

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JANUARY 11, 2022**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, January 11, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – William Bingham, Janet Checker, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, and Don Zillig. Present: 9. Present electronically – Dianne Allendorf, Staci Duerr, Hendrica Regez, and LaDon Trost. Present electronically: 4. Absent - Diane Gallagher, Steve McIntyre, and Darcy Wild. Absent: 3. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

Diane Gallagher entered the meeting electronically at this time.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by Janet Checker.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Darcy Wild. Absent: 2. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of February 9, 2022 was made by John Schultz and seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Darcy Wild. Absent: 2. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee recommendation to approve the Jo Daviess County Employee Handbook amendments as presented was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve a resolution to amend R2019-9 Part Time Clerical Work Force Pool that includes Non-Represented was seconded by John Lang.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Darcy Wild. Absent: 2. Vacant: 1.

FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on November 30, 2021 was \$311,249.42.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

SPECIAL SERVICE AREA COMMISSIONS:

The commissions had no business to bring before the board.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

Steve McIntyre entered the meeting electronically at this time.

PUBLIC WORKS:

A committee motion to approve a County Engineer Salary Resolution in the amount of \$112,805.00 for 2022 to be paid from line item 006-43142-401 was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 1.

A committee motion to approve a County Engineer Alternative Insurance Assistance Program Resolution in the amount of \$1,700.00 to be paid from line item 006-43142-411 was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 1.

A committee motion to approve a County Engineer IMRF and FICA Resolution in the amount of \$20,000.00 from line items 006-43142-421, 422, 431 was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 1.

A committee motion to approve a County 2022 MFT Maintenance Resolution in the amount of \$700,000.00 from line item 006-43142-601 was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 1.

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LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board at this time.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board at this time.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a special use request to allow for a non-agricultural residence on a lot less than forty acres located on a portion of the subject property (address TBD on W. Sand Hill Road, Galena) was made by John Schultz and seconded by Robert Heuerman.

The motion carried by voice vote.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Diane Gallagher, Development & Planning invites all board members to their next meeting on January 25, 2022 at 5:30 p.m. They will have a guest speaker that will be discussing the process of updating the Comprehensive Plan.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

John Schultz would like to remind board members that the period to circulate nominating petitions for county board seats begins on January 13, 2022. Forms can be picked up in the County Clerk's Office.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Robert Heuerman.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 7:30 p.m. until 7:00 p.m. Tuesday, February 8, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JANUARY 11, 2022

A. MINUTES APPROVAL

1. County Board meeting minutes from the December 14, 2021 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Dr. Calvin Schafer, DVM, to serve as the Jo Daviess County Animal Control Administrator for a three-year term commencing December 1, 2021 and ending November 30, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,488,435.21 as follows:
 - i. \$1,417,297.64 (\$1,408,408.21 Regular Claims + Claims associated w/LIT's \$8,889.43)
 - ii. \$69,347.45 (GGMI Hotel/Motel Tax Reimbursement – Over budget)
 - iii. \$1,790.12 (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of \$3,846.91.

G. LINE ITEM TRANSFERS

1. **FY2021** Line Item Transfers (without associated claims) in the amount of \$9,217.02 as follows:
 - i. \$4,217.02 \$1,575.49 from 001-41122-601 Maintenance Supplies, \$1,341.53 from 001-41122-606 Minor Equipment, and \$1,300.00 from 001-41122-603 Operating Supplies to 001-41122-711 Utilities
 - ii. \$5,000.00 \$5,000.00 from 001-41122-431 IMRF to 001-41122-719 Other Service Charges
2. **FY2021** Line Item Transfers (with associated claims) in the amount of \$4,892.05 as follows:
 - i. \$561.12 \$561.12 from 001-41125-603 Operating Supplies to 001-41125-701 Maintenance Service
 - ii. \$4,330.93 \$4,330.93 from 017-48118-419 Other Service Charges to 017-48118-702 Professional Service
 - iii. \$3,000.00 \$3,000.00 from 001-41122-403 Salaries –P/T to 001-41122-711 Utilities
3. **FY2022** Line Item Transfers (with associated claims) in the amount of \$4,400.00 as follows:
 - i. \$800.00 \$800.00 from 002-43141-901 Contingency to 002-43141-441 Uniform Allowance
 - ii. \$3,000.00 \$3,000.00 from 046-44162-925 COVID-19 Expenses to 046-44162-605 Office Supplies
 - iii. \$600.00 \$600.00 from 046-44162-925 COVID-19 Expenses to 046-44162-704 Telephone