

AGENDA

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JO DAVIESS COUNTY PUBLIC WORKS COMMITTEE

Tuesday, July 14, 2026 at 6:45 PM

Courthouse - 3rd Floor Board Room
330 North Bench Street, Galena, IL 61036

Phone: 309-205-3325

Phone: 312-626-6799

Meeting ID: 982 9533 4808

Password: 146213

I. Call to Order

II. Roll Call

III. Approval of Minutes

A. Review and approve the minutes of the April 27, 2026 Public Works Committee meeting

IV. Citizens' Comments

In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole.

V. Unfinished Business

A. FY2025/FY2027 Strategic Goals

VI. New Business

- A. Discussion and possible action to recommend approval a bid from Helm Group for the Guildford Township Hot Mix Asphalt Surfacing Project (26-08000-00-GM) in the amount of \$58,061.70 to be paid from line item 021-43146-601 Maintenance Supplies**
- B. Discussion and possible action to recommend approval a bid from Kunau Implement for a 17-foot Boom Mower with joystick in the amount of \$37,950.00 to be paid from line item 059-46174-810 Equipment**
- C. Discussion and possible action to recommend a Resolution for the 2026 County Engineer's Salary in the amount of \$125,000.00 with an additional \$32,433.00 for IMRF, Health Insurance, and FICA**
- D. Discussion and possible action to recommend a Resolution for County 2026 MFT Maintenance in the amount of \$800,000.00 from line item 006-43142-601**

VII. Reports

A. County Engineer

VIII. Citizens' Comments

IX. Committee Member Concerns

X. Adjourn

Next committee meeting: Monday, July 27, 2026 at 6:00 PM

**JO DAVIESS COUNTY
PUBLIC WORKS COMMITTEE
MEETING MINUTES
APRIL 27, 2026**

I. Call to Order

Committee Chairperson Grizzoffi called the meeting to order at 6:00 PM on Monday, April 27, 2026 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Jacob Ambrosia, John Creighton, Steve Endress, John Grizzoffi, Joseph Heitkamp, LaDon Trost. Present: 6. Present electronically: 0. Absent – Robert Heuerman. Absent: 1.

III. Approval of Minutes

A motion to approve minutes of the April 6, 2026 Special Public Works Committee meeting was made by Steve Endress and seconded by John Creighton. The motion carried by voice vote.

IV. Citizens' Comments

There were no citizens' comments.

V. Unfinished Business

FY2025/FY2027 Strategic Goals were reviewed.

VI. New Business

Update on Acting County Engineer Appointment: On March 11, 2025, with the consent of the Illinois Department of Transportation (IDOT), the County Board appointed Dylan Oppold as Acting County Engineer to fill the vacancy created by the retirement of Steve Keeffer. Oppold was not able to earn his PE license until he had completed four years of experience working under a professional engineer and passed two exams, but is able to serve as an Acting Engineer, provided he was supervised by a PE during that time. He has just recently reached the four-year work requirement. Representatives from IDOT reached out to County Administrator Kaiser to discuss Oppold's progress towards earning his PE, as it has been a year since the original appointment. They assured Kaiser they had no concerns regarding Oppold's performance; it is their practice to reach out periodically to gauge progress towards licensure. Oppold informed the board he has purchased the exam and hopes to test in late June or early July; he has been taking practice tests to prepare.

Acting County Engineer Dylan Oppold explained to the committee the need to rescind the FY26 general maintenance bids for county material that were approved by the County Board on April 13, 2026. The process of readying for the bid letting includes approval by IDOT of the bid materials and a second official approval of the letting date. Oppold was unaware a second official approval was needed, so the general maintenance needed to be re-bid. He reached out to all contractors involved and explained the issue and all confirmed they would re-submit their second bids identical to the first. The second letting will be May 12, 2026, necessitating the need for a special Public Works meeting that night ahead of the County Board meeting. **A motion to recommend rescinding the**

motion to approve General Maintenance Bids for County Material for FY2026 as highlighted and presented, passed on April 13, 2026, was made by John Creighton and seconded by Joseph Heitkamp. The motion carried by voice vote.

Oppold referenced his earlier explanation as the same situation for township material. **A motion to recommend rescinding the motion to approve General Maintenance Bids for Township Material for FY2026 as highlighted and presented, passed on April 13, 2026 was made by Joseph Heitkamp and seconded by John Grizzoffi. The motion carried by voice vote.**

Oppold explained this bridge is facing imminent closure due to disrepair, but is hoping IDOT will agree to a one lane closure in order to keep traffic moving. **A motion to recommend approval of an engineering agreement with Willett, Hofmann & Associates for the replacement of structure 043-3022 (Massbach Road) at a cost not to exceed \$108,869.00 was made by Joseph Heitkamp and seconded by Steve Endress. The motion carried by voice vote.**

VII. Reports

Acting County Engineer: Oppold is applying for the DOT FY26 Safe Streets for All (SS4A) Implementation Grant, which is an 80/20 matching grant designed to improve road safety. Based on information from Blackhawk Hills Resource Council (BHRC), Jo Daviess County has the best chance of getting implementation funding; the intersection of Stagecoach Trail and Elizabeth-Scales Mound Road has been identified in the [Northwest Illinois Safety Action Plan](#) as the top county road crash location. He had planned for a box culvert replacement for this intersection at an estimated cost of \$500,000. This grant, if awarded, would fund the construction of a roundabout and include the box culvert replacement, thereby making the County's 20% match responsibility less than the original culvert replacement project.

VIII. Citizens' Comments

There were no citizens' comments.

IX. Committee Member Concerns

Member Ambrosia was contacted by a property owner regarding a damaged culvert that was supposed to be replaced by County Highway in 2018. Oppold stated an insurance claim was filed by the property owner using an estimate from County Highway for full replacement; proceeds from the claim were received and deposited by County Highway, and extensions appear to have been added to the ends of the culvert. He is aware of the situation and will be assessing the situation for a remedy.

Member Creighton asked Oppold if he would be seeking help in applying for the grant for the Stagecoach Trail/Elizabeth-Scales Mound Road work; Oppold indicated he would have help from Abby Ebelherr with Blackhawk Hills Resource Council and JDC Grants Administrator Tammy Cahill.

X. Adjourn

Motion to adjourn was made at 6:18 PM by Joseph Heitkamp and seconded by Jacob Ambrosia. Motion carried by voice vote.

Next committee meeting is Monday, June 22, 2026 at 6:00 p.m.

Jo Daviess County Highway Department

Estimate
\$ 41,000.00

Bidder's Name	Roeder	K&L	Kunau
	Brothers	Bobcat	Implement

Item				
17' boom mower w/ joystick		\$ 40,270.00	\$ 38,500.00	\$ 37,950.00



Does the County participate in the County Engineer's Salary Reimbursement Program? ☐ Yes ☒ No

Resolution No R2026-20

Section No 26-00000-00-CS

WHEREAS, the County Board of JoDaviess
County has adopted a resolution appropriating funds for the payment of the County Engineer's salary and/or expenses.

NOW, THEREFORE, BE IT RESOLVED, by the JoDaviess
County County Board that there is hereby appropriated the sum of

One hundred, twenty-five thousand _____ Dollars
(\$125,000.00) from the County's Motor Fuel Tax fund for the purpose of paying the County Engineer's salary from

01/01/26 to 12/31/26 and,
beginning date ending date

BE IT FURTHER RESOLVED, by the JoDaviess
County County Board that there is hereby appropriated the sum of

Thirty-two thousand, four hundred, thirty-three _____ Dollars (\$32,433.00) from the County's

Motor Fuel Tax funds for the purpose of paying the County Engineer's expenses from 01/01/26 to 12/31/26 .
Fund beginning date ending date

I Dana Timmerman County Clerk in and for said County of JoDaviess in the State of Illinois, and
Name of Clerk County

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of
a resolution adopted by the County Board of JoDaviess at a meeting held on 07/14/26 .
County date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of July, 2026 .
Day Month, Year

(SEAL)

Clerk Signature

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APPROVED

Regional Engineer, IDOT

Date

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Instructions for BLR 09221

NOTE: Form instructions should not be submitted when the form is submitted.

This form is used by a county to appropriate a county engineer's salary and/or expenses. It is also used when a county participates in the County Engineer's Salary Program. This form must be passed each year appropriating funds for the salary and/or expenses for the county engineer's salary. If the County participates in the County Engineer's Salary Program, the Agreement for the County Engineer's Salary, BLR 09220, must be approved by IDOT prior to using this resolution. This form must be passed each year approving the transfer of the County's Surface Transportation Program funds to the state for those counties participating in the program.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

This form will change based on the answer to the initial question at the beginning of the form: Does the County have an agreement with the State of Illinois to participate in the County Engineer's Salary Reimbursement Program? If NO the following items will be completed:

Resolution No.	Insert the resolution number assigned by the County, if applicable.
Section No.	Insert the MFT section number. The format will be YY-00000-00-CS, where YY will be numeric and indicate the year for the salary.
Name of County	Select the county name from the drop down or insert name if completing by hand.
Name of County	Insert the name of the County.
Amount of Resolution for Salary	Insert the dollar value of the resolution for the salary in words, followed by in the same amount in numerical format in the (). This should be the amount of the salary, not including expenses.
Beginning Date/Ending Date	Insert the beginning to ending time frame covered by the resolution.
Name of County	Insert the name of the County.
Name of County	Insert the name of the County.
Amount of Resolution for Expenses	Insert the dollar value of the resolution for expenses in words, followed by the same amount in numerical format in the (). If not applicable insert N/A.
Fund	Insert the name of the fund from which the appropriation for expenses is being made, if not applicable insert N/A.
Beginning Date/Ending Date	Insert the beginning to ending time frame covered by the resolution.
Clerk Name	Insert the name of the County Clerk
Name of County	Insert the name of the County.
Name of County	Insert the name of the County.
Meeting Date	Insert the date of the meeting.
Name of County	Insert the name of the County.
Day	Insert the day the Clerk signed the resolution
Month and Year	Insert the month and year the Clerk signed the resolution
Clerk Signature	County Clerk shall sign here and seal here.
APPROVED Department of Transportation	Upon approval the Regional Engineer shall sign and date here.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office.

Following IDOT approval distribution will be as follows:

County Engineer
County Clerk
District Bureau of Local Roads and Streets



District	County	Resolution Number	Resolution Type	Section Number
2	JoDaviess	R2026-21	Original	26-00000-00-GM

BE IT RESOLVED, by the Board of the County of
Governing Body Type Local Public Agency Type
Jo Daviess County Illinois that there is hereby appropriated the sum of Eight hundred
Name of Local Public Agency
thousand Dollars (\$800,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/26 to 12/31/26 .
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Jo Daviess County
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Dana Timmerman County Clerk in and for said County
Name of Clerk Local Public Agency Type Local Public Agency Type
of Jo Daviess County in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Jo Daviess County at a meeting held on 07/14/2026 .
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of July, 2026 .
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk

Engineer (Municipal, Consultant or County)