

JO DAVIESS COUNTY
COUNTY BOARD
BUDGET WORKSHOP
MEETING MINUTES
OCTOBER 7, 2025

I. Call to Order

Jo Daviess County Chairperson LaDon Trost called the meeting to order at 5:30 PM on Tuesday, October 7, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Present: 15. Absent – Lynn Gallagher, Robert Heuerman. Absent: 2.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Chairperson Trost.

IV. Citizens' Comments

Trisha Wollam, 8198 Creek Crossing, Galena, IL addressed the board for a second time asking what they are going to do about property taxes. She had questions if there was a reserve fund to help people pay their property taxes and if there was "view tax".

V. Unfinished Business

There was no unfinished business brought before the board at this time.

VI. New Business

A. Update on the Courthouse Renovation Progress - Jennifer Radloff, Shive-Hattery

Jennifer Radloff, Shive-Hattery, gave a presentation on the Courthouse renovation.

B. FINANCE: Discussion and possible action to approve a resolution to purchase Storage Area Network (SAN) data storage expansion shelves from Storage IT Solutions, Inc. of Cary, IL in the amount of \$19,946.00 from the Contingency Fund (016) to be repaid in FY2026 from the Emergency Services Communications Fund (066)

A motion to approve a resolution to purchase Storage Area Network (SAN) data storage expansion shelves from Storage IT Solutions, Inc. of Cary, IL in the amount of \$19,946.00 from the Contingency Fund (016) to be repaid in FY2026 from the Emergency Services Communications Fund (066) was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 15. Nays – None. Nays: 0. Absent – Lynn Gallagher, Robert Heuerman. Absent: 2.

VII. FY2026 Budget Workshop

A. Discussion and possible action to approve a mandatory expense adjustment to the following Special Fund budget, and the associated fund description and move it forward to the FY2026 Jo Daviess County comprehensive budget document:

- 066 – Emergency Services Communications Fund, line item decrease of \$19,946.00 from 066-46181-810 Equipment; line item increase of \$19,946.00 to 066-46181-990 Interfund Transfer for the reimbursement of a FY2025 expense from the Continency Fund (016)

A motion to approve a mandatory expense adjustment to the following Special Fund budget, and the associated fund description and move it forward to the FY2026 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Schultz:

- 066 – Emergency Services Communications Fund, line item decrease of \$19,946.00 from 066-46181-810 Equipment; line item increase of \$19,946.00 to 066-46181-990 Interfund Transfer for the reimbursement of a FY2025 expense from the Continency Fund (016)

The motion carried by voice vote.

B. Consideration and possible action to approve the following General Fund (001) expense budgets, and forward them to the FY2026 Jo Daviess County comprehensive budget document:

- 001-40101 Courthouse
- 001-40102 County Board
- 001-40103 County Administrator
- 001-40104 County Treasurer
- 001-40105 Tax Extension
- 001-40106 County Clerk & Recorder
- 001-40107 Elections
- 001-40108 Chief County Assessment Office
- 001-40109 Board of Review (as revised on September 25 ,2025)
- 001-40110 Information & Communications (as revised on September 22, 2025)
- 001-40112 Miscellaneous
- 001-40113 Grant Administration
- 001-41121 Sheriff
- 001-41122 Safety Building
- 001-41123 Communications
- 001-41124 Court Security
- 001-41125 Emergency Management
- 001-41126 Merit Commission
- 001-41127 County Coroner
- 001-42131 Courts
- 001-42132 Probation
- 001-42133 Circuit Clerk
- 001-42134 State’s Attorney
- 001-44157 Social & Environmental (as revised on September 22, 2025)

- 001-44159 Regional Superintendent of Schools
- 001-45163 Planning & Development
- 001-49197 Contingency (as revised on September 25, 2025)

A motion to approve the following General Fund (001) expense budgets, and forward them to the FY2026 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Lang:

- 001-40101 Courthouse
- 001-40102 County Board
- 001-40103 County Administrator
- 001-40104 County Treasurer
- 001-40105 Tax Extension
- 001-40106 County Clerk & Recorder
- 001-40107 Elections
- 001-40108 Chief County Assessment Office
- 001-40109 Board of Review (as revised on September 25 ,2025)
- 001-40110 Information & Communications (as revised on September 22, 2025)
- 001-40112 Miscellaneous
- 001-40113 Grant Administration
- 001-41121 Sheriff
- 001-41122 Safety Building
- 001-41123 Communications
- 001-41124 Court Security
- 001-41125 Emergency Management
- 001-41126 Merit Commission
- 001-41127 County Coroner
- 001-42131 Courts
- 001-42132 Probation
- 001-42133 Circuit Clerk
- 001-42134 State's Attorney
- 001-44157 Social & Environmental (as revised on September 22, 2025)
- 001-44159 Regional Superintendent of Schools
- 001-45163 Planning & Development
- 001-49197 Contingency (as revised on September 25, 2025)

The motion carried by voice vote.

- C. Consideration and possible action to determine which items on the Unfunded Request List will be funded for FY2026

A motion to not fund items on the Unfunded Request List for FY2026 was made by Diane Gallagher and seconded by Joseph Heitkamp.

The motion carried by voice vote.

- D. Consideration and possible action to approve the FY2026 Schedule of Interfund Transfers and the Interfund Transfer Policy

A motion to approve the FY2026 Schedule of Interfund Transfers and the Interfund Transfer Policy was made by John Schultz and seconded by Daisha Boehm.
The motion carried by voice vote.

- E. Consideration and possible action to approve the following Special Fund expense budgets as revised, the associated fund descriptions, the minimum year-end fund balance policy amounts, if applicable, and move forward to the FY2026 Jo Daviess County comprehensive budget document:

- 012 – Social Security Fund, including the revised minimum year-end fund balance policy amount of \$250,603.00
- 013 – Illinois Municipal Retirement Fund, including the revised minimum year-end fund balance policy amount of \$301,485.00
- 016 – Contingency Fund
- 042 – General Capital Investment Fund

A motion to approve the following Special Fund expense budgets as revised, the associated fund descriptions, the minimum year-end fund balance policy amounts, if applicable, and move forward to the FY2026 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Lang:

- 012 – Social Security Fund, including the revised minimum year-end fund balance policy amount of \$250,603.00
- 013 – Illinois Municipal Retirement Fund, including the revised minimum year-end fund balance policy amount of \$301,485.00
- 016 – Contingency Fund
- 042 – General Capital Investment Fund

The motion carried by voice vote.

- F. Discussion and possible action to establish the FY2026 General Fund (001) minimum year-end fund balance policy amount as \$2,645,543.00, approve the fund description as presented, and forward it to the FY2026 Jo Daviess County comprehensive budget document

A motion to establish the FY2026 General Fund (001) minimum year-end fund balance policy amount as \$2,645,543.00, approve the fund description as presented, and forward it to the FY2026 Jo Daviess County comprehensive budget document was made by John Grizzoffi and seconded by Michael Holt.

The motion carried by voice vote.

- G. Discussion and possible action to schedule a special meeting to consider the adoption of the FY2026 Jo Daviess County Annual Budget & Appropriation Ordinance and the 2025 Payable 2026 Tax Levy Ordinance on Monday, November 17, 2025 at 5:30 PM

A motion to schedule a special meeting to consider the adoption of the FY2026 Jo Daviess County Annual Budget & Appropriation Ordinance and the 2025 Payable 2026 Tax Levy Ordinance on

Monday, November 17, 2025 at 5:30 PM was made by Diane Gallagher and seconded by Joseph Heitkamp.

The motion carried by voice vote.

VIII. Board Member Concerns

John Schultz was glad to understand the budget process with all the information provided.

Jacob Ambrosia wanted to know the procedure for citizens' comments and how to address the concerns. Ambrosia also thanked William Meeker for all the help with a local business in Woodbine. CCAO Laura Edmonds clarified that there is no such thing as "view tax" and that the market dictates the cost. County Administrator Kaiser clarified that during citizen's comments, the board is not to address or comment on what is said. If they want action taken, or if they are seeking potential action, they would need to request the proper committee to have it placed on the agenda.

Michael Holt thanked Jen from Shive-Hattery for her presentation.

LaDon Trost asked that members read The Flash this week, as he collaborated with Daisha Boehm for an article on daycare.

IX. Citizens' Comments

There were no citizens' comments at this time.

X. Adjourn

A motion to adjourn was made John Schultz and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the budget workshop meeting at 6:22 p.m. until 7:00 p.m. Tuesday, October 14, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.



Dana Timmerman, County Clerk