

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Don Zillig, Chairman
DATE/TIME: October 16, 2023 at 4:00 p.m.
LOCATION: Jo Daviess County – 3rd floor County Board Room

PRESENT – Law Enforcement & Courts:

☒ Don Zillig	☒ Dianne Allendorf	☒ Lynn Gallagher
☒ John Grizzoffi	☒ Tina Brandel	☒ Darcy Wild
☐ LaDon Trost		

A quorum was established.

Other Board Members: None.

Others: Mike Simmons, Kevin Turner, Kathy Phillips, Jamie Watson and Scott Toot.

1. Minutes Approval:

- a) Minutes from July 17, 2023 Law Enforcement & Courts Committee meeting – **Dianne Allendorf made a motion to approve the minutes from the July 17, 2023 Law Enforcement & Courts Committee meeting. Seconded by John Grizzoffi and motion carried following a voice vote resulting in all ayes.**

2. Citizens' Comments: None.

At this time Chairman Zillig moved to Staff Reports.

3. Unfinished Business

- a) FY2023/FY2024 Strategic Goals and Plans – The committee reviewed their strategic goals and plans.
- b) Update on Courthouse Renovation Project Status – Scott Toot commented that he completed the Courthouse Renovation Fund revenue and expense budget today. That will be in the packet for tomorrow night's meeting. We received some contract addendums from Shive-Hattery for the work that was approved for the schematic design for the third floor area and also repairing the beam in the attic. They will be doing some scanning during the day on Wednesday and Thursday here in the attic and basement. Wednesday night we had our final appearance before the zoning board and they granted us our zoning for our courthouse project. The City Council waived their second reading of it. Don Zillig thanked Toot and Trost for all of their work on the courthouse project.

4. New Business

- a) Discussion and possible action regarding squad maintenance bid for FY2024 – Sheriff Turner commented that every year we put out bids for squad maintenance and inmate food. The last couple years we have had the same bidders putting in for it. This year for FY2024 which will go from December 1, 2023 to November 30, 2024 we received three squad maintenance oil bids. The first one is Palmer Automotive, second is Galena Chrysler and third is Temperly Auto. The pricing was included in the packet. We like for our deputies to have an option within the county where to take their vehicles. We used to have one on the east side of the county but did not receive a bid from them this year. **John Grizzoffi made a motion to approve squad maintenance contracts for FY2024 with three local establishments – Palmer Automotive Specialties, Inc. \$37.95/\$41.58/\$60.00, Temperly Auto, \$25.00 standard/\$40.00 synthetic/\$60.00 and Galena Chrysler \$25.28/\$26.35/\$65.00 pending confirmation of Galena Chrysler rates by Sheriff**

Turner. Seconded by Don Zillig and motion carried following a voice vote resulting in all ayes.

- b) Discussion and possible action regarding inmate food service bid for FY2024 – Sheriff Turner commented that the Workshop was the only bid they received for inmate meals. That is only Monday through Friday and they will not do holidays. They were the only bid last year as well. The cost has increased \$3.00 per meal this year. Our correctional officers run up to Tammy's Piggly Wiggly and get meals for the inmates on the weekends and holidays. **Dianne Allendorf made a motion to award a contract to The Workshop, Galena, IL for inmate food service at the Jo Daviess County Jail for FY2024 at a cost of \$10.00 for lunch with beverage, Monday through Friday only, no holidays. Seconded by Tina Brandel and motion carried following a voice vote resulting in all ayes.**
- c) Review and discussion on UPS Preventative Maintenance Report – Sheriff Turner commented that this is just our annual report and he requested to have it included in the packet for your information. There were no problems found.
- d) Review and discussion on the Federal Communications Commission (FCC) license for Jo Daviess County – Sheriff Turner commented that we have a maintenance agreement with ComElec and they apply for our FCC radio license for us. This is just a copy of that report just for your information as well.

5. Staff Reports

- a) **Sheriff's Report** – Kevin Turner, Sheriff, reported that we have two inmates right now due to the pre-trial fairness. At the end of the month there will be one, possibly zero. We are going to start doing some maintenance in the jail since we are slim on inmates. Painting in the detention areas to keep those updated. We are preparing for the Halloween Parade coming up.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported that they have started boxing up for their scan project. They have about 35 boxes. She is hoping within a couple of weeks they will have enough to be able to send them off. They have a new hire starting next Monday as well.
- c) **Probation Report** – Jamie Watson, Chief County Probation Officer, reported that the majority of his time has been spent working on new policies and procedures for their pre-trial requirements. He has to complete an annual Probation Plan Report for Administrative Office of the Illinois Courts (AOIC). They were just informed last month that there is now an annual Pre-Trial Plan that they have to complete and that is due in two weeks. We did get confirmation from the state that we will be getting full salary reimbursement for his position and the positions of his officers. This is the sixth year in a row that we have received our full allocation from the state for salary reimbursement.
- d) **Report** – Mike Simmons, Emergency Management Coordinator, reported that we just got done doing the fall truck counts for the HMEP Grant. We are scheduling now to do the winter truck counts. After September 30th we can start doing the winter counts. We did the fall counts in six different locations within the county counting hazardous materials trucks on the road. Then we sent them in to American Environmental. We need to do the fall truck county this year, winter truck count, spring truck count, summer truck count. We should finish it up next year. Working on the last quarter of the EMPG Grant with IEMA. Working on getting the generator hooked up again. Updating the CodeRED system. A lot of people have been calling in; a lot of people have been moving. The last couple of weeks we have been busy getting ready for the Halloween Parade coming up. The UCP will be down on Main Street for dispatch. He has been attending LEPC meetings and doing administrative duties as needed.

e) Public Defender Reports –Public Defender Reports were included in the packet.

6. Citizen's Comments – None.

7. Board Member Concerns – Don Zillig went to Chicago for a meeting in June. They have a twelve member board and Congress has mandated they do a study on these long trains. One of the gentlemen on that board is from the Illinois Commerce Commission. Zillig went over and testified in front of him and told him about the problems we have here. The Transportation Board runs the railroad. On July 27th the tracks were blocked for an hour and a half. Zillig witnessed a lady climb over the coupling and walk down. He also saw a guy crawl underneath the train. They asked the gentleman from the ICC for a meeting. Canadian National and BNSF were also there. The BNSF runs that part of the tracks so they held the CN for an hour and a half. There are all sorts of places they could put that train which was two miles long, instead of blocking that crossing. Sheriff, East Dubuque Police Department, the temporary City Manager of East Dubuque, Menominee-Dunleith Fire and Zillig were all at this meeting. It was a good meeting and they are going to try to work together on this. It really is a railroad issue. Turner added that seven or eight years ago they were able to fine or issue citations to the railroad for blocking the crossing, but they can't do that anymore. There is no real penalty for them blocking the crossing. Zillig stated that they can't block the crossings in Canada for more than five minutes.

The next Law Enforcement & Courts Committee meeting will be Monday, November 20, 2023 at 4:00 p.m. at the Jo Daviess County Courthouse, County Board Room.

Meeting adjourned at 4:43 p.m. following a motion by Tina Brandel and a second by John Grizzoffi. A voice vote resulted in all ayes.