

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse

330 N. Bench St., Galena

County Board Room, 3rd Floor

Tuesday, May 10, 2022 at 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the April 11, 2022 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Sam VenHuizen to serve as a representative for the Blackhawk Hills Resource Conservation & Development (RC&D).
2. Appointment of Bob O'Connor to serve on the Law Enforcement & Courts Committee.
3. Appointment of Don Zillig to serve as the Law Enforcement & Courts Committee Vice-Chair.
4. Appointment of D. Robert Melcher to the Stockton Fire Protection district for a three-year term ending April 30, 2025.
5. Appointment of David Oldenburg to the Galena Rural Fire Protection District for a three-year term ending April 30, 2025.
6. Resignation of Nick Tranel from the Planning Commission/Zoning Board of Appeals.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$451,247.80** as follows:
 - i. **\$396,857.00** (Regular Claims **\$395,760.97** + Claims associated w/LIT's **\$1,096.03**)
 - ii. **\$54,390.80** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$0.00** (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of **\$15,130.79**.

G. LINE ITEM TRANSFERS

1. **FY2022 Line Item Transfers (without associated claims)** in the amount of **\$28,000.00** as follows:
 - i. **\$ 8,000.00** \$8,000.00 from 001-40107-810 Equipment Purchase to 001-40107-703 Postage
 - ii. **\$20,000.00** \$20,000.00 from 003-44151-411 Health Insurance to 003-44151-403 Salaries Part-time
2. **FY2022 Line Item Transfers (with associated claims)** in the amount of **\$4,000.00** as follows:
 - i. **\$ 3,000.00** \$3,000.00 from 001-41124-905 Miscellaneous to 001-41124-725 Union/Legal
 - ii. **\$ 1,000.00** \$1,000.00 from 046-44162-925 COVID-19 Expense to 046-44162-704 Telephone

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

B. Discussion and possible action on a Passenger Rail letter of support.

C. Finance, Tax & Budgets

1. Presentation of FY2021 Jo Daviess County Financial Audit – Matt Schueler, Wipfli
2. Consideration of a recommendation to accept the FY2021 Jo Daviess County Audit (Recommended by the Finance, Tax & Budgets Committee, meeting of April 28, 2022).
3. Consideration of a recommendation to pledge \$50,000 from Fund 018 for a Grant Match Funding commitment for the Jo Carroll Fiber Grant (Recommended by the Finance, Tax & Budgets Committee, meeting of April 28, 2022).
4. The fund balance for the Contingency Fund (016) on 03/31/2022 is **\$423,062.72**.

D. Development & Planning

1. Consideration of a recommendation to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include The Meadows Mall Shopping Center (Recommended by the Development & Planning Committee, meeting of April 26, 2022).
2. Consideration of a recommendation to approve a Resolution to Authorize an Amendment to Section 2 of the Intergovernmental Agreement for the Operation of an Enterprise Zone to add the proposed expansion of the Enterprise Zone to include the Meadows Mall Shopping Center (Recommended by the Development & Planning Committee, meeting of April 26, 2022).
3. Consideration of a recommendation to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include Helm Group Technology Center Building Expansion (Recommended by the Development & Planning Committee, meeting of April 26, 2022).
4. Consideration of a recommendation to approve a Resolution to Authorize an Amendment to Section 2 of the Intergovernmental Agreement for the Operation of an Enterprise Zone to add the proposed expansion of the Enterprise Zone to include Helm Group Technology Center Building Expansion (Recommended by the Development & Planning Committee, meeting of April 26, 2022).

E. Public Works

F. Law Enforcement & Courts

1. Consideration of a recommendation to approve a resolution for sole/single source procurement of a custom built generator for the Public Safety Building/911 Center (Recommended by the Law Enforcement & Courts Committee, meeting of April 20, 2022).
2. Consideration of a recommendation to accept a letter of resignation from Nicholas Hyde (Recommended by the Law Enforcement & Courts Committee, meeting of April 20, 2022).

G. Social & Environmental

1. Consideration of a recommendation for the Jo Daviess County Transit to create a Community Liaison Coordinator position (Recommended by the Social & Environmental Committee, meeting of April 21, 2022).

H. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to approve an application by Andrew Petitgout (18 Johnson Court, East Dubuque, IL 61025) owner, requesting a Special Use Permit to allow for a new non-agricultural residence on a lot less than forty (40) acres located on a portion of the subject property with a three (3) year time extension to commence use. Property is located in the AG Agricultural District. Common Location: TBD US Route 20 West, East Dubuque, IL; property located between John F Kennedy Rd and address 19170 US Route 20 West, East Dubuque (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of April 27, 2022).

2. Consideration of a recommendation to approve an application by Sharen K Mellicker Revocable Living Trust (Sharen Mellicker & Mark Mellicker, 14812 E Stockton Road, Kent, IL 61044) owners, requesting a Special Use Permit to allow for an airstrip under Title 8, Chapter 5, B-3 Airport or Airstrip. Property is zoned AG Agricultural District. Common Location: 14812 E Stockton Rd, Kent, IL (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of April 27, 2022).

I. Legislative

J. Executive

1. Consideration of a recommendation to approve a resolution to approve a consulting agreement with The Archer Company, LLC, Option 2 without Health Department, to conduct a position classification and compensation study for Jo Daviess County at a cost of \$20,000 (Recommended by the Executive Committee, meeting of May 3, 2022).
2. Consideration of a recommendation to approve a Public Defender agreement with Hailey C. Wills beginning May 16, 2022 and ending November 30, 2022 (Recommended by the Executive Committee, meeting of May 3, 2022).
3. Consideration of a recommendation to amend O2022-3 to remove the Sheriff from the ordinance (Recommended by the Executive Committee, meeting of May 3, 2022).
4. Consideration of a recommendation to approve An Ordinance Establishing the Salary for the Jo Daviess County Sheriff (Recommended by the Executive Committee, meeting of May 3, 2022).
5. Consideration of a recommendation to amend O2022-3 An Ordinance Establishing Salaries of Elected Officials County Clerk and Recorder, County Treasurer, County Sheriff and Clerk of the Circuit Court (The Executive Committee will be holding a special meeting on Monday, May 9, 2022 for a possible recommendation).
6. Consideration of a recommendation to approve advisory referendum wording (The Executive Committee will be holding a special meeting on Monday, May 9, 2022 for a possible recommendation).

K. Information & Communications Technology

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

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III. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, June 14, 2022 at 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviess.org