

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MAY 10, 2022**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, May 10, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, William Bingham, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O’Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Present: 11. Present electronically – Staci Duerr, Diane Gallagher, and Darcy Wild. Present electronically: 3. Absent - Janet Checker and John Korth. Absent: 2. Vacant: 1.

State’s Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

Janet Checker entered the meeting at this time.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O’Connor, Hendrica Regez, John Schultz, LaDon Trost, and Darcy Wild. Ayes: 14. Nays: 0. Abstain - Don Zillig. Abstentions: 1. Absent - John Korth. Absent: 1. Vacant: 1.

AGENDA ITEM II - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of June 15, 2022 was made by John Schultz and seconded by Robert O’Connor.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays - Steve McIntyre. Nays: 1. Absent - John Korth. Absent: 1. Vacant: 1.

A motion to send a letter of support for Passenger Rail Service was made by Hendrica Regez and seconded by Diane Gallagher.

The motion failed by voice vote.

FINANCE, TAX, & BUDGETS:

Matt Schueler from Wipfli, LLC presented the FY2021 Jo Daviess County Financial Audit. He reported no findings, as well as a clean, unmodified audit for the Circuit Clerk Audit.

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A committee motion to accept the FY2021 Jo Daviess County Audit as presented was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to pledge \$50,000 from Fund 018 for a Grant Match Funding commitment for the Jo Carroll Fiber Grant was seconded by John Schultz.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on March 31, 2022 was \$423,062.72.

DEVELOPMENT & PLANNING:

A committee motion to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include The Meadows Mall Shopping Center was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays - Hendrica Regez. Nays: 1. Absent - John Korth. Absent: 1. Vacant: 1.

A committee motion to approve a Resolution to Authorize an Amendment to Section 2 of the Intergovernmental Agreement for the Operation of an Enterprise Zone to add the proposed expansion of the Enterprise Zone to include the Meadows Mall Shopping Center was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays - Hendrica Regez. Nays: 1. Absent - John Korth. Absent: 1. Vacant: 1.

A committee motion to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include Helm Group Technology Center Building Expansion was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Robert O'Connor and Hendrica Regez. Nays: 2. Absent - John Korth. Absent: 1. Vacant: 1.

A committee motion to approve a Resolution to Authorize an Amendment to Section 2 of the Intergovernmental Agreement for the Operation of an Enterprise Zone to add the proposed expansion of the Enterprise Zone to include Helm Group was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Robert O'Connor and Hendrica Regez. Nays: 2. Absent - John Korth. Absent: 1. Vacant: 1.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

A committee motion to approve a resolution for sole/single source procurement of a custom built generator for the Public Safety Building/911 Center was seconded by William Bingham.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Korth. Absent: 1. Vacant: 1.

A committee motion to accept a letter of resignation from Nicholas Hyde was seconded by William Bingham.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

A committee motion to allow the Jo Daviess County Transit to create a Community Liaison Coordinator position was seconded by Don Hill.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve an application by Andrew Petitgout (18 Johnson Court, East Dubuque, IL 61025) owner, requesting a Special Use Permit to allow for a new non-agricultural residence on a lot less than forty (40) acres located on a portion of the subject property with a three (3) year time extension to commence use. Property is located in the AG Agricultural District. Common Location: TBD US Route 20 West, East Dubuque, IL; property located between John F. Kennedy Rd and address 19170 US Route 20 West, East Dubuque was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Korth. Absent: 1. Vacant: 1.

A motion to approve an application by Sharen K. Mellicker Revocable Living Trust (Sharen Mellicker & Mark Mellicker, 14812 E. Stockton Road, Kent, IL 61044) owners, requesting a Special Use Permit to allow for an airstrip under Title 8, Chapter 5, B-3 Airport or Airstrip. Property is zoned AG Agricultural District. Common Location: 14812 E Stockton Rd, Kent, IL was made by John Schultz and seconded by Steve McIntyre.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Robert O'Connor and Hendrica Regez. Nays: 2. Absent - John Korth. Absent: 1. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee recommendation to approve a resolution to approve a consulting agreement with The Archer Company, LLC, Option 2 without Health Department, to conduct a position classification and compensation study for Jo Daviess County at a cost of \$20,000 was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Korth. Absent: 1. Vacant: 1.

A committee recommendation to approve a Public Defender agreement with Hailey C. Wills beginning May 16, 2022 and ending November 30, 2022 was seconded by John Lang.

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The motion carried by voice vote.

A committee recommendation to amend O2022-3 An Ordinance Establishing Salaries of Elected Officials County Clerk and Recorder, County Treasurer, County Sheriff and Clerk of the Circuit Court and remove the Sheriff was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Korth. Absent: 1. Vacant: 1.

A committee recommendation to approve an Ordinance Establishing the Salary for the Jo Daviess County Sheriff was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Korth. Absent: 1. Vacant: 1.

A committee recommendation to amend O2022-3 An Ordinance Establishing Salaries of Elected Officials County Clerk and Recorder, County Treasurer, and Clerk of the Circuit Court was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays - Staci Duerr. Nays: 1. Absent - John Korth. Absent: 1. Vacant: 1.

A committee recommendation to approve advisory referendum wording was made by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Steve McIntyre. Nays: 1. Abstain - William Bingham. Abstentions: 1. Absent - John Korth. Absent: 1. Vacant: 1.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

There was no business from other committees and boards

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Hendrica Regez believes the board often votes against progress and encourages members to be forward thinking.

Diane Gallagher expressed her appreciation to all employees for everything they do.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Robert Heuerman and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:29 p.m. until 7:00 p.m. Tuesday, June 14, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MAY 10, 2022**

A. MINUTES APPROVAL

1. County Board meeting minutes from the April 11, 2022 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Sam VenHuizen to serve as a representative for the Blackhawk Hills Resource Conservation & Development (RC&D).
2. Appointment of Bob O'Connor to serve on the Law Enforcement & Courts Committee.
3. Appointment of Don Zillig to serve as the Law Enforcement & Courts Committee Vice-Chair.
4. Appointment of D. Robert Melcher to the Stockton Fire Protection district for a three-year term ending April 30, 2025.
5. Appointment of David Oldenburg to the Galena Rural Fire Protection District for a three-year term ending April 30, 2025.
6. Resignation of Nick Tranel from the Planning Commission/Zoning Board of Appeals.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$451,247.80 as follows:
 - i. \$396,857.00 (\$395,760.97 Regular Claims + Claims associated w/LIT's \$1,096.03)
 - ii. \$54,390.80 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$0.00 (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of \$15,130.79.

G. LINE ITEM TRANSFERS

1. **FY2022** Line Item Transfers (without associated claims) in the amount of \$28,000.00 as follows:
 - i. \$8,000.00 \$8,000.00 from 001-40107-810 Equipment Purchase to 001-40107-703 Postage
 - ii. \$20,000.00 \$20,000.00 from 003-44151-411 Health Insurance to 003-44151-403 Salaries Part-time
2. **FY2022** Line Item Transfers (with associated claims) in the amount of \$34,461.82 as follows:
 - i. \$3,000.00 \$3,000.00 from 001-41124-905 Miscellaneous to 001-41124-725 Union/Legal
 - ii. \$1,000.00 \$1,000.00 from 046-44162-925 COVID-19 Expense to 046-44162-704 Telephone