

COMMITTEE REPORT

COMMITTEE: Executive Committee Meeting
CHAIRPERSON: John Lang, Chairperson
DATE/TIME: September 5, 2023 at 6:30 pm

PRESENT:

☒ John Lang
☒ LaDon Trost
☒ Dianne Allendorf

☐ John Creighton
☒ Diane Gallagher
☒ Don Zillig Zoom

☒ Steve McIntyre
☒ John Schultz

A quorum was established.

Other Board Members: None.

Others: Mike Dittmer, Angie Kaiser and Scott Toot.

1. Minutes Approval

- a) Minutes of the August 1, 2023 Executive Committee meeting – **John Schultz made a motion to approve the minutes of the August 1, 2023 Executive Committee meeting as presented. Seconded by Dianne Allendorf and motion carried.**

2. Citizens' Comments – None.

3. Unfinished Business

- a) FY2023/FY2024 Strategic Goals and Plans – Steve McIntyre commented on the first goal – stimulate tools for economic development. He would like us to work on this and create a five year capital investment plan and set money aside for the next time we have to work on County buildings or structural issues. Scott Toot reviewed the fund description for Fund 042 Capital Investment Fund. Angie Kaiser suggested that they are talking about a commitment to put money aside every year to fund this five year plan once we put it in play.
- b) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report. There was much discussion on the report.
- c) Compensation Plan Update and possible action – Scott Toot commented that this item will be discussed in closed session.
- d) Courthouse Project Update and possible action – Scott Toot commented that he doesn't feel there is any action needed on this item tonight. The architect should have the schematic design features hopefully in time for our next Ad-Hoc Courthouse Committee meeting. When Shive-Hattery was here for the last schematic design meeting we asked them if we were entirely out of the courthouse how much money and time it would save and they advised \$390,000 and it would shave five months off of the project by us moving early and being completely out of the Courthouse building. Right now the tentative idea is to have the Courts move in to the building in Hanover. The judges were very pleased with the conference room there that they can use for a courtroom. Angie Kaiser has been working on an alternate location for the first floor offices. Hopefully we will have something concrete here about moving. It will be done in phases. We will have to put and RFP out for a mover to do it. Also, the City of Galena did approve our applications. City Council approved our ordinance changes for the planned unit development and waived the second reading of it so it goes back to the zoning board and that is it. That has taken two weeks off of the process. Steve

McIntyre expressed concerns over the Courthouse being a polling site. Kaiser responded that it is the only early voting site and voting center, but she is working on a plan with the Galena School District to use the primary school. We don't have a verbal agreement, but it is looking pretty promising. That would give us probably half or more of the building and parking lot off of Kelly Lane. It is secure. It is ADA accessible. The time frame of a year and a half is not a problem. The price is probably not going to be too bad. With it being another taxing body it will be something similar to another intergovernmental agreement. Kaiser is hopeful and confident that it is going to work out pretty well.

4. New Business

- a) Discussion and possible action on the 2024 Jo Daviess County Holiday Schedule – John Lang commented that he was hoping that we would not keep having Election Day as a State holiday. He was hoping to keep the vacation schedule at fourteen days. We have two days on the schedule that are not State holidays – the day after Thanksgiving and Christmas Eve. Lang thinks the employees enjoy having that break but he doesn't know what we can or cannot do about it. **Dianne Allendorf made a motion to the 2024 Jo Daviess County Holiday Schedule as presented. Seconded by Diane Gallagher and motion carried following a voice call vote resulting in 6 Ayes. 1 Nay was recorded for Lang.**
- b) Discussion and possible action on approving the renewal of the MAHP Qualified High Deductible Health Insurance Plan of \$3,000/\$6,000 Embedded Plan rates being \$783.17/month for single contracts and \$1,917.21/month for family contracts (Recommended by the Ad-Hoc Health Insurance Committee, meeting of August 31, 2023) – **LaDon Trost made a motion to approve the renewal of the MAHP Qualified High Deductible Health Insurance Plan of \$3,000/\$6,000 Embedded Plan rates being \$783.17/month for single contracts and \$1,917.21/month for family contracts. Seconded by John Schultz and motion carried following a voice vote resulting in all Ayes.**
- c) Discussion and possible action on approving the renewal of the MAHP Qualified High Deductible Health Insurance Plan of \$2000 Non-Embedded Plan SINGLE ONLY contract price of \$848.07/month (Recommended by the Ad-Hoc Health Insurance Committee, meeting of August 31, 2023 - John Schultz asked for an explanation of embedded and non-embedded. Kaiser provided the explanation. **LaDon Trost made a motion to approve the renewal of the MAHP Qualified High Deductible Health Insurance Plan of \$2000 Non-Embedded Plan SINGLE ONLY contract price of \$848.07/month. Seconded by John Schultz and motion carried following a voice vote resulting in all Ayes.**
- d) Discussion and possible action on approving the renewal of the MAHP Traditional Group Health Insurance Plan, with the single premium being \$1,185.74/month and family premium being \$2,905.13/month (Recommended by the Ad-Hoc Health Insurance Committee, meeting of August 31, 2023 – **LaDon Trost made a motion to approve the renewal of the MAHP Traditional Group Health Insurance Plan, with the single premium being \$1,185.74/month and family premium being \$2,905.13/month. Seconded by Diane Gallagher and motion carried following a voice vote resulting in all Ayes.**
- e) Discussion and possible action on Voluntary Supplemental Insurance United Healthcare Group Dental Insurance with no change in rates for FY2024 (Recommended by the Ad-Hoc Health Insurance Committee, meeting of August 31, 2023 – Scott Toot reminded the committee that this is paid completely by the employee and not the County. **LaDon Trost made a motion to approve the Voluntary Supplemental Insurance United Healthcare Group Dental Insurance with no change in rates for FY2024. Seconded by John Schultz and motion carried following a voice vote resulting in all Ayes.**
- f) Discussion and Possible Action on approving the Aflac Group Advantage Plus Insurance and Aflac Group Critical Illness Advantage Insurance for FY2024, pending group meetings and enrollment updates (Recommended by the Ad-Hoc Health Insurance Committee, meeting of

August 31, 2023 – Angie Kaiser commented that we must have 25 employees to participate in this program. We currently have 20 participants. This is solely funded by the employees themselves. If we do not have the 25 participants the employee can continue with Aflac as a direct pay. It will not come out of their payroll. The accident insurance is withheld pre-tax so you wouldn't have that tax benefit anymore either. **LaDon Trost made a motion to approve the Aflac Group Advantage Plus Insurance and Aflac Group Critical Illness Advantage Insurance for FY2024, pending group meetings and enrollment updates. Seconded by Dianne Allendorf and motion carried following a voice vote resulting in all Ayes.**

5. Closed Session

Diane Gallagher made a motion to enter into closed session at 7:08 p.m. for the Personnel section 2(c)2 "*Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*" Topic of discussion: Compensation Plan for employees not part of a collective bargaining agreement AND the Purchase/lease property section 2(c)5 "*The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.*" Topic of discussion: Purchase of Property, Galena, IL

Seconded by John Schultz. Voice vote resulted in all ayes and motion carried.

At 8:13 p.m., John Lang made a motion to reconvene to open session. Seconded by John Schultz. Roll call vote resulted in all ayes and motion carried.

- 6. Possible action as a result of closed session – Dianne Allendorf made a motion to approve the new pay schedule as presented with the retiree health insurance assistance benefit option and the implementation step included. Seconded by John Schultz and motion carried following a roll call vote resulting in all Ayes.**

7. Staff Reports

- a) County Clerk/Recorder – Angela Kaiser, County Clerk & Recorder, had nothing further to add at this time.
- b) County Administrator – Scott Toot, County Administrator, had nothing more to add at this time.

8. Summary of Committee Activities

- a) Diane Gallagher: Development & Planning Committee and Ad-Hoc Comprehensive Plan Committee – Gallagher reported we did not meet in August but we did have some meetings for the Comprehensive Plan. She was glad to see such a large turnout at the Elizabeth session. The East Dubuque session is a week from this Wednesday. There has been publicity but we know people can be forgetful so remind everyone to go to planjodaviess.com and fill out the survey.
- b) John Schultz: Finance Committee – Schultz reported that we are $\frac{3}{4}$ of the way through our joint review committee meetings. We have another one scheduled for Thursday with the Executive Committee. We will have that wrapped up. He understands that the revenue estimates are supposed to be in this week. We did have a Finance meeting this past month. We went over a number of the insurance items that we have here tonight. Not the numbers but the implementation information. Angie Kaiser added that you will probably need to talk about your tax levy options as well.

- c) Steve McIntyre: Information & Communications Technology Committee – McIntyre reported that we have a new Galena County Tourism Director. His name is Terry Mattson and he will start sometime between September 10th and September 15th. We did not have an IT meeting last month but we will have one this month because we are going to talk about the redundancy plan that Joe Kratcha is working on.
- d) John Lang: Legislative Committee – Lang commented that we will probably be meeting in September. There is a possibility of a fall Legislative session before the override session.
- e) Dianne Allendorf: Social & Environmental Committee – Allendorf reported that they did not meet in August but out of our retreat a lot of things came up about mental health and she has had someone from the Board of Health and another County Board member approach her and say that they would be interested in sitting down and trying to compile a list of what services are available right now. Hopefully we can get started to work on some of that.
- f) Don Zillig: Law Enforcement & Courts Committee– Zillig reported they did not have a meeting this month. We are going to have one in two weeks. He was really happy when he saw all of the priorities; we didn't have near as many as we have had in past years.

9. Citizens' Comments – Mike Dittmar commented that he has a problem with Angie Kaiser bringing the County Board members their petitions to committee meetings. He had to leave work early to pick up his. He doesn't feel that is fair; you should have to pick them up yourselves. Please reconsider that. Dittmar also asked Diane Gallagher what she was asking the Sheriff for a list of guest accommodations issues that was in last month's minutes. Gallagher was trying to get a number comparison that would not start immediately, but she wanted to have because guest accommodations sometimes comes to the Zoning Board. Neighbors will say there are going to be a lot of problems so she asked the Sheriff if we could create that data list. If that is true they should have complaints. If we could just keep track that way at least the Zoning Board would have numbers that they don't know whether a house is registered as a guest accommodations right now. Then if somebody comes and checks you can say there haven't been any reported problems in that situation. Dittmar asked if they could also look at the fire and ambulance calls so that we can look at the 15% grade and how big of an issue that is as well.

10. Board Member Concerns – Diane Gallagher commented that she is concerned with MSA because she has some enthusiastic expectations. She was not overly enthused that they built a sense of community for that first meeting. She is hoping that we get more exposure for the plan and more input that is really valuable. There is no doubt that MSA has done what is required of them per the contract. Steve McIntyre expressed his concern with the Comp Plan in that we are talking about 2045. When he looked around that room he saw a lot of people there that may not be here in 2045. The input we give may be totally wrong. He actually went out and talked to some young people to see what kind of stuff they would want. We are not getting that input. McIntyre is still really disappointed in the cell service in Galena. He phone says no service 95% of the time when he is walking around downtown Galena. Could the County put together a letter to try to actually say this is our concern from a County standpoint is there something we can do to help with the cell service. In this area because it is terrible. Angie Kaiser commented that it is not so much a cell service problem but a tower problem with Verizon.

11. Adjourn

The next meeting of the Executive Committee is scheduled for Tuesday, October 3, 2023 at 6:30 p.m.

The meeting adjourned at 8:34 p.m. following a motion made by Diane Gallagher. Seconded by Dianne Allendorf and the motion carried by voice vote.

COMMITTEE REPORT

COMMITTEE: Executive Committee
CHAIRPERSON: John Lang
DATE/TIME: September 5, 2023, 7:08 p.m.

OPENED: 07.06.26

PRESENT:

☒ John Lang
☒ LaDon Trost
☒ Dianne Allendorf

☐ John Creighton
☒ Diane Gallagher
☒ Don Zillig Zoom

☒ Steve McIntyre
☒ John Schultz

Other Board Members: None

Others: Angie Kaiser and Scott Toot

Closed Minutes

Chair John Lang stated that the committee was entering closed session at 7:08 p.m. Start audio at 41:26 ends at 1:48:30

John Lang stated that this closed session is for the Personnel section 2(c)2 *"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."* Topic of discussion: Compensation Plan for employees not part of a collective bargaining agreement AND the Purchase/lease property section 2(c)5 *"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."* Topic of discussion: Purchase of Property, Galena, IL

Scott Toot, County Administrator, commented that we only got one response to the rfp for our compensation plan and it did not meet the specifications of the rfp. They wanted to use comparable from the State of Texas which would not have worked because the rfp clearly stated within a 75 mile radius of Jo Daviess County. The thought was then to talk to Carlson Dettman. They didn't put a bid in in the first place. The person that was there is no longer there. They have a new director. Around the same time they also FOIA'ed us for our information for a plan they are working on for Grant County. Quite frankly, Toot felt the reaction of everybody to Carlson Dettman would still not be good for whatever reasons. LaDon Trost continued Start audio at 45:12

At 8:13 the closed session ended.