

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Thursday, January 11, 2024 at 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the December 12, 2023 County Board Meeting **5 - 11**

B. APPOINTMENTS/RESIGNATIONS

1. Reappointment of John Schultz to the Northwest Illinois Enterprise Zone for a three-year term ending December 31, 2026.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS **13 - 46**

1. Claims approval in the amount of **\$1,115,211.68** as follows:
 - i. **\$1,025,686.33** (Regular Claims **\$1,021,662.32** + Claims associated w/LIT's **\$4,024.01**)

- ii. \$7,162.03 (Over Budget Requests)
- iii. \$82,363.32 (GGMI Hotel/Motel Tax Reimbursement – Over Budget)

G. LINE ITEM TRANSFERS

- 1. **FY2023 Line Item Transfers (with associated claims)** in the amount of \$4,000.00 as follows:

- i. \$4,000.00 \$4,000.00 from 001-41122-711 Utilities to 001-41122-701 Maintenance Service **47**

H. OVER BUDGET REQUEST

- 1. **FY2023 over budget request (with associated claims)** in the amount of \$89,525.35 as follows:

- i. Claim from GGMI in the amount of \$82,363.32 to be paid from Tourism Promotion Fund budget line item 027-45161-918GGMI Hotel/Motel Tax Contract. **48**
- ii. Claim from General County in the amount of \$7,162.03 to be paid from Tourism Promotion Fund budget line item 027-45161-990 Interfund Transfer. **49**

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Acceptance of a letter of resignation from Steven McIntyre – District #13 – Elizabeth & part Rice. **50**

B. Declaration of vacant seat for County Board Member District #13 – Elizabeth & part Rice.

C. Discussion and possible action to appoint Steven McIntyre to the Planning Commission/Zoning Board of Appeals for the remainder of a five-year term ending November 30, 2028.

D. Development & Planning

E. Finance, Tax & Budgets

- 1. Consideration of a recommendation to approve the 2024 Jo Daviess County standard mileage rate (Finance, Tax & Budgets Committee will hold a meeting on January 11, 2023 at 6:00 p.m. for a possible recommendation). **51 - 52**
- 2. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-100-214-00, 207-00 in Galena Township to Michael Kevorkian (Finance, Tax & Budgets Committee will hold a meeting on January 11, 2023 at 6:00 p.m. for a possible recommendation). **53**

3. Consideration of a recommendation to approve a Resolution to Reestablish the Jo Daviess County Claims Committee (Finance, Tax & Budgets Committee will hold a meeting on January 11, 2023 at 6:00 p.m. for a possible recommendation). 54
4. Consideration of a recommendation to amend P2017-1 Fixed Asset Management Policy (Finance, Tax & Budgets Committee will hold a meeting on January 11, 2023 at 6:00 p.m. for a possible recommendation). 55 - 66

F. Public Works

1. Discussion and possible action to approve a County 2024 MFT Maintenance Resolution in the amount of \$800,000.00 from line item 006-43142-601 (Not a recommendation of the Public Works Committee, no meeting in December, 2023). 67

G. Law Enforcement & Courts

1. Consideration of a recommendation to approve a Resolution for single sole source procurement regarding Exela Technologies Company, for purposes of document scanning (Recommended by the Law Enforcement & Courts Committee, meeting of December 18, 2023). 68 - 69
2. Consideration of a recommendation to approve a Document Scanning Agreement with HOV Services, Inc., an Exela Technologies Company, at a cost of \$196,798.48 (Recommended by the Law Enforcement & Courts Committee, meeting of December 18, 2023). 70 - 77

H. Social & Environmental

I. Planning Commission/Zoning Board of Appeals

J. Legislative

K. Executive

1. Consideration of a recommendation to approve a Professional Services Agreement with Mid-West Moving & Storage at a cost not to exceed \$139,627.00 (Recommended by the Executive Committee, meeting of January 2, 2024). 78 - 83

L. Information & Communications Technology

OTHER COMMITTEES & BOARDS

I. JO DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

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IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, February 13, 2024 at 7:00 pm.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMcFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 986 3632 5254
Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountvil.gov