

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, January 11, 2022 @ 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) To open pull Fire Alarm.
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the December 14, 2021 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Dr. Calvin Schafer, DVM, to serve as the Jo Daviess County Animal Control Administrator for a three-year term commencing December 1, 2021 and ending November 30, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$1,488,435.21** as follows:
 - i. **\$1,417,297.64** (Regular Claims **\$1,408,408.21** + Claims associated w/LIT's **\$8,889.43**)
 - ii. **\$69,347.45** (GGMI Hotel/Motel Tax Reimbursement – **over budget**)

- iii. **\$1,790.12** (COVID-19 Claims to be paid from Contingency Fund)
- 2. Emergency Telephone Systems Board Fund claims in the amount of **\$3,846.91**

G. LINE ITEM TRANSFERS

- 1. **FY2021 Line Item Transfers (without associated claims)** in the amount of **\$9,217.02** as follows:
 - i. **\$4,217.02** \$1,575.49 from 001-41122-601 Maintenance Supplies, \$1,341.53 from 001-41122-606 Minor Equipment, and \$1,300.00 from 001-41122-603 Operating Supplies to 001-41122-711 Utilities
 - ii. **\$5,000.00** \$5,000.00 from 001-41122-431 IMRF to 001-41122-719 Other Service Charges
- 2. **FY2021 Line Item Transfers (with associated claims)** in the amount of **\$4,892.05** as follows:
 - i. **\$ 561.12** \$561.12 from 001-41125-603 Operating Supplies to 001-41125-701 Maintenance Service
 - ii. **\$4,330.93** \$4,330.93 from 017-48118-419 Other Service Charges to 017-48118-702 Professional Service
 - iii. **\$3,000.00** \$3,000.00 from 001-41122-403 Salaries –P/T to 001-41122-711 Utilities
- 3. **FY2022 Line Item Transfers (with associated claims)** in the amount of **\$4,400.00** as follows:
 - i. **\$ 800.00** \$800.00 from 002-43141-901 Contingency to 002-43141-441 Uniform Allowance
 - ii. **\$3,000.00** \$3,000.00 from 046-44162-925 COVID-19 Expenses to 046-44162-605 Office Supplies
 - iii. **\$ 600.00** \$600.00 from 046-44162-925 COVID-19 Expenses to 046-44162-704 Telephone

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

B. Legislative

C. Executive

- 1. Consideration of a recommendation to approve Jo Daviess County Employee Handbook amendments (Recommended by the Executive Committee, meeting of January 4, 2022).

2. Consideration of a recommendation to amend R2019-9 Part Time Clerical Work Force Pool that includes Non-Represented (Non-Elected Employees) (Recommended by the Executive Committee, meeting of January 4, 2022).

D. Finance, Tax & Budgets

1. The fund balance for the Contingency Fund (016) on 11/30/2021 is **\$311,249.42**

E. Information & Communications Technology

F. Jo Daviess County Special Service Area Commissions

G. Development & Planning

H. Public Works

1. Consideration of a recommendation to approve a County Engineer Salary Resolution in the amount of \$112,805 for 2022 to be paid from line item 006-43142-401 (Recommended by the Public Works Committee, meeting of December 27, 2021).
2. Consideration of a recommendation to approve a County Engineer Alternative Insurance Assistance Program Resolution in the amount of \$1,700.00 to be paid from line item 006-43142-411 (Recommended by the Public Works Committee, meeting of December 27, 2021).
3. Consideration of a recommendation to approve a County Engineer IMRF and FICA Resolution in the amount of \$20,000 from line items 006-43142-421, 422, 431 (Recommended by the Public Works Committee, meeting of December 27, 2021).
4. Consideration of a recommendation to approve a County 2022 MFT Maintenance Resolution in the amount of \$700,000.00 from line item 006-43142-601 (Recommended by the Public Works Committee, meeting of December 27, 2021).

I. Law Enforcement & Courts

J. Social & Environmental

K. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to approve a special use permit to allow for an agricultural residence on a lot less than forty acres on the subject property (address TBD on W Cross Road, Galena) (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of December 15, 2021).

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

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III. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, February 8, 2022 @ 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMcFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviess.org