

COMMITTEE REPORT

COMMITTEE: Special Social and Environmental Committee

CHAIRPERSON: Don Hill, Chairman

DATE/TIME: May 24, 2021 4:30 p.m.

PRESENT:

☒ Don Hill

☒ Bill Bingham

☒ Robert O'Connor

☒ Bob Heuerman

☒ Hendrica Regez

☐ Vacant

☒ Janet Checker

A quorum was established.

BOARD MEMBERS PRESENT:

OTHERS PRESENT: Dan Reimer, Nicole Hermsen, and Scott Toot.

1. **Minutes Approval:** None.

2. **Citizens' Comments:** None.

3. **Unfinished Business**

4. **New Business**

- a) Update on the Jo Daviess County Transit Transition- Nicole Hermsen met with employees to discuss the JDQ's. She also met with the Jo Daviess County Personnel Review Committee to discuss the recommendations and considerations for years of service.
- b) Discussion and possible action on a Resolution to implement current Jo Daviess County transit system employees into the Jo Daviess County Compensation Plan (Recommended by the Personnel Review Committee, meeting of May 20, 2021).-Dan Reimer updated the committee with the recommendations from the Personnel Review Committee from the May 20th meeting. A resolution was created to approve the classification of the Jo Daviess County Transit positions, amend JDC Pay grade structure schedule and approve position descriptions. The Jo Daviess County Personnel Review Committee reviewed possible options for implementing any current Jo Daviess County Transit System employee employed by The Workshop, who initially applies for and is hired by Jo Daviess County, into the new Jo Daviess County Position Classification and Compensation System Plan. **Hendrica Regez made a motion to approve a resolution to implement current Jo Daviess County transit system employees into the Jo Daviess County Compensation Plan. Seconded by Bill Bingham and motion passed following a roll call vote resulting in all ayes.**
- c) Discussion and possible action on a recommendation that any Jo Daviess County transit employee that is hired full time by Jo Daviess County will be eligible for County health insurance on September 1, 2021 (Recommended by the Personnel Review Committee, meeting of May 20, 2021). - **Bill Bingham made a motion to implement that any Jo Daviess County transit employee that is hired full time by Jo Daviess County by August 1 would be eligible for health insurance on September 1, 2021 and any employee starting with the County August 12 or later would be eligible for health insurance on October 1, 2021. Seconded by Janet Checker and motion passed following a roll call vote resulting in all ayes.**
- d) Discussion and possible action to amend the Jo Daviess County Employee Handbook, Article VI Employee Benefits, to add part time benefits for 6.07 Holidays, 6.08 Vacation, and 6.09 Sick Leave. (Recommended by the Personnel Review Committee, meeting of May 20, 2021).

- Nicole Hermsen explained that most of the transit systems in the State of Illinois that receive the DOAP and 5311 grants are run solely by part time employees. There are currently 10 part time and 4 full time employees with the transit department therefore there is a need to incorporate part time benefits to those employees to ensure a smooth transaction. The part time benefits would include all permanent part time employees within the County. **Bill Bingham made a motion to amend the Jo Daviess County Employee Handbook, Article VI Employee Benefits to add benefits to 6.07 Holidays, 6.08 Vacation, and 6.09 Sick Leave benefits for permanent part-time employees who work less than thirty (30) hours per week. (Recommended by the Personnel Review Committee, meeting of May 20, 2021). Seconded by Bob O'Connor and motion passed following a roll call vote resulting in all ayes.**

5. Closed Session

No closed session needed.

6. Possible action as a result of closed session: None.

7. Citizens' Comments: None.

8. Board Member Concerns: None.

9. Adjourn: Motion to adjourn was made at 5:12 p.m. by Bob Heuerman, seconded by Janet Checker. Motion passed following a roll call vote resulting in all ayes.

Next regular meeting will be on Thursday, June 17, 2021 at 6:30 p.m.