

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JANUARY 10, 2023**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, January 10, 2023 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Present: 17. Absent: 0.

State's Attorney Chris Allendorf was present electronically.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of February 15, 2023 was made by John Schultz and seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays - John Creighton and Steve McIntyre. Nays: 2.

A motion to approve a Resolution to Establish the Jo Daviess County Ad-Hoc Courthouse Committee was made by John Grizzoffi and seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A motion to appoint LaDon Trost, John Lang, John Schultz, Don Zillig, Melisa Hammer, Angie Kaiser, Kathy Phillips, Kevin Turner and Scott Toot to the Jo Daviess County Ad-Hoc Courthouse Committee was made by John Lang and seconded by Tina Brandel.

Jo Daviess County Board Meeting Minutes

January 10, 2023

Page 2 of 5

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A motion to approve a Resolution Opposing Illinois General Assembly HB5855, SB2226, and HB5471, the “Protect Illinois Communities Act”, and any bill where the Illinois General Assembly Desires to Restrict the Individual Right of Illinois Citizens to Keep and Bear Arms in Direct Conflict with the Constitution of the United States and the Constitution of the State of Illinois was made by John Lang and seconded by Robert Heuerman.

John Lang read the text of the resolution into the minutes.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays - Lynn Gallagher. Nays: 1.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A committee motion to set the 2023 Jo Daviess County standard mileage rate at \$0.65 per mile was seconded by John Schultz.

An amendment to the motion to add “and will be set annually based on current IRS mileage rates, rounded down to the next whole cent” was made by John Schultz and seconded by Don Zillig.

The amendment carried by voice vote.

The amended motion to set the 2023 Jo Daviess County standard mileage rate at \$0.65 per mile and will be set annually based on current IRS mileage rates, rounded down to the next whole cent was made by John Schultz and seconded by Don Zillig.

The amended motion carried by voice vote.

A motion to amend P2022-1 County Board Per Diem/Mileage Allowance Policy to include the updated standard mileage rate of \$0.65 per mile was made by John Schultz and seconded by Don Zillig.

The motion carried by voice vote.

A motion to approve a revised OPEB Audit Engagement Letter from Lauterbach & Amen, LLP was made by John Schultz and seconded by Dianne Allendorf.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on November 30, 2022 was \$489,627.71.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

There was no business to bring before the board.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

Item M1 will be addressed after closed session.

AGENDA ITEM V – CLOSED SESSION

A motion to enter closed session at 7:40 p.m. was made by Steve McIntyre and seconded by John Lang to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of Discussion – IT Manager Position (Recommended by the Personnel Review Committee, meeting of December 29, 2022 and the Executive Committee, meeting of January 3, 2023).

The motion carried by voice vote.

The board reconvened at 7:49 p.m. following a motion by Dianne Allendorf and second by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM VI – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

An Executive committee motion to promote Ryan Afflerbaugh from IT Systems Technician to IT Systems Manager with a starting annual salary of \$58,087.00, retroactive to December 1, 2022 was made by John Lang and seconded by Joseph Heitkamp.

The motion carried by voice vote.

AGENDA ITEM VII – BOARD MEMBER CONCERNS

Diane Gallagher, Development & Planning informed the board the Comprehensive Plan RFP deadline is February 17, 2023.

John Creighton commented on the resolution opposing the "Protect Illinois Communities Act"; he believes this was a weak action.

Steve McIntyre, Information & Communication Technology stated the recent server purchase by the IT/GIS Director was necessary due to lack of memory. This quickly became a problem after the implementation of the body cameras worn by sheriff deputies.

Jo Daviess County Board Meeting Minutes

January 10, 2023

Page 4 of 5

Steve McIntyre also commented on the promotion and starting salary for the IT Systems Manager; he has worked in IT in the past and the starting salary of \$58,087.00 was approximately what he was earning in the same type of position in 1984.

AGENDA ITEM VIII – CITIZENS’ COMMENTS

There were no citizens’ comments as this time.

AGENDA ITEM IX - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by John Grizzoffi.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 7:59 p.m. until 7:00 p.m. Tuesday, February 14, 2023 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JANUARY 10, 2023**

A. MINUTES APPROVAL

1. County Board meeting minutes from the December 13, 2022 County Board Meeting.
2. County Board meeting minutes from the December 19, 2022 Special County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Laura Winter to the Planning Commission/Zoning Board of Appeals as an alternate for a five-year term ending October 31, 2027.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$781,597.90 as follows:
 - i. \$706,468.55 (\$703,708.05 Regular Claims + Claims associated w/LIT's \$2,760.50)
 - ii. \$72,306.98 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$2,822.37 (Contingency-Election Storage approved by the County Board on 10.13.22)
2. Emergency Telephone Systems Board Fund claims in the amount of \$85,749.19.

G. LINE ITEM TRANSFERS

1. FY2022 Line Item Transfers (with associated claims) in the amount of \$1,604.55 as follows:
 - i. \$1,604.55 \$1,604.55 from 001-40101-711 Utilities to 001-40101-701 Maintenance Service
2. FY2023 Line Item Transfers (with associated claims) in the amount of \$1,000.00 as follows:
 - i. \$1,000.00 \$1,000.00 from 046-44152-925 Covid-19 to 046-44152-704 Telephone

**CLOSED SESSION
JO DAVIESS COUNTY BOARD MEETING
JANUARY 10, 2023**

The board entered closed session at 7:40 p.m. to discuss:

Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity". Topic of Discussion – IT Manager Position (Recommended by the Personnel Review Committee, meeting of December 29, 2022 and the Executive Committee, meeting of January 3, 2023).

Present were members Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Present: 17. County Administrator Scott Toot, IT/GIS Director Joe Kratcha, and County Clerk Angela Kaiser were also present.

Joe is asking the committee to approve the promotion of current IT Technician Ryan Afflerbaugh as an IT/GIS Systems Manager, which would be a salary of \$58,087. He confirmed that his FY2023 budget will not be negatively impacted by this promotion, as he did include the increase during the budget workshops. He also asks that if approved, the promotion be made retroactive to December 1, 2022. Ryan has been with JDC for 14 months and had 16 years of previous IT experience.

John Lang stated he believes this to be a reasonable salary.

Joseph Heitkamp asked what the current salary is, to which Joe Kratcha replied it was a little over \$50,000 per year.

Diane Gallagher stated this is proof that the compensation plan/scale needs to be updated.

The board left closed session at 7:49 p.m.



Angela Kaiser, County Clerk