

JO DAVIESS COUNTY
JOINT COMMITTEE REVIEW - PUBLIC WORKS, INFORMATION & COMMUNICATIONS,
SOCIAL & ENVIRONMENTAL WITH FINANCE, TAX, & BUDGETS
MEETING MINUTES
SEPTEMBER 22, 2025

I. Call to Order

Committee Chairperson Schultz called the meeting to order at 5:30 PM on Monday, September 22, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

II. Roll Call & Establishment of a Quorum

Roll Call was answered as follows: **Public Works:** Present – John Grizzoffi, Steve Endress, John Creighton, Joseph Heitkamp, Jacob Ambrosia, LaDon Trost. Present: 6. Absent - Robert Heuerman. Absent: 1. **Information & Communications:** Present — Michael Holt, Steve Endress, Peggy Bastian, John Grizzoffi, Jacob Ambrosia, LaDon Trost. Present: 6. Present electronically – Daisha Boehm. Present electronically: 1. **Social & Environmental:** Lynn Gallagher, Joseph Heitkamp, Dianne Allendorf, Peggy Bastian, Jacob Ambrosia, LaDon Trost. Present: 6. Absent - Robert Heuerman. Absent: 1. **Finance:** John Schultz, John Creighton, Michael Holt, Michael Dittmar, John Lang, LaDon Trost. Present: 6. Absent – Diane Gallagher. Absent: 1.

III. Welcome and Introductions

IV. Citizens' Comments

There were no citizens' comments.

V. New Business

FINANCE: A motion to recommend a contract with CivicPlus for their Standard Website Package including all WCAG mandated tools in the amount of \$23,170.30 to be paid from the Contingency Fund, line item 016-49197-905 was made by John Schultz and seconded by Michael Holt. The motion carried by voice vote.

VI. Budget Review Session with Information & Communications Technology Committee and Finance, Tax & Budgets Committee

A motion to move forward to the draft budget document Information & Communications (001-40110) - GF in the amount of \$565,876.43 was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *GIS Automation Fund (058)* - SF in the amount of \$208,337.42, the associated fund description, and the minimum year-end fund balance policy of \$52,084.00 was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *GIS Capital Equipment & Investment Fund (064)* - SF in the amount of \$67,250.00, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document Clerk & Recorder (001-40106) - GF in the amount of \$475,386.76 was made by John Grizzoffi and seconded by John Lang. The motion carried by voice vote.

A motion to move forward to the draft budget document Elections (001-40107) - GF in the amount of \$158,635.46 was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Recorder Automation Fund (028)* - SF in the amount of \$103,500.00, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *County Clerk Automation Fund (030)* - SF in the amount of \$7,000.00, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Election Equipment Fund (049)* - SF in the amount of \$0.00, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

Michael Dittmar left the meeting at this time.

VII. Budget Review Session with Public Works Committee and Finance, Tax & Budgets Committee

A motion to move forward to the draft budget document the *Highway Fund (002)* - SF in the amount of \$2,208,732.56, the associated fund description, and the minimum year-end fund balance policy of \$1,104,366.00 was made by Joseph Heitkamp and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *County Motor Fuel Tax Fund (006)* - SF in the amount of \$1,482,432.50, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Federal Aid Matching Fund (008)* - SF in the amount of \$1,680,000.00, and the associated fund description was made by Joseph Heitkamp and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *County Aid to Bridges Fund (011)* - SF in the amount of \$890,000.00, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Highway Capital Investment Fund (059)* - SF in the amount of \$425,000.00, and the associated fund description was made by John Grizzoffi and seconded by John Schultz. The motion carried by voice vote.

VIII. Budget Review Session with Social & Environmental Committee and Finance, Tax & Budgets Committee

A motion to move forward to the draft budget document the *Public Health Fund (003)* - SF in the amount of \$1,307,072.92, the associated fund description, and the minimum year-end fund balance

policy of \$435,691 was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Public Health Emergency Preparedness Fund (005)* - SF in the amount of \$41,421.00, and the associated fund description was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Catastrophic Emergency Fund (046)* - SF in the amount of \$338,949.58, and the associated fund description was made by Lynn Gallagher and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Public Health Capital Investment Fund (055)* - SF in the amount of \$770,000.00, and the associated fund description was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Animal Control Fund (020)* - SF in the amount of \$128,813.53, and the associated fund description was made by Lynn Gallagher and seconded by John Lang. The motion carried by voice vote.

A motion to move forward to the draft budget document the *County Pet Population Fund (080)* - SF in the amount of \$10,000.00, and the associated fund description was made by Dianne Allendorf and seconded by John Lang. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Jo Daviess County Transit Fund (071)* - SF in the amount of \$2,150,435.63, the associated fund description, and the minimum year-end fund balance policy of \$676,812.00 was made by Lynn Gallagher and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document the *Transit Capital Development Fund (093)* - SF in the amount of \$1,978,199.20, and the associated fund description was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to move forward to the draft budget document Social & Environmental Services (001-44157) - GF in the amount of \$43,803.00 as amended was made by Lynn Gallagher and seconded by John Schultz. The motion carried by voice vote.

i. \$8,133.00 - NICAA Senior Citizens Service: Diane Randecker presented on behalf of NICAA. After the presentation, a motion to increase the amount from **\$8,133.00 to \$9,000.00** was made by Trost and seconded by John Schultz. The motion to amend carried by voice vote.

ii. \$8,170.00 - Senior Resource Center: Amanda Faivre presented on behalf of SRC.

iii. \$7,500.000 - Solid Waste Agency: Robert Spoerl presented on behalf of Jo-Carroll Solid Waste Agency

iv. \$10,000.00 - Cemetery Maintenance: A motion decrease the amount from **\$10,000.00 to \$9,133.00** was made by Jacob Ambrosia and seconded by John Schultz. The motion to amend carried by voice vote.

v. \$2,000.00 - American Legion Veterans' Grave Markers

vi. \$8,000.00 - Soil & Water Conservation District

A motion to move forward to the draft budget document the *708 Mental Health Board Fund (014) - SF* in the amount of \$408,175.00, and the associated fund description was made by Lynn Gallagher and seconded by John Schultz. The motion carried by voice vote.

IX. Discussion and possible action to approve mandatory and/or necessary expense requests to increase/decrease the FY2026 Budget target amounts

A motion to approve an Information & Communications (001-40110) Necessary Expense Request for a Salary & Benefit Increase of \$4,414.28, increase the target, and move forward to the draft budget document as amended was made by John Lang and seconded by John Grizzoffi. The motion carried by voice vote.

A motion to approve a JDC Transit Fund (071) Necessary Expense Request for a Salary & Benefit Increase of \$1,674.55 and move forward to the draft budget document as amended was made by John Schultz and seconded by John Lang. The motion carried by voice vote.

A motion to add to the Unfunded List, a Social & Environmental Services (001-44157) request for funding in the amount of \$58,810.00 to construct a fence around the Poor Farm Cemetery was made by LaDon Trost and seconded by John Schultz. The motion carried by voice vote.

X. Committee Member Concerns

Joseph Heitkamp asked for an explanation for the increase in revenue for County Highway Fund (002); the property tax levy has been increased by 10% for this fund, as well as an increase in the allocation of the County 1% Sales Tax from 25% to 75%. This was approved during the June 26, 2025 Finance, Tax, & Budgets committee meeting where the FY2026 Budget Guidelines were set.

XI. Citizens' Comments

There were no citizens' comments.

XII. Adjourn

Motion to adjourn was made at 7:20 PM by John Grizzoffi and seconded by John Lang. Motion carried by voice vote.