

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, February 14, 2023 at 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the January 10, 2023 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Re-appointment of Dennis Siegel to the Jo Daviess County Board of Review for a two year term commencing on June 1, 2023 and ending on May 31, 2025.
2. Re-appointment of Kevin Stewart to the Jo Daviess County Board of Review for a two year term commencing on June 1, 2023 and ending on May 31, 2025.
3. Re-appointment of Andrew Berlage to the Galena Rural Fire District for a three year term beginning May 1, 2023 and ending April 30, 2026.
4. Re-appointment of Kerry “Nick” Tranel to the Dunleith-Menominee Fire Protection District Board of Trustees for a three year term commencing on May 1, 2023 and ending April 30, 2026.
5. Appointment of Don Hill to the Jo Daviess County Board of Health for a three year term ending June 30, 2024.
6. Reappointment of Tracy Bauer to the Jo Daviess County Board of Health for a three year term ending June 30, 2026.
7. Resignation of Rick Smith from the Apple River Fire Protection District.

8. Appointment of Geoff Stocks to the Apple River Fire Protection District for the remainder of a three year term ending April 30, 2024.
9. Re-appointment of Daniel Haffele to the Apple River Fire Protection District for a three year term ending April 30, 2026.
10. Appointment of Brad Albrecht to Special Service Ares #7 for a term ending November 30, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$1,106,439.76** as follows:
 - i. **\$1,006,559.89** (Regular Claims **\$982,905.39** + Claims associated w/LIT's **\$23,654.50**)
 - ii. **\$85,443.54** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$10,000.00** (Emergency Claim – USPS)
 - iv. **\$3,616.23** (Emergency Claim – Nicor Gas)
 - v. **\$820.10** (Contingency – Election Storage approved by the County Board on **10/13/22**)
2. Emergency Telephone Systems Board Fund claims in the amount of **\$8,849.83**.

G. LINE ITEM TRANSFERS

1. **FY2022 Line Item Transfers (without associated claims)** in the amount of **\$3,000.00** as follows:
 - i. **\$3,000.00** \$3,000.00 from 001-41121-603 Operating Supplies to 001-41121-701 Maintenance Service
2. **FY2022 Line Item Transfers (with associated claims)** in the amount of **\$19,159.05** as follows:
 - i. **\$1,917.24** \$1,917.24 from 017-48118-412 Unemployment Insurance to 017-21100 Accounts Payable
3. **FY2023 Line Item Transfers (without associated claims)** in the amount of **\$2,292,975.00** as follows:
 - i. **\$437,000.00** \$437,000.00 from 071-38910 Miscellaneous to 071-34709 CVP Transit Vehicle Grant
 - ii. **\$378,000.00** \$378,000.00 from 071-38910 Miscellaneous to 071-34741 Rebuild Round 1
 - iii. **\$155,700.00** \$155,700.00 from 071-38910 Miscellaneous to 071-34742 Rebuild Round 2
 - iv. **\$1,200,000.00** \$1,200,000.00 from 071-38910 Miscellaneous to 071-34743 Rebuild Round 3

- v. **\$122,275.00** \$122,275.00 from 071-38910 Miscellaneous to 071-34853 Transit Statewide/Non-Metropolitan Transportation Planning Federal Sec 5305(e)

4. FY2023 Line Item Transfers (with associated claims) in the amount of \$4,495.45 as follows:

- i. **\$1,472.45** \$1,472.45 from 017-48118-412 Unemployment Insurance to 017-48118-721 Liability Insurance

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County

B. Presentation of plaque to Neil Moser

C. Jo Daviess County Karst GIS Database Presentation – Beth Baranski

D. Information & Communications Technology

- 1. Consideration of a recommendation to host the Jo Daviess County Karst GIS database, make it accessible on the GIS County website for viewing on all portals (Public Access, Subscription Access, and Government Access) and provide requests for digital copies of the GIS Karst data at no cost to the requestor (Recommended by the Committee).

E. Finance, Tax & Budgets

- 1. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 18-013-098-00 in Thompson Township to Apple Canyon Lake Property Owners Association (Recommended by the Finance, Tax & Budgets Committee, meeting of January 26, 2022).
- 2. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 18-003-101-00 in Thompson Township to Apple Canyon Lake Property Owners Association (Recommended by the Finance, Tax & Budgets Committee, meeting of January 26, 2022).
- 3. Consideration of a recommendation to move forward to the County Board the Agreement for DEVNET, Inc. Services for the Wedge Program for five years at a rate of \$4,095.00 per year (Recommended by the Finance, Tax & Budgets Committee, meeting of January 26, 2022).
- 4. The fund balance for the Contingency Fund (016) on 12/31/2022 is **\$482,266.80**.

F. Development & Planning

1. Consideration of a recommendation to forward the completed Jo Daviess County Housing Study to the County Board for adoption and posting (Recommended by the Development & Planning Committee, meeting of January 24, 2023).

G. Public Works

1. Consideration of a recommendation to approve the Spring Road Posting Resolution for 2023 (Recommended by the Public Works Committee, meeting of January 23, 2023).

H. Law Enforcement & Courts

1. Consideration of a recommendation to approve a Contract Law Enforcement Plan of Operations for services provided at the Mississippi River Project, Blanding Landing Recreation Area (Recommended by the Law Enforcement & Courts Committee, meeting of January 17, 2023).
2. Consideration of a recommendation to approve a quote from Dell Technologies (single sole source provider) for the purchase of Twenty (20) Dell Latitude 5430 Rugged laptops (\$2,139.99 each) at a total cost not to exceed \$42,799.80 to be paid from line item 001-41121-604 (Recommended by the Law Enforcement & Courts Committee, meeting of January 17, 2023).

I. Social & Environmental

1. Consideration of a recommendation to approve a Contract with Jo Daviess County Transit and Galena Strauss Senior Care (Recommended by the Social & Environmental Committee, meeting of January 19, 2023).
2. Consideration of a recommendation to approve a request from Transit to hire two (2) full-time and three (3) part-time drivers (Recommended by the Social & Environmental Committee, meeting of January 19, 2023).
3. Consideration of a recommendation to approve a Resolution to Amend and Add Certain Environmental Health Fees Charged by the Jo Daviess County Health Department (Recommended by the Social & Environmental Committee, meeting of January 19, 2023).
4. Consideration of a recommendation to approve a Resolution to Amend and Add Certain Environmental Health Fees Charged by the Jo Daviess County Health Department – Cottage Food/Farmers Market (Recommended by the Social & Environmental Committee, meeting of January 19, 2023).
5. Consideration of a recommendation to approve a Resolution to Amend and Add Certain Environmental Health Fees Charged by the Jo Daviess County Health Department – Shared Kitchen (Recommended by the Social & Environmental Committee, meeting of January 19, 2023).

J. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to approve an application by owners, Brian and Cynthia Harker (27993 County Road W, Benton, WI 53803) for a Special Use Permit to allow for an existing non-agricultural residence on a lot less than forty (40) acres located on a portion of the subject property. Property is zoned AG Agricultural District at 859 S Blackjack Road, Galena, IL 61036 (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of January 25, 2023).
2. Consideration of a recommendation to approve an application by owners, Brian and Cynthia Harker (27993 County Road W, Benton, WI 53803), for a Special Use Permit to allow for the construction of a non-agricultural residence on a lot less than forty (40) acres

located on a portion of the subject property. Property is zoned AG Agricultural District at TBD S Blackjack Road, Galena, IL 61036 (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of January 25, 2023).

K. Legislative

L. Executive

1. Consideration of a recommendation to approve the renewal of Pollution Liability Insurance with Westchester Environmental – Illinois Union Insurance Company at a cost of \$3,912.00 to be paid from line item 017-48118-721 (Recommended by the Executive Committee, meeting of February 7, 2023).
2. Consideration of a recommendation for job placement and position descriptions to be completed by the Personnel Review Committee and Department Head; when completed will seek outside consulting firm for monetary compensation (Recommended by the Executive Committee, meeting of February 7, 2023).

OTHER COMMITTEES & BOARDS

I. JO-DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE

1. Consideration of a recommendation to the County Board to renovate the current Courthouse building (Recommended by the Jo Daviess County Ad-Hoc Courthouse Committee, meeting of January 23, 2023).

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is

probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

6. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

7. ADJOURN TO Tuesday, March 14, 2023 at 7:00 pm.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountyl.gov