

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Don Zillig, Chairman
DATE/TIME: November 20, 2023 at 4:00 p.m.
LOCATION: Jo Daviess County – 3rd floor County Board Room

PRESENT – Law Enforcement & Courts:

☒ Don Zillig	☒ Dianne Allendorf	☒ Lynn Gallagher
☒ John Grizzoffi	☒ Tina Brandel	☐ Darcy Wild
☒ LaDon Trost		

A quorum was established.

Other Board Members: None.

Others: Kevin Turner, Kathy Phillips, Scott Toot, Sgt. Amy Gonzalez, Bill Kimball and Joe Kratcha.

1. Minutes Approval:

- a) Minutes from October 10, 2023 Special Law Enforcement & Courts Committee meeting – Gallagher made a motion to approve the minutes from the October 10, 2023 Special Law Enforcement & Courts Committee meeting. Seconded by Brandel and motion carried.
- b) Minutes from October 16, 2023 Law Enforcement & Courts Committee meeting – Gallagher made a motion to approve the minutes from the October 16, 2023 Law Enforcement & Courts Committee meeting. Seconded by Brandel and motion carried.

2. Citizens' Comments: None.

At this time Chairman Zillig moved to Staff Reports.

3. Unfinished Business

- a) FY2023/FY2024 Strategic Goals and Plans – The committee reviewed their strategic goals and plans. Zillig commented how pleased he was with the committee's goals this time around.
- b) Update on Courthouse Renovation Project Status – Toot explained they had a 50% document meeting recently. The week of December 11th a 95% document meeting will be held. The RFP is published for the Courthouse move. This afternoon, the trustee signed the rental agreement for the bank building property.

4. New Business

- a) Discussion and possible action on establishing meeting dates and start times for the FY2024 Law Enforcement & Courts Committee meetings – **Trost made a motion to approve the meeting dates and start times for the FY2024 Law Enforcement & Courts Committee meetings, with the exception of holding the meetings at 4 p.m. Seconded by Grizzoffi and motion carried following a voice vote resulting in all Ayes.**
- b) Discussion and possible action on exploring whether to lease equipment for RGB Spectrum to upgrade the PSAP (Recommended by the Emergency Telephone System Board (ETSB), meeting of October 4, 2023). – **Sgt. Gonzalez explained a detailed synopsis to the Committee. This software would help them streamline the PSAP. Trost made a motion to approve the purchase of equipment for \$68,823 for RGB Spectrum to upgrade the PSAP (Recommended by the Emergency Telephone System Board (ETSB), meeting of October 4, 2023). Seconded by Allendorf and motion carried following a voice vote resulting in all Ayes.**

5. Staff Reports

- a) **Sheriff's Report** – Sheriff Turner reported that he has been working with County Administrator Toot on some Courthouse Renovation meetings as of late. They have a couple inmates currently; an additional person is coming in tonight and one is being released soon and they will still have two. Everything else is business as usual.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported that her office hired a new person and it's been going well. She is waiting to hire for her other open position because of the Courthouse Renovation move. She'll decide at a later date what will happen with that position. With the pretrial fairness, she's taking in \$10,000 to \$15,000 less each month since September. It's definitely affecting the courts.
- c) **Probation Report** – Jamie Watson, Chief County Probation Officer, was not in attendance. His report was included in the packet.
- d) **Emergency Management Report** – Mike Simmons, Emergency Management Coordinator, was not in attendance. He provided Law & Courts Chairperson Zillig with an extensive description of what is included in his job duties. He passed copies out to the committee. Zillig explained how complex the Emergency Management job is. This position takes things as they come and he appreciates how overwhelming it may be at times.
- e) **Public Defender Reports** – Public Defender Reports were not included in the packet.

6. Citizen's Comments – None.

7. Board Member Concerns – None.

The next Law Enforcement & Courts Committee meeting will be Monday, December 18, 2023 at 4:00 p.m. at the Jo Daviess County Courthouse, County Board Room.

Meeting adjourned at 4:28 p.m. following a motion by Allendorf. Seconded by Grizzoffi and motion carried following a voice vote resulting in all Ayes.