

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MARCH 8, 2022**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, March 8, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Present: 13. Present electronically –Staci Duerr, Steve McIntyre, and Darcy Wild. Present electronically: 3. Absent: 0. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by Janet Checker.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

By the request of Gerald Podraza, County Administrator Scott Toot read into the minutes a letter Mr. Podraza had sent to the County Board Chairperson on May 9, 2018 and it is printed here as it was received:

Please be informed of my request, Jo Daviess County Board members evaluate on the committee level and submit for approval through majority vote at the June 12, 2018 meeting, a BOARD RESOLUTION drafted internally whose multi-paragraph proclamation would conclude with the following statement:

STATE OF ILLINOIS SHALL ASSUME OWNERSHIP THROUGH A JO DAVIESS COUNTY JURISDICTIONAL TRANSFER OF STAGE COACH TRAIL.

STATE WILL ADJUST TRAIL (2-LANE ROADWAY) TO INTERSECT AT WEST END WITH ILLINOIS #84 NORTH OF GALENA, AND DESIGNATE AS A STATE HIGHWAY WITH SCENIC OR TRACK BYPASS STATUS.

Purpose for this resolution is multiple some of which are: decrease congestion and accidents on Illinois Routh #20, increase economic activity along the east and north border of the County, provide an additional eastward bound evacuation route out and around Galena, defray the looming cost of repair and re-surfacing of Stage Coach Trail, and paired with return of passenger rail, Chicago to East Dubuque, produce a less expensive approach to challenges addressed by the most recent IDOT Glacier Shadow Bypass proposal.

Upon approval by majority vote, please inform the County Clerk said resolution be included on the November 6, 2019 ballot.

Sincerely, Gerald Podraza, 3219 E. Stage Coach Trail, Apple River, Illinois.

Jim Boho, Rice Township addressed the board with his concerns regarding the Galena Marine Hospital project and how it will affect the water tables. He referenced the 2017 Galena River Watershed Report as the basis of his concern.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

Janet Checker left the meeting at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of April 12, 2022 was made by John Schultz and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, and Don Zillig. Ayes: 11. Nays - Steve McIntyre, Robert O'Connor, LaDon Trost, and Darcy Wild. Nays: 4. Absent - Janet Checker. Absent: 1. Vacant: 1.

Janet Checker entered the meeting at this time.

A motion to approve sending a letter of support for Jo Daviess Conservation Foundation's application to the ComEd Green Region program for their project "Pollinator Habitat Restoration and Hiking Trail Construction at Rutherford Refuge at Twin Bridges Nature Preserve" was made by Hendrica Regez and seconded by Dianne Allendorf.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on January 31, 2022 was \$430,446.41.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

SPECIAL SERVICE AREA COMMISSIONS:

County Administrator Scott Toot reported the need for a meeting in April. He also noted they have received a request from the Galena EMS District to meet to discuss the Galena Marine Hospital project.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

A motion to purchase two (2) new 2022 Dodge Durango Pursuit squad vehicles at a cost of \$68,732.00 was made by William Bingham and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays - Hendrica Regez. Nays: 1. Absent: 0. Vacant: 1.

The adjusted claim total for March, 2022 is \$471,289.11.

A motion to approve a bid from Tricon Construction Group for fascia repair and painting for the Jo Daviess County Courthouse Fascia/Soffit Repair Project was made by William Bingham and seconded by John Schultz.

Discussion was held regarding the total project bid amount of \$570,000.00 and how this far exceeded the amount that had been set aside for this project. County Administrator Scott Toot recommended the board approve Alternate Bid #2: Line existing gutters with new EPDM flashing materials at all locations for a total bid amount of \$140,000.00.

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A motion to amend the original motion to specify: *approve the Alternate Bid #2 from Tricon Construction Group for lining existing gutters with new EPDM flashing materials at all locations at an amount of \$140,000.00* was made by William Bingham and seconded by John Schultz.

The motion to amend carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays - Robert Heuerman. Nays: 1. Absent: 0. Vacant: 1.

The amended motion carried by voice vote with a nay vote recorded for Robert Heuerman.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve an Ordinance to Provide for Public Transportation in the County of Jo Daviess, Illinois was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

A committee motion to approve a Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Program Grant Agreement was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

A committee motion to approve a Resolution Authorizing Application to Section 5311 Grant Agreement was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

A committee motion to approve a Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

A committee motion to approve a Resolution Authorizing Boundary Changes to the Service Area of Jo Daviess County Transit was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

A committee motion to approve a Resolution Authorizing Execution and Amendment of Transit Statewide/Non-Metropolitan Transportation Planning – Federal Section 5305(e) was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a special use permit to allow for an existing nonagricultural residence on a lot less than forty acres located at 10952 E Parker Road, Stockton was made by John Schultz and seconded by John Lang.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays - Robert O'Connor and Hendrica Regez. Nays: 2. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee recommendation to consider a future expense of approximately \$9,210.00 from Top Notch as an eligible FY2022 COVID-19 expense over \$2,000 to be paid from the Contingency Fund (016) as allowed by R2022-9 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to set the Jo Daviess County standard mileage rate at .58 per mile was seconded by John Lang.

The motion carried by voice vote.

A committee motion to amend P2020-2 County Board Per Diem/Mileage Allowance Policy to include the updated standard mileage rate of .58 per mile effective March 9, 2022 was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

A committee motion to approve the renewal of the Pollution Liability Insurance Policy with Westchester Environmental – Illinois Union Insurance Company at a cost of \$3,977.00 to be paid from line item 017-48118-721 was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Vacant: 1.

The adjusted claim total for March, 2022 is \$475,266.11.

At this time Chairperson Hill indicated Agenda Item L6 had been posted to be addressed in closed session; it had been discussed in closed session at the March 1, 2022 Executive Committee meeting prior to making tonight's recommendation to the County Board and he asked the members if they felt they needed to enter closed session to discuss again before voting. It was decided closed session was not needed for Item L6.

A committee motion to approve the advance step hire of a Chief Deputy Recorder at a Grade 8, Step 6 with an hourly wage of \$21.28 was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent: 0. Vacant: 1.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Diane Gallagher, Development and Planning reported that a Request for Proposal for professional services to update the Comprehensive Plan was reviewed by the committee and revised with a statement to accept information on optional services. The document was referred to the State's Attorney for review. While reviewing the five committee goals, it was suggested to have staff investigate a hearing officer staff position. Melissa Soppe agreed to do that with a report for the March 22, 2022 meeting. The issue had low interest during

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the retreat and may be an unnecessary task for the committee to explore. Also, the March 22, 2022 meeting will have two speakers from the Illinois Housing Development Authority to speak on affordable housing.

Don Hill, Board of Health reported they are considering changing their meeting schedule to every other month. They currently schedule monthly meetings, but are only required to meet quarterly.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Robert O'Connor asked for clarification on the citizen's comment by Jim Boho. County Administrator Scott Toot assumes Mr. Boho is asking the county to somehow intervene in the Galena Marine Hospital project.

Diane Gallagher stated she will be participating in a similar watershed study that is starting soon.

Hendrica Regez is very concerned about the impact on Blackjack Road as a result of the Galena Marine Hospital project.

William Bingham spoke about the Galena Territory Annual meeting held on February 26, 2022, stating the County Board was well represented.

Don Hill congratulated the Galena Pirates Girls Basketball team for their State Runner-Up placement in the recent State Championship. He also congratulated the Scales Mound Boys Basketball team for their success thus far and wishes them well in the State Championship on March 9, 2022.

AGENDA ITEM VII – CITIZENS' COMMENTS

Angela Kaiser, County Clerk/Recorder thanked the board for tonight's consideration of her hire request. She also stated the filing period for the June 28, 2022 General Primary election began on March 7, 2022 and will conclude at 5:00 p.m. on March 14, 2022.

AGENDA ITEM VIII – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:14 p.m. until 7:00 p.m. Monday, April 11, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MARCH 8, 2022**

A. MINUTES APPROVAL

1. County Board meeting minutes from the February 8, 2022 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Scott Brener to the Apple River Fire Protection District for a three-year term ending April 30, 2025.
2. Appointment of Alan Roberts to the Elizabeth Fire Protection District for a three-year term ending April 30, 2025.
3. Appointment of Patrick Ohms to the Scales Mound Fire Protection District for a three-year term ending April 30, 2025.
4. Appointment of Stephanie Hughes to the Warren Area Fire Protection District for a three-year term ending April 30, 2025.
5. Appointment of Dave Diedrich to the Jo Daviess County Farmland Assessment Committee for a three-year term commencing June 1, 2022 and ending on May 31, 2025.
6. Appointment of Dennis Siegel to the Jo Daviess County Board of Review for the remainder of a two year term commencing on June 1, 2021 and ending on May 31, 2023.
7. Appointment of Kevin Stewart to the Jo Daviess County Board of Review for the remainder of a two year term commencing on June 1, 2021 and ending on May 31, 2023.
8. Appointment of Larry Wiedenheft to the Jo Daviess County Board of Review for a two-year term commencing on June 1, 2022 and ending on May 31, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$405,447.11 as follows:
 - i. \$325,112.52 (\$323,557.52 Regular Claims + Claims associated w/LIT's \$1,555.00)
 - ii. \$66,921.80 (GGMI Hotel/Motel Tax Reimbursement – Over budget)
 - iii. \$0.00 (COVID-19 Claims to be paid from Contingency Fund)
 - iv. \$13,412.79 (IMRF Accelerated Payment)
2. Emergency Telephone Systems Board Fund claims in the amount of \$13,334.03.

G. LINE ITEM TRANSFERS

1. **FY2022** Line Item Transfers (with associated claims) in the amount of \$705.00 as follows:
 - i. \$705.00 \$705.00 from 002-43141-901 Contingency to 002-43141-501 Education/Training