

**REVISED AGENDA**  
**JO DAVIESS COUNTY BOARD**  
**Tuesday, July 14, 2026 at 7:00 PM**

[Join Zoom](#)

Courthouse - 3rd Floor Board Room  
330 North Bench Street, Galena, IL 61036

Phone: 309-205-3325  
Phone: 312-626-6799  
Meeting ID: 986 3632 5254  
Password: 229369

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- I. Call to Order
  - II. Roll Call
  - III. Pledge of Allegiance
  - IV. Invocation & Thought for the Day
  - V. Consent Agenda
    - A. Minutes Approval
      - 1. County Board minutes from the June 9, 2026, County Board meeting
    - B. Appointments/Resignations
      - 1. Approval of certified list of candidates for Election Judges for two-year terms as provided by the Chairperson of the County Central Committee for both the Republican and Democratic parties
      - 2. Appointment of Kirk Raab and Jean Wand to the Personnel Review Committee
    - C. Contracts/Agreements/Petitions
    - D. Ordinances/Resolutions/Proclamations
    - E. Reports/Correspondence
      - 1. June 2026 Pending State's Attorney Cases
      - 2. June 2026 County Clerk Financial Report
      - 3. May 2026 Galena Country Tourism Reports
      - 4. Thank-You Letter - Safe Haven Humane Society
      - 5. Letter from the Galena Territory Association Zoning Task Group
    - F. Claims
      - 1. Claims approval in the amount of **\$1,255,522.14** as follows:
        - i. **\$480,092.91** (Regular Claims)
        - ii. **\$12,262.24** (Claims associated with LIT's)
        - iii. **\$291,375.03** (Claims associated with IFT's)
        - iv. **\$91,486.12** (GGMI Hotel/Motel Tax Reimbursement)

v. **\$5,000.00** (Contingency)

vi. **\$375,305.84** (Special Service Area Providers)

**\$86,039.93 - SSA #1 to Warren Area Ambulance Service, Inc.**

**\$162,542.41 - SSA #6 to Galena Area Emergency Medical Service**

**\$126,723.50 - SSA #7 to Elizabeth Community Ambulance Service**

#### **G. Line Item Transfers**

1. FY2026 Line-Item Transfers over \$500.00:

i. **\$4,901.39** from 001-40112-901 Miscellaneous to 001-40101-711 Utilities

ii. **\$1,573.90** from 001-41122-719 Other Service Charges to 001-41122-931 Inmate Groceries

iii. **\$4,500.00** from 001-40103-401 Salaries - Full Time to 001-40103-405 Salaries - Overtime (*Class 1 expense transfers must be approved by a two-thirds (2/3) majority vote*)

iv. **\$4,975.00** from 001-42131-702 Professional Services to 001-42131-719 Other Service Charges

v. **\$1,288.45** from 001-42131-702 Professional Services to 001-42131-810 Equipment Purchase

vi. **\$2,000.00** from 001-42131-704 Telephone to 001-42131-719 Other Service Charges

#### **End of Consent Agenda**

#### **VI. Citizens' Comments**

*In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole. Questions must go through the presiding officer. It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.*

#### **VII. Unfinished Business**

#### **VIII. New Business & Committee Reports**

**A. Discussion and possible action on a letter supporting the Jo-Carroll Depot Local Redevelopment Authority's Consolidated Rail Infrastructure and Safety Improvements (CRISI) grant application for the Savanna Industrial Park Freight Rail Modernization Planning Project**

#### **B. Information & Technology**

1. Consideration of a recommendation to approve purchasing three replacement production host servers, with 3-years of warranty/support included, from Storage IT Solutions as the lowest responsible bidder in the amount of \$55,764.96 to be paid from the General Capital Equipment Fund 048-46172-810 (Activity Code 402) (*Recommendation of the Information & Communications Technology Committee meeting held on June 24, 2026*)
2. Consideration of a recommendation to approve purchasing three replacement disaster recovery (DR) host servers, with 3-years of warranty/support included, from xByte Technologies as the lowest responsible bidder in the amount of \$37,500.00 with \$4,235.04 to be paid from the General Capital Equipment Fund 048-46172-810 (Activity Code 402),

\$10,000 to be paid from the ETSB fund (007-041128-810) pending approval at the next ETSB meeting, and up to \$23,264.96 to be paid from the Contingency Fund 016-49197-905 (*Recommendation of the Information & Communications Technology Committee meeting held on June 24, 2026*)

3. Consideration of a recommendation to approve offering municipalities and lake communities the opportunity to cost share on the 2026 Orthophotography Project with a 55% municipal and 45% county cost split (*Recommendation of the Information & Communications Technology Committee meeting held on June 24, 2026*)
4. Consideration of a recommendation to approve updating the County's GIS Cost Recovery Policy as presented (*Recommendation of the Information & Communications Technology Committee meeting held on June 24, 2026*)

#### **C. Public Works**

1. Consideration of a recommendation to approve a bid from Helm Group for the Guilford Township Hot Mix Asphalt Surfacing Project (26-08000-00-GM) in the amount of \$58,061.70 to be paid from line item 021-43146-601 Maintenance Supplies (*Possible recommendation of the Public Works Committee meeting held on July 14, 2026*)
2. Consideration of a recommendation to approve a bid from Kunau Implement for a 17-foot Boom Mower with joystick in the amount of \$37,950.00 to be paid from line item 059-46174-810 Equipment (*Possible recommendation of the Public Works Committee meeting held on July 14, 2026*)
3. Consideration of a recommendation to approve a Resolution for the 2026 County Engineer's Salary in the amount of \$125,000.00 with an additional \$32,433.00 for IMRF, Health Insurance, and FICA (*Possible recommendation of the Public Works Committee meeting held on July 14, 2026*)
4. Consideration of a recommendation to approve a Resolution for County 2026 MFT Maintenance in the amount of \$800,000.00 from line item 006-43142-601 (*Possible recommendation of the Public Works Committee meeting held on July 14, 2026*)

#### **D. Law & Courts**

1. Consideration of a recommendation to approve the purchase of EM1: AI Tools for Emergency Management subscription at a cost not to exceed \$3,600.00 to be paid from 001-41125-604 Computer Supplies (*Recommendation of the Law Enforcement & Courts Committee meeting held on June 11, 2026*)
2. Consideration of a recommendation to approve a request to relocate the Law Library to the first floor and repurpose the current Law Library space for temporary court staff office space (*Recommendation of the Law Enforcement & Courts Committee meeting held on July 9, 2026*)
3. Consideration of a recommendation to approve an Illinois Emergency Management Mutual Aid System (IEMMAS) Intergovernmental Agreement for the purpose of coordinating resource deployment with participating Illinois counties during emergencies, disasters, and special events (*Recommendation of the Law Enforcement & Courts Committee meeting held*

on July 9, 2026)

4. Consideration of a recommendation to approve a Resolution Authorizing Participation in the Illinois Emergency Management Mutual Aid System (IEMMAS) pursuant to the Mutual Aid Intergovernmental Service Agreement (*Recommendation of the Law Enforcement & Courts Committee meeting held on July 9, 2026*)

#### **E. Finance**

1. The fund balance for the Contingency Fund (016) on May 31, 2026 was **\$592,725.72**.
2. Consideration of a recommendation to approve a Resolution to Authorize Payment of FY2026 Mandatory Accelerated Payments to the Illinois Municipal Retirement Fund (IMRF) from the Contingency Fund (016) to be Reimbursed in FY2027 from the Municipal Retirement Fund (013) (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on June 25, 2026*)
3. If Item E2 is approved, the adjusted claims total for July 2026 is **\$1,341,758.64**.
4. Consideration of a recommendation to approve a request to eliminate the Executive Secretary position, create the Executive Specialist position, and adopt the revised position description with a Grade 9 placement on the non-represented merit pay scale (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on June 25, 2026*)
5. Consideration of a recommendation to approve the following revisions to P2025-4 Non-Represented Employee Classification/Compensation Plan Policy: Establish one-time seniority recognition steps at 10, 15, 20, 25, and 30 years, using flat dollar increases as discussed, increase all starting wages by \$1 per grade, revise the promotion pay adjustment to replace the existing \$0.50/2% rule with a \$1.50 increase, while removing percentage language and adding "Reclassification" to the heading, and to revise the evaluation tool to be simpler, tied to job descriptions, and more consistent across departments to be effective December 1, 2026 (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on June 25, 2026*)
6. **IF ITEM VIII.E.5 IS APPROVED:** Discussion and possible action to set implementation terms for the Non-Represented Employee Classification/Compensation Plan & Performance Management/Evaluation/Merit Pay Policy (*Not a recommendation of the Finance, Tax, & Budgets Committee meeting held on June 25, 2026*)
7. Discussion and possible action to approve a Prioritized Spending Policy (*Not a recommendation of the Finance, Tax, & Budgets Committee meeting held on June 25, 2026*)

#### **F. Planning Commission/Building Code of Appeals**

1. Discussion and possible action regarding the Planning Commission/Zoning Board of Appeals (PC/ZBA) recommendations for amendments to the Jo Daviess County Zoning Ordinance (Title 8), to be consolidated into one comprehensive ordinance for full presentation in September and to take effect at a date to be determined:

- i. Deny the proposed amendment to reduce the minimum lot area in the Agricultural (AG) zone from 40-acres to two-acres
- ii. Deny the proposal to eliminate restrictions on the maximum amount of non-agricultural accessory areas that may be placed on properties zoned Agricultural (AG)
- iii. Deny the proposed amendment to eliminate the requirement for a Land Evaluation and Site Assessment (LESA) evaluation for any proposal converting agricultural land to non-agricultural use
- iv. Adopt an amendment to allow accessory dwelling units (ADUs) as a “permitted use” in any zoning district permitting residential development
- v. Adopt an amendment to site development standards for properties licensed for Guest Accommodations to: eliminate the requirement that guest parking spaces have a maximum slope of 8%; eliminate the standard that access roads/driveways leading into a property not exceed a slope of 15%; and eliminate the special side-yard setback requirement of five-feet per bedroom, with a maximum setback of 35-feet, and require the setbacks applicable to the underlying zoning district
- vi. Adopt amendments to regulations for “home occupations” as follows:
  - 1. Permit home occupations to occur within the home on a property and/or within an accessory building; eliminate the maximum number of employees permitted on the property, with no limitation on employees working off-site;
  - 2. Allow the sale of ancillary items not made/assembled on the property as part of a home occupation;
  - 3. Add language stating that equipment used for the home occupation shall not create a nuisance or excessive noise;
  - 4. Eliminate the prohibition of deliveries by tractor-trailer combination trucks for home occupation uses;
  - 5. Add the following as permitted home occupations: antiques (retail), automobile and other motor vehicle maintenance and repair services, veterinary clinics, and design, development and other related services
- vii. Adopt amendments related to the Sign Regulations, as follows:
  - 1. Add language that when a non-conforming sign ceases to exist, a written notice shall be provided via certified mail that provides the sign owner 180-days following receipt of the notice to repair/replace/remove the sign within 180-days of receipt of the written notice; the Zoning Administrator may grant a reasonable extension of time for the sign to be brought into conformance;
  - 2. Create a new category of signage identified as “local business, off-premise sign”, defined as a business that is physically located within the boundaries of Jo Daviess County that is placed on a property other than the location of the business, intended to promote local business enterprises in the County; subject to the following restrictions: double-faced signs permitted, limited to no greater than 32 square feet/sign face with an overall height above the adjacent grade of no greater than 20 feet to the top of the sign; no more than one local business off-premise sign structure shall be situated on a property; sign structures may advertise more than one business as long as all other criteria of this section are met; local business, off-premise signs may be erected no closer than one (1) mile from any other off-premise sign, including traditional billboards (in determining compliance with this standard, signs on both sides of the highway corridor shall be considered; and the sign shall be continually maintained in good condition.

## **G. Development & Planning**

1. Consideration of a recommendation to approve an Ordinance Creating Title 5, Chapter 13 of the Jo Daviess County Code of Ordinances Regarding Unsafe, Dangerous, and Uninhabitable Structures *(Recommendation of the Development & Planning Committee meeting held on June 23, 2026)*
2. Consideration of a recommendation to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include AutoSmart, Inc. *(Recommendation of the Development & Planning Committee meeting held on June 23, 2026)*
3. Consideration of a recommendation to approve a Resolution to Authorize an Amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone to include AutoSmart, Inc., a car dealer specializing in classic car consignment *(Recommendation of the Development & Planning Committee meeting held on June 23, 2026)*
4. Consideration of a recommendation to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include the Village of Lena, Illinois *(Recommendation of the Development & Planning Committee meeting held on June 23, 2026)*
5. Consideration of a recommendation to approve a Resolution to Authorize an Amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone to include the Village of Lena, Illinois *(Recommendation of the Development & Planning Committee meeting held on June 23, 2026)*

## **H. Legislative**

### **I. Social & Environmental**

1. Consideration of a recommendation to approve an Intergovernmental Agreement between the City of Galena and Jo Daviess County Transit *(Recommendation of the Social & Environmental Committee meeting held on June 18, 2026)*
2. Consideration of a recommendation to approve a contract between Rosecrance and Jo Daviess County Transit *(Recommendation of the Social & Environmental Committee meeting held on June 18, 2026)*
3. Consideration of a recommendation to approve a contract between The Workshop and Jo Daviess County Transit *(Recommendation of the Social & Environmental Committee meeting held on June 18, 2026)*

### **J. Executive**

1. Consideration of a recommendation to approve an Intergovernmental Agreement with the City of Galena for the purposes of building a parking ramp located at the address commonly known as 311 North Bench Street *(Recommendation of the Executive Committee meeting held on July 6, 2026)*
2. Consideration of a recommendation to approve an Ordinance Amending Title 5, Chapter 12 of the Jo Daviess County Code of Ordinances to Prohibit Dogs on County Property & to

**IX. Other Committees & Boards**

**X. Closed Session**

**A. Personnel section 2(c)1**

*"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."*

**B. Collective bargaining section 2(c)2**

*"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."*

**C. Purchase/lease property section 2(c)5**

*"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."*

**D. Pursuant to 5 ILCS Litigation Section 120/2(c)11**

*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."*

**XI. Reconvene to Open Session**

**XII. Possible Actions as a Result of Closed Session**

**XIII. Board Member Concerns**

**XIV. Citizens' Comments**

**XV. Adjourn**

**Next County Board meeting: Tuesday, August 11, 2026 at 7:00 PM**