

AGENDA

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JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD (ETSB)

Wednesday, June 3, 2026 at 4:00 PM

Sheriff's 2nd Floor Conference Room
330 North Bench Street, Galena, IL 61036

Phone: 309-205-3325

Phone: 312-626-6799

Meeting ID: 810 4374 0206

Password: 059800

I. Call to Order

II. Roll Call

III. Citizens' Comments

In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole.

IV. Correspondence

V. Legislation

VI. Approval of Minutes

A. Approve minutes of the May 6, 2026, Emergency Telephone System Board meeting

VII. Financial Reports

A. Balance Sheets - April 30, 2026

B. Revenues & Expenditures - April 30, 2026

C. Interest Income - April 30, 2026

D. Detail Ledger - 911 Assets on Balance Sheet - April 30, 2026

E. Combined Detail Ledger - April 30, 2026

F. Budget for Reference

G. Accounts Payable Claims

1. Discussion and possible action on approving June 2026 Accounts Payable Claims

VIII. Reports

A. Sheriff

B. ETSB Coordinator

C. Assistant ETSB Coordinator

IX. Unfinished Business

A. Discussion and possible action regarding amending the Emergency Telephone System Board By-Laws to amend Article VII: Committees, with the addition of Section 6 as follows: Members of the Emergency Telephone System Board shall be compensated on a per diem basis and may receive a mileage allowance for travel and reimbursement for actual and necessary expenses,

with such amounts to be determined and authorized from time to time by the Jo Daviess County Board. *(Note: In compliance with the ETSB By-Laws, a written copy of the proposed amendment was electronically sent to each Emergency Telephone System Board member on April 15, 2026)*

X. New Business

- A. Discussion and possible action to recommend the approval of an Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois Title 3, Boards & Commissions Chapter 2, Emergency Telephone System Board, Section 5, Compensation**
- B. Discussion and possible action on approving registration and travel expenses for the ETSB Coordinator to attend the NENA (*National Emergency Number Association*) Conference in Columbus, Ohio, from June 27-July 2, 2026, with associated expenses as follows: Registration at a cost not to exceed \$600.00 to be paid from 001-41128-501 Education & Training, and travel expenses at a cost not to exceed \$3,500.00 to be paid from 001-41128-502 Travel Expenses, with total travel-related expenses not to exceed \$4,100.00**
- C. Discussion and possible action on approving one (1) Telecommunicator to attend a minimum of two (2) out of three (3) follow-up 'Excellence in Dispatch' Certification courses as follows: 'Enhanced Caller Management', 'Enhanced Police Dispatching', and '9-1-1 Customer Service', at \$160.00 per course, for a total cost not to exceed \$320.00 to be paid from 007-41128-501 Education & Training (*Note: The additional courses are being offered through the end of the year, are able to be remotely attended, and are at a discounted rate of \$160.00 per class for NENA members - this is a continuance of the NENA 'Excellence in Dispatch' Certification. More information can be found [HERE](#)*)**
- D. Discussion and possible action on approving funds in the amount of \$1,350.00 to be paid to Dick Buss & Associates, dba XTREME Cleaning, to be paid from 007-41128-701 Maintenance Service (*Note: A total of \$1,600.00 was budgeted for FY2026 for deep cleaning of the PSAP*)**

XI. Closed Session

XII. Possible Actions as a Result of Closed Session

XIII. Board Member Concerns

XIV. Citizens' Comments

XV. Adjourn

The next meeting is July 1st, 2026 at 4:00 p.m.