

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse

330 N. Bench St., Galena

County Board Room, 3rd Floor

Monday, April 11, 2022 at 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) To open pull Fire Alarm.
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the March 8, 2022 Special County Board Proposed Service Area Public Hearing
2. County Board meeting minutes from the March 8, 2022 Special County Board 5311/DOAP Grant Public Hearing
3. County Board meeting minutes from the March 8, 2022 County Board Meeting
4. County Board meeting minutes from the March 24, 2022 Special County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Richard Smith to the Apple River Fire Protection District for the remainder of a three-year term ending April 30, 2024.
2. Appointment of Brad Averkamp to the Dunleith-Menominee Fire Protection District for a three-year term ending April 30, 2025.
3. ~~Appointment of Jo Daviess County Treasurer to the Safety Committee.~~
4. Appointment of Jo Daviess County Engineer to the Safety Committee.
5. ~~Appointment of Jo Daviess County Clerk & Recorder to the Safety Committee.~~
6. ~~Appointment of Jo Daviess County Circuit Clerk to the Safety Committee.~~
7. ~~Appointment of Jo Daviess County Chief Deputy County Clerk to the Safety Committee.~~
8. Appointment of Jo Daviess County Safety Coordinator to the Safety Committee.

9. Appointment of Jo Daviess County Public Health Administrator to the Safety Committee.
10. Appointment of Jo Daviess County Administrator to the Safety Committee.
- ~~11. Appointment of Jo Daviess County Sheriff to the Safety Committee.~~
12. Appointment of Jo Daviess County Chief of Security to the Safety Committee.
- ~~13. Appointment of Jo Daviess County Probation Director to the Safety Committee.~~
14. Appointment of Jo Daviess County Transit Director/PCOM to the Safety Committee.
15. Appointment of Jo Daviess County IT/GIS Director to the Safety Committee.
16. Appointment of Jo Daviess County Emergency Management Agency Director to the Safety Committee.
17. Appointment of Steve Birkbeck to the Emergency Telephone System Board for a three-year term, ending April 30, 2025.
18. Appointment of Courts Representative to the Safety Committee.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$619,070.55** as follows:
 - i. **\$549,221.48** (Regular Claims \$540,454.66 + Claims associated w/LIT's **\$8,766.82**)
 - ii. **\$68,296.03** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$1,553.04** (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of **\$25,624.16**.

G. LINE ITEM TRANSFERS

1. **FY2022 Line Item Transfers (with associated claims)** in the amount of **\$34,461.82** as follows:
 - i. **\$ 2,000.00** \$2,000.00 from 001-41123-704 Telephone to 001-41123-501 Education/Training
 - ii. **\$ 583.50** \$583.50 from 046-44162-925 COVID-19 to 046-44162-604 Computer Supplies
 - iii. **\$28,000.00** \$28,000.00 from 086-47207-810 Buildings to 086-47207-702 Professional Service
 - iv. **\$ 3,878.32** \$1,500.00 from 001-41125-606 Minor Equipment & Small Tools and \$2,378.32 from 001-41125-701 Maintenance Service to 001-41125-601 Maintenance Supplies

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Sexual Assault Awareness Month Proclamation, April 2022

B. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

C. Discussion and possible action on P2009-2 Courthouse Emergency Procedures.

D. Information & Communications Technology

1. Consideration of a recommendation to update the GIS Cost Recovery Policy as presented (Recommended by the Information & Communications Technology Committee, meeting of March 30, 2022)

E. Jo Daviess County Special Service Area Commissions

F. Development & Planning

G. Public Works

1. Consideration of a recommendation to approve the request from Hanover Township for 50/50 aid for the repair of two bridges, one on Whitton Road and one on Crazy Hollow Road, estimated cost of \$90,000 with the county and township each paying half, to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of March 28, 2022).
2. Consideration of a recommendation to approve the request from Dunleith Township for 50/50 aid for the replacement of a culvert on Badger Road, estimated cost of \$250,000 with the county and township each paying half, to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of March 28, 2022).
3. Consideration of a recommendation to approve the request from Menominee Township for 50/50 aid for the replacement of a culvert on Route 5, estimated cost of \$225,000 with the county and township each paying half, to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of March 28, 2022).
4. Consideration of a recommendation to approve a bid for repairs to bridges in Hanover Township from Helm Group at a cost of \$87,611 to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of March 28, 2022).
5. Consideration of a recommendation to approve the 2022 Township Motor Fuel Tax (MFT) Maintenance Bids as indicated to be paid from line item 021-43146-601 (Public Works Committee will hold a special meeting on Monday, April 11, 2022 at 6:30 p.m. for a possible recommendation).
6. Consideration of a recommendation to approve the 2022 County Motor Fuel Tax (MFT) Maintenance Bids as indicated to be paid from line item 006-43142-601 (Public Works Committee will hold a special meeting on Monday, April 11, 2022 at 6:30 p.m. for a possible recommendation).

H. Law Enforcement & Courts

I. Social & Environmental

J. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to deny an application by Galena Cellars Inc (Christine Lawlor 9496 West Powder House Rd, Galena IL 61036 and Scott Lawlor 231 Arlington Drive, Placida, FL 33956) owners, and Eric White (2893 N Old Quarry Ct, Galena IL 61036) petitioner, requesting an amendment to the existing Special Use Permit # 11-05 to allow for the continuance of all existing uses and to allow for indoor and outdoor amplified music. Property is located in the AG Agricultural District. Common Address: 4746 & 4826 N. Ford Road, Scales Mound (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of March 23, 2022).

K. Legislative

L. Executive

1. Consideration of a recommendation to approve an Ordinance Establishing Salaries of Elected Officials County Clerk and Recorder, County Treasurer, County Sheriff and Clerk of the Circuit Court (Recommended by the Executive Committee, meeting of April 5, 2022).

M. Finance, Tax & Budgets

1. Consideration of a recommendation to approve the purchase of the business tax collection module from Civic Systems, LLC, the initial investment of \$9,800 with an annual support cost at \$1,500 (Recommended by the Finance, Tax & Budgets Committee, meeting of March 31, 2022).
2. Consideration of a recommendation to approve the Jo Daviess County Treasurer Investment Policy (Recommended by the Finance, Tax & Budgets Committee, meeting of March 31, 2022).
3. Consideration of a recommendation to approve a Resolution Regarding Depositories of Public Funds (Recommended by the Finance, Tax & Budgets Committee, meeting of March 31, 2022).
4. Consideration of a recommendation to approve Lost Revenue Standard Allowance Resolution (Recommended by the Finance, Tax & Budgets Committee, meeting of March 31, 2022).
5. Discussion and possible action on an addendum to November 30, 2021 Audit Engagement Letter from Wipfli, LLP (Postponed from the Finance, Tax & Budgets Committee, meeting of March 31, 2022).
6. The fund balance for the Contingency Fund (016) on 02/28/2022 is \$426,532.39.

OTHER COMMITTEES & BOARDS

I. EMERGENCY TELEPHONE SYSTEM BOARD (ETSB)

1. Discussion and possible action on the termination of Michael Staver from the Emergency Telephone System Board per By-Laws of the Emergency Telephone

System Board Article III: Members and Officers, Section 8 (Recommended by the Emergency Telephone System Board, meeting of April 6, 2022).

2. Discussion and possible action on the appointment of Lucas Bourquin to the Emergency Telephone System Board for the remainder of a three-year term ending April 30, 2023 (Recommended by the Emergency Telephone System Board, meeting of April 6, 2022).

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, May 10, 2022 at 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at **www.jodaviess.org**