

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MARCH 14, 2023**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, March 14, 2023 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Present: 14. Present electronically - Steve McIntyre and Darcy Wild. Present electronically: 2. Absent - Daniel Holcomb. Absent: 1.

State's Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

Chairperson Trost removed Item B1 from the consent agenda.

A motion to approve the consent agenda as amended was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of April 10, 2023 was made by John Lang and seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 12. Nays - John Creighton and Steve McIntyre. Nays: 2. Abstain - Michael Holt and John Schultz. Abstentions: 2. Absent - Daniel Holcomb. Absent: 1.

At this time, Chairperson Trost presented a plaque to recently retired State Senator Brian Stewart for his service to, and support of, the citizens of Jo Daviess County.

Art Ricker, representing the American Legion and Tom Lobacz, representing the Vietnam Veterans of America gave a presentation of the Jo Daviess County Veterans Assistance Program.

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FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on January 31, 2023 was \$479,444.43.

DEVELOPMENT & PLANNING:

A committee motion to accept the proposal from MSA Professional Services, Inc. at a cost of \$34,550.00 for an update to the Comprehensive Plan was seconded by Diane Gallagher.

The motion carried by voice vote.

A committee motion to accept all the options as presented in the MSA proposal for seven (7) different options totaling \$13,600.00 was seconded by Diane Gallagher.

The motion carried by voice vote.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

A committee motion to approve the purchase of body/squad cameras from Digital Ally with the annual subscription breakdown as follows: 1st year = \$42,781.00, 2nd year = \$17,976.00, 3rd year = \$17,976.00, 4th year = \$17,976.00, 5th year = \$17,976.00 for a 5-year total of \$114,685.00 was seconded by Don Zillig.

The motion carried by voice vote.

Chairperson Trost removed Item G2 from the agenda to be addressed at a later date.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve a Resolution to Amend and Add Certain Environmental Health Fees Charged by the Jo Daviess County Health Department – Cottage Food/Farmers Market was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

A committee motion to approve an Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois Title 5, Public Health and Safety, Chapter 5, Animal Control was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

A committee motion to approve an annual Ordinance authorizing the County to operate a Public Transit Service in Jo Daviess County was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

A committee motion to approve a Resolution authorizing application, execution and amendment of Public Transportation Financial Assistance Grant -Section 5311 was seconded by Dianne Allendorf.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

A committee motion to approve a Resolution authorizing application, execution and amendment of Public Transportation Financial Assistance Grant- DOAP was seconded by Diane Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

A committee motion to approve a contract between Jo Daviess Conservation Foundation and Jo Daviess County Transit was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve an Intergovernmental Agreement between the City of Galena and Jo Daviess County Transit - Town Route was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve an Intergovernmental Agreement between the City of Galena and Jo Daviess County Transit - Ride Galena Route was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve a Resolution authorizing acceptance of the Special Warranty was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

There was no business to bring before the board at this time.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

The committee had no business to bring before the board.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

JO DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE:

A motion to approve an underwriting engagement letter with Robert W. Baird & Co., Inc. was made by Don Zillig and seconded by John Schultz.

The motion carried by voice vote.

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A motion to approve a recommendation to approve the project preliminary milestone schedule as proposed by Shive-Hattery Information was made by John Grizzoffi and seconded by John Schultz.

The motion carried by voice vote.

A motion to approve a recommendation to approve an engagement letter with Chapman and Cutler LLP for Bond Counsel and Disclosure Counsel Services pending review and approval by the State's Attorney was made by Dianne Allendorf and seconded by John Lang.

The motion carried by voice vote.

A motion to approve a recommendation to approve a bond issuance timetable as proposed by Robert W. Baird & Co., Inc was made by John Lang and seconded by John Grizzoffi.

The motion carried by voice vote.

A motion to approve a recommendation to approve an ordinance authorizing the issuance of not to exceed \$15,000,000.00 in General Obligation Bonds (Alternate Revenue Source) to build an addition to, renovate, repair and equip the Jo Daviess County Courthouse was made by John Grizzoffi and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays - John Creighton and Robert Heuerman. Nays: 2. Absent - Daniel Holcomb. Absent: 1.

AGENDA ITEM VI – CLOSED SESSION

A motion to enter closed session at 8:32 p.m. was made by Dianne Allendorf and seconded by Don Zillig to discuss:

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of discussion: Purchase of property, Galena, IL.

The motion carried by voice vote.

The board reconvened at 7:49 p.m. following a motion by Diane Gallagher and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Absent - Daniel Holcomb. Absent: 1.

AGENDA ITEM VII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM VIII – BOARD MEMBER CONCERNS

John Creighton expressed concern over recent bank failures and the protection limits of FDIC. County Treasurer Melisa Hammer was in the audience and explained the insurance limits of the County's deposits.

Steve Endress congratulated the boys and girls basketball teams from Scales Mound and Galena respectively, for their recent successes in the state tournaments.

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Mike Holt complemented the Ad-Hoc Courthouse Committee's approach to the project and is happy they are requiring an analysis of the County's financial positions before moving forward with any recommendations.

Lynn Gallagher recently visited the Harkin Institute for Public Policy & Citizen Engagement and stated this building is the most inclusive building in the country. She encourages the board to take into consideration inclusivity when approving remodeling plans.

AGENDA ITEM IX – CITIZENS' COMMENTS

Chris Allendorf, State's Attorney stated the oral arguments for the Saf-T Act were heard today.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Lang and seconded by John Grizzoffi.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:48 p.m. until 7:00 p.m. Monday, April 10, 2023 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MARCH 14, 2023**

A. MINUTES APPROVAL

1. County Board meeting minutes from the February 14, 2023 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

- ~~1. Appointment of Steve McIntyre to the Northwest Illinois Enterprise Zone.~~
2. Resignation of Kevin Stier from the Upper Mississippi River (UMRIPD) effective February 15, 2023.
3. Appointment of Steve Keeffer to the Upper Mississippi River (UMRIPD) effective March 14, 2023 for the remainder of a three year term ending May 31, 2023.
4. Resignation of Dianne Allendorf from the Board of Health effective March 14, 2023.
5. Appointment of John Creighton to the Board of Health for the remainder of a term ending November 30, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$2,545,753.92 as follows:
 - i. \$2,474,105.70 (\$2,471,971.74 Regular Claims + Claims associated w/LIT's \$2,133.96)
 - ii. \$71,648.22(GGMI Hotel/Motel Tax Reimbursement)
2. Emergency Telephone Systems Board Fund claims in the amount of \$8,849.83.

G. LINE ITEM TRANSFERS

1. FY2023 Line Item Transfers (with associated claims) in the amount of \$2,133.96 as follows:
 - i. \$1,500.00 \$1,500.00 from 001-41121-725 Legal Services to 01-41121-503 Dues
 - ii. \$1,000.00 \$1,000.00 from 020-44151-905 Miscellaneous Expense to 020-44151-701 Maintenance Service

**CLOSED SESSION
JO DAVIESS COUNTY BOARD MEETING
MARCH 14, 2023**

The board entered closed session at 8:32 p.m. to discuss:

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of discussion: Purchase of property, Galena, IL.

Present were members Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, , John Schultz, LaDon Trost, and Don Zillig. Present electronically were members Steve McIntyre and Darcy Wild. Present: 16. County Administrator Scott Toot, State's Attorney Chris Allendorf, and County Clerk Angela Kaiser were also present.

Scott Toot started the conversation regarding the property located on the corner of Franklin and Bench Streets. The property is currently owned by William Miller of Galena and Scott has spoken to Mr. Miller about a possible purchase of the property for courthouse parking. Mr. Miller has presented Scott with an estimate of approximately \$94,000.00 for the necessary excavation and retaining wall to be built and that, along with what Mr. Miller would like to receive for the property, would total approximately \$250,000.00.

Scott told the board Mr. Miller purchased the property for \$7,000 after the structure was razed by fire and when reminded of that, Mr. Miller indicated he would like the county to start by making him an offer for the property.

There are possible grant opportunities that could help fund the purchase if the county decided to move forward.

Chairperson Trost indicated he spoke to Galena's Mayor Renner about a possible co-purchase and he did not seem opposed to the idea.

Chairperson Trost would like to explore negotiating an affordable offer to Mr. Miller if the board is agreeable to it.

The members did not oppose looking into the matter.

The board left closed session at 8:46 p.m.



Angela Kaiser, County Clerk