

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
FEBRUARY 13, 2024**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, February 13, 2024 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Present: 13. Present electronically - Darcy Wild. Present electronically: 1. Absent - Robert Heuerman and Daniel Holcomb. Absent: 2. Vacant: 1.

State's Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Lynn Gallagher and seconded by Diane Gallagher. The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on 12/31/2023 was \$639,779.20.

PUBLIC WORKS:

A committee motion to approve the Annual Spring Weight Posting Resolution was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

A committee motion to approve an Amended Engineering Agreement for Guilford Township Guilford Road Bridge was seconded by John Creighton.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

A motion to approve the purchase of a 2023 Chevrolet Tahoe Pursuit from Karl Chevrolet, Inc. at a cost not to exceed \$42,375.00 was made by Don Zillig seconded by John Lang.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve a resolution to establish a Technical Advisory Committee of key stakeholders for the Transit Statewide/Non-Metropolitan Transportation Planning Federal Section 5305 (e) Grant in regards to the project of Comprehensive Analysis of Demand Response Ridership and Transit-Dependent Demographics in Jo Daviess County was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a Special Use Permit to allow for a Detached Accessory Dwelling Unit located at 6924 Illinois Route 84 North, Galena, IL, requested by Michael and Monica Hoppman, owners, was made by Diane Gallagher and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

A motion for the vacation and re-plat of Lot 16 of Galena Golf View Estates and Lot 1 of Galena Golf View Estates Phase II, requested by Seventy79 Development, LLC and Edward Morgan, owners, was made by Diane Gallagher and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to set the 2024 Jo Daviess County Standard Mileage Rate at \$0.67 per mile was seconded by John Lang.

The motion carried by voice vote.

A committee motion to amend P2023-1 County Board Per Diem/Mileage Allowance Policy to include the updated standard mileage rate of \$0.67 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve an Ordinance abating the tax heretofore levied for the year 2023 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2023, of the County of Jo Daviess, Illinois was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

A committee motion to approve a Resolution to Create a Stipend Clearing Fund (091) as a Special Fund and Adopt an Associated Fund Description was seconded by John Lang.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

A committee motion to amend the FY2024 Budget to include the Stipend Clearing Fund (091) with revenues of \$26,280.00 and expenses of \$26,280.00 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the renewal of Pollution Liability Insurance with Westchester Environmental-Illinois Union Insurance Company at a cost of \$4,022.00 to be paid from line item 017-48118-721 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to amend R2014-2 A Resolution to Establish an Annual Event for County Students to be known as Jo Daviess County Government Day was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

There were no reports by other committees or boards at this time.

AGENDA ITEM VI – CLOSED SESSION

A motion to enter closed session at 7:28 p.m. was made by Michael Holt and seconded by John Lang to discuss:

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” Topic of discussion: Case No. 2023 LA 11

The motion carried by voice vote.

The board reconvened at 7:34 p.m. following a motion by Diane Gallagher and seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent: 2. Vacant: 1.

AGENDA ITEM VII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM VIII – BOARD MEMBER CONCERNS

Diane Gallagher is concerned about proposed legislation that would potentially take away more local control in regard to how communities annex land.

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John Lang would like guest accommodation permits in residential areas addressed when drafting the new Comprehensive Plan.

Darcy Wild thanked the members for their kind words following the passing of her father.

AGENDA ITEM IX – CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Dianne Allendorf and seconded by Tina Brandel.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 7:43 p.m. until 7:00 p.m. Tuesday, March 12, 2024 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.



Angela Kaiser, County Clerk

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
FEBRUARY 13, 2024

A. MINUTES APPROVAL

1. County Board meeting minutes from the January 11, 2024 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Reappointment of Geoff Stocks to the Apple River Fire Protection District to a three-year term ending April 30, 2027.
2. Reappointment of Keith Gerlich to the Building Code of Appeals for a three-year term ending February 28, 2027.
3. Reappointment of Marty Johnson to the Building Code of Appeals for a one-year term ending February 28, 2025.
4. Reappointment of Bruce Marcure to the Building Code of Appeals for a two-year term ending February 28, 2026.
5. Appointment of Josh Montgomery to the Building Code of Appeals for a two-year term ending February 28, 2026.
6. Appointment of Chad Casper to the Building Code of Appeals for a three-year term ending February 28, 2027.
7. Reappointment of John Schultz to the Jo-Carroll Enterprise Zone Maintenance Organization for a three-year term ending March 4, 2027.
8. Appointment of Tina Brandel to serve as the chairperson of the Information & Communication Technology Committee.
9. Appointment of Tina Brandel to serve as a member of the Executive Committee.
10. Appointment of Michael Holt to serve as a member of the Legislative Committee and the Finance, Tax & Budgets Committee.
11. Appointment of Lynn Gallagher to the Development & Planning Committee and to serve as the Development & Planning Committee Vice-Chairperson.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. Thank you note from the Clyde Potter Family

F. CLAIMS

1. Claims approval in the amount of \$667,198.59 as follows:
 - i. \$588,400.18 (\$586,090.40 Regular Claims + Claims associated w/LIT's \$2,309.78)
 - ii. \$78,798.41 (GGMI Hotel/Motel Tax Reimbursement)

G. LINE ITEM TRANSFERS

1. FY2024 Line Item Transfers (with associated claims) in the amount of \$5,000.00 as follows:
 - i. \$5,000.00 \$5,000.00 from 088-46182-890 Other Improvements to 088-46182-905 Miscellaneous