

JO DAVIESS COUNTY
COUNTY BOARD
MEETING MINUTES
SEPTEMBER 9, 2025

I. Call to Order

Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 PM on Tuesday, September 9, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, Logan Noe, John Schultz, LaDon Trost. Present: 16. Absent – Michael Holt. Absent: 1.

State's Attorney Chris Allendorf was also present.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Chairperson Trost.

IV. Invocation & Thought for the Day

The Invocation and Thought for the Day was given by Joseph Heitkamp.

V. Consent Agenda

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, Logan Noe, John Schultz, LaDon Trost
Ayes: 16. Nays- None Nays: 0. Absent – Michael Holt. Absent: 1.

A. Minutes Approval

1. County Board Meeting Minutes from the August 12, 2025 County Board Meeting

B. Appointments/Resignations

1. Reappointment of Marty Johnson to the Building Code of Appeals Board for a three-year term ending on February 29, 2028

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

1. Domestic Violence Awareness Month, October 2025, Proclamation

E. Reports/Correspondence

1. July 2025 Galena Country Tourism Reports
2. August 2025 Pending State's Attorney Cases
3. August 2025 County Clerk & Recorder Financial Report
4. Thank-You Letter from Riverview Center

F. Claims

1. Claims approval in the amount of **\$2,366,310.89** as follows:
 - i. **\$1,891,345.21 (Regular Claims)**
 - ii. **\$59,679.50 (Claims associated w/ LIT's)**
 - iii. **\$7,876.00 (Claims associated w/ IFT's)**
 - iv. **\$143,114.57 (GGMI Hotel/Motel Tax Reimbursement)**
 - v. **\$264,295.61 (Special Service Area Providers)**

\$60,675.63 - SSA #1 to Warren Area Ambulance Service, Inc.

\$119,895.74 - SSA #6 to Galena Area Emergency Medical Service

\$83,724.24 - SSA #7 to Elizabeth Community Ambulance Service

G. FY2025 Line-Item Transfers over \$500.00:

1. **\$1,500.00** from 001-41121-703 Postage to 001-41121-441 Uniforms
2. **\$3,000.00** from 001-41122-702 Professional Service to 001-41122-501 Education & Training
3. **\$650.00** from 001-41121-611 Fuel to 001-41121-441 Uniforms
4. **\$1,000.00** from 001-40102-702 Professional Service to 001-40102-810 Equipment
5. **\$1,414.92** from 001-40102-451 Mileage to 001-40102-810 Equipment
6. **\$19,085.63** from 028-47181-702 Professional Service to 028-47181-810 Equipment

End of Consent Agenda

VI. Citizens' Comments

There were no citizens' comments at this time.

VII. Unfinished Business

VIII. New Business & Committee Reports

A. Discussion and possible action to approve a Memorandum of Understanding with the City of Galena for a Parking Facility at 312 North Main Street

A motion to approve a Memorandum of Understanding with the City of Galena for a Parking Facility at 312 North Main Street was made by John Grizzoffi and seconded by Diane Gallagher.
The motion carried by voice vote.

B. Information & Technology

The committee had no business to bring before the board.

C. Public Works

1. Consideration of a recommendation to approve a bid from Henderson for body work and equipment installation at a cost not to exceed \$118,846.24 (*Possible recommendation of the Special Public Works Committee meeting held on September 9, 2025*)

A committee motion to approve a bid from Henderson for body work and equipment installation at a cost not to exceed \$118,846.24 seconded by John Grizzoffi.
The motion carried by voice vote.

D. Law & Courts

The committee had no business to bring before the board.

E. Finance

1. The fund balance for the Contingency Fund (016) on July 31, 2025 is **\$653,348.66**
2. Consideration of a recommendation to approve a FY2026 contract renewal with United Health Care to provide voluntary employee benefit options for dental insurance (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 contract renewal with United Health Care to provide voluntary employee benefit options for dental insurance was seconded by John Schultz.
The motion carried by voice vote.

3. Consideration of a recommendation to approve a FY2026 contract renewal with 3E Partners to provide voluntary employee benefit options for accident insurance, critical illness insurance, and hospitalization insurance (*Recommendation of the Ad-Hoc Health Insurance Committee meeting held on August 15, 2025*)

A committee motion to approve a FY2026 contract renewal with 3E Partners to provide voluntary employee benefit options for accident insurance, critical illness insurance, and hospitalization insurance was seconded by John Schultz.
The motion carried by voice vote.

4. Consideration of a recommendation to approve a FY2026 health insurance contract renewal with Medical Associates Health Plans to provide a Medical QHDHP Non-

Embedded 2000 Single-only health insurance plan (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 health insurance contract renewal with Medical Associates Health Plans to provide a Medical QHDHP Non-Embedded 2000 Single-only health insurance plan was seconded by John Schultz.

The motion carried by voice vote.

5. Consideration of a recommendation to approve a FY2026 health insurance contract renewal with Medical Associates Health Plans to provide a Medical QHDHP 3300/6600 health insurance plan (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 health insurance contract renewal with Medical Associates Health Plans to provide a Medical QHDHP 3300/6600 health insurance plan was seconded by John Schultz.

The motion carried by voice vote.

6. Consideration of a recommendation to approve a FY2026 health insurance contract renewal with Medical Associates Health Plans to provide a Medical Copay 3000/6000 health insurance plan (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 health insurance contract renewal with Medical Associates Health Plans to provide a Medical Copay 3000/6000 health insurance plan was seconded by John Schultz.

The motion carried by voice vote.

7. Consideration of a recommendation to approve FY2026 Employer HSA contribution amounts of \$2,000 for single contracts and \$3,300 for family contracts to be deposited in January and July (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve FY2026 Employer HSA contribution amounts of \$2,000 for single contracts and \$3,300 for family contracts to be deposited in January and July was seconded by John Schultz.

The motion carried by voice vote.

8. Consideration of a recommendation to approve a FY2026 Health Insurance Premium Allocation Policy as revised (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 Health Insurance Premium Allocation Policy as revised was seconded by John Schultz.

The motion carried by voice vote.

9. Discussion and possible action to recommend a FY2026 Voluntary Employee Furlough Program Policy (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 Voluntary Employee Furlough Program Policy was seconded by John Schultz.

The motion carried by voice vote.

10. Discussion and possible action to recommend a FY2026 Alternative Insurance Assistance Program Policy pending States Attorney review (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on August 28, 2025*)

A committee motion to approve a FY2026 Alternative Insurance Assistance Program Policy pending States Attorney review was seconded by John Schultz.

The motion carried by voice vote.

F. Planning Commission/Building Code of Appeals

The committee had no business to bring before the board.

G. Development & Planning

1. Consideration of a recommendation to prioritize Economic Development goals for FY2026 as follows: 1. Revolving Loans, 2. First Time Homebuyer Loans, 3. Other Loans, and 4. Grants (*Recommendation of the Development & Planning Committee meeting held on August 26, 2025*)

A committee motion to approve prioritizing Economic Development goals for FY2026 as follows: 1. Revolving Loans, 2. First Time Homebuyer Loans, 3. Other Loans, and 4. Grants was seconded by Diane Gallagher.

The motion carried by voice vote with a nay vote recorded by Michael Dittmar.

H. Legislative

The committee had no business to bring before the board.

I. Social & Environmental

1. Consideration of a recommendation to approve a contract between East Dubuque School and Jo Daviess County Transit (*Recommendation of the Social & Environmental Committee meeting held on August 21, 2025*)

A committee motion to approve a contract between East Dubuque School and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

2. Consideration of a recommendation to approve an Intergovernmental Agreement between the Regional Office of Education #8 and Jo Daviess County Transit (*Recommendation of the Social & Environmental Committee meeting held on August 21, 2025*)

A committee motion to approve an Intergovernmental Agreement between the Regional Office of Education #8 and Jo Daviess County Transit was seconded by Lynn Gallagher.
The motion carried by voice vote.

3. Consideration of a recommendation to approve a contract between the Galena Territory Association and Jo Daviess County Transit. *(Recommendation of the Social & Environmental Committee meeting held on August 21, 2025)*

A committee motion to approve a contract between the Galena Territory Association and Jo Daviess County Transit was seconded by Lynn Gallagher.
The motion carried by voice vote.

4. Consideration of a recommendation to approve a contract between Lena Living Center and Jo Daviess County Transit *(Recommendation of the Social & Environmental Committee meeting held on August 21, 2025)*

A committee motion to approve a contract between Lena Living Center and Jo Daviess County Transit was seconded by Lynn Gallagher.
The motion carried by voice vote.

5. Consideration of a recommendation to approve a contract between Midwest Medical Center and Jo Daviess County Transit *(Recommendation of the Social & Environmental Committee meeting held on August 21, 2025)*

A committee motion to approve a contract between Midwest Medical Center and Jo Daviess County Transit was seconded by Lynn Gallagher.
The motion carried by voice vote.

6. Consideration of a recommendation to approve revising P2021-4 Jo Daviess County Transit Title VI Policy *(Recommendation of the Social & Environmental Committee meeting held on August 21, 2025)*

A committee motion to approve revising P2021-4 Jo Daviess County Transit Title VI Policy was seconded by Lynn Gallagher.
The motion carried by voice vote.

7. Consideration of a recommendation to approve revising P2021-3 Jo Daviess County Transit Procurement Policy *(Recommendation of the Social & Environmental Committee meeting held on August 21, 2025)*

A committee motion to approve revising P2021-3 Jo Daviess County Transit Procurement Policy was seconded by Lynn Gallagher.
The motion carried by voice vote.

8. Discussion and possible action to rescind a contract between The Mop Shop and Jo Daviess County Transit *(NOT a recommendation: Approved at the County Board meeting held on August 12, 2025)*

A motion to rescind a contract between The Mop Shop and Jo Daviess County Transit was made by Lynn Gallagher and seconded by John Schultz.

The motion carried by voice vote.

9. Discussion and possible action to rescind a contract between Elizabeth Food Basket and Jo Daviess County Transit (*NOT a recommendation: Approved at the County Board meeting held on August 12, 2025*)

A motion to rescind a contract between Elizabeth Food Basket and Jo Daviess County Transit was made by Lynn Gallagher and seconded by John Lang.

The motion carried by voice vote.

J. Executive

1. Consideration of a recommendation to approve an Ordinance Amending Title 1, Chapter 5, Section 22 Visitors of the Jo Daviess County Code of Ordinances (*Recommendation of the Executive Committee meeting held on September 2, 2025*)

A committee motion to approve an Ordinance Amending Title 1, Chapter 5, Section 22 Visitors of the Jo Daviess County Code of Ordinances was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, LaDon Trost. Ayes: 9. Nays – John Creighton, Michael Dittmar, Steve Endress, Robert Heuerman, John Lang, Logan Noe, John Schultz Nays: 7. Absent – Michael Holt. Absent: 1.

2. Consideration of a recommendation to approve travel expenses not to exceed \$2,500.00 for the Ad-Hoc Mental Health Chairperson Lynn Gallagher to attend the MHA National Conference in Washington D.C. October 15-18, 2025 (*Recommendation of the Executive Committee meeting held on September 2, 2025*)

A committee motion to approve travel expenses not to exceed \$2,500.00 for the Ad-Hoc Mental Health Chairperson Lynn Gallagher to attend the MHA National Conference in Washington D.C. October 15-18, 2025 was seconded by John Creighton.

The motion carried by voice vote.

3. Consideration of a recommendation to approve an audit engagement letter with Lauterbach & Amen, LLP for professional audit services at an all-inclusive maximum price for fiscal years ending November 30, 2025 (\$57,500), November 30, 2026 (\$59,800), November 30, 2027 (\$62,200), with a County option of two (2) additional years for fiscal years ending November 30, 2028 (\$64,700) and November 30, 2029 (\$67,200) (*Recommendation of the Executive Committee meeting held on September 2, 2025*)

A committee motion to approve an audit engagement letter with Lauterbach & Amen, LLP for professional audit services at an all-inclusive maximum price for fiscal years ending November 30, 2025 (\$57,500), November 30, 2026 (\$59,800), November 30, 2027 (\$62,200), with a County option of two (2) additional years for fiscal years ending November 30, 2028 (\$64,700) and November 30,

2029 (\$67,200) was seconded by John Creighton.
The motion carried by voice vote.

IX. Citizens' Comments

At this time, Chairperson Trost exercised his prerogative and moved to citizens' comments.

There were no citizens' comments at this time.

X. Other Committees & Boards

John Creighton gave a brief update on the Ad-Hoc Zoning Committee. The committee has a meeting a week from tonight. Creighton encouraged other board members to attend if interested. He is hopeful the committee will have a report by the end of the year.

Lynn Gallagher gave a brief update on Ad-Hoc Mental Health Committee. The three surveys they had are now closed. Gallagher is attending MHA National Conference October 15-18th and is excited to share everything she learns.

Michael Dittmar gave a brief update on Ad-Hoc Community Growth Committee.

XI. Closed Session

A motion to enter closed session at 7:48 p.m. was made by Dianne Allendorf and seconded by John Schultz to discuss:

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of Discussion: Employee Compensation.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 16. Nays – None Nays: 0. Absent – Michael Holt. Absent: 1.

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

1. Topic of Discussion: Employee Compensation

XII. Reconvene to Open Session

The board reconvened at 8:25 p.m. following a motion vote by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John

Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, Logan Noe, John Schultz, LaDon Trost.
Ayes: 16. Nays – None Nays: 0. Absent – Michael Holt. Absent: 1.

XIII. Possible Actions as a Result of Closed Session

There was no action as a result of closed session.

XIV. Board Member Concerns

Robert Heuerman thanked everyone for cards, calls, and visits while he was out.

LaDon Trost thanked all the board members for their hard work and dedication. Trost then gifted all board members with a hat.

XV. Adjourn

A Motion to adjourn was made by Michael Dittmar and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:35 p.m. until 7:00 PM Tuesday, October 14, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in blue ink, reading "Dana Timmerman", is written over a horizontal line.

Dana Timmerman, County Clerk