII. Possible Actions as a Result of Closed Session

XIII. Board Member Concerns

XIV. Citizens' Comments

XV. Adjourn

Next County Board meeting is Monday, November 10, 2025, at 7:00 p.m.