

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse

330 N. Bench St., Galena

County Board Room, 3rd Floor

Tuesday, May 11, 2021 @ 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) To open pull Fire Alarm.
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the April 12, 2021 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Kevin Stewart to the Emergency Telephone Systems Board (ETSB) for a three-year term ending May 31, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

1. Thank you note from the family of Martin Werner

F. CLAIMS

1. Claims approval in the amount of \$490,326.59 as follows:
 - i. \$416,232.00 (Regular Claims \$411,140.94 + Claims associated w/LIT's \$5,091.06)
 - ii. \$67,622.95 (GGMI Hotel/Motel Tax Reimbursement)

- iii. **\$6,471.64** (COVID-19 Claims to be paid from Contingency Fund)

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of **\$15,020.00** as follows:

- i. **\$11,020.00** \$11,020.00 from 001-40103-401 Salaries – Full-time to 001-40103-403 Salaries – Part-time
- ii. **\$3,000.00** \$3,000.00 from 016-49197-905 Miscellaneous to 016-49197-706 Printing
- iii. **\$1,000.00** \$1,000.00 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

PLEASE NOTE CHANGE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at countyadministrator@jodaviess.org by Tuesday, May 11, 2021 at 5:00 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at countyadministrator@jodaviess.org at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.

B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or

through a member of the board, with the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Illinois City/County Management Association (ILCMA) Presentation to Dan Reimer, Jo Daviess County Administrator (Presenter Mark Moran)

B. County Board Presentation to Dan Reimer, Jo Daviess County Administrator

C. Discussion and possible action to appoint Dianne Allendorf to the vacant seat for County Board District #12 – Council Hill, West Galena III & part Rawlins

D. Acceptance of a letter of resignation from Scott Toot - District #13 – Elizabeth & part Rice.

E. Declaration of vacant seat for County Board Member District #13 – Elizabeth & part Rice.

F. Election of County Board Chairman.

G. Election of County Board Vice-Chairman.

H. Call Center Appreciation Letter – Chuck Pedersen

I. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

J. Information & Communications Technology

K. Executive

1. Consideration of a recommendation to amend Policy P2020-4 Employee Absence During a Catastrophic Public Health Event (Recommended by the Executive Committee, meeting of May 4, 2021).
2. Consideration of a recommendation to remain as single member districts with 17 districts for the reapportionment plan (Recommended by the Executive Committee, meeting of May 4, 2021).
3. Consideration of a recommendation to make no changes to the current district boundaries for the reapportionment plan at this time (Recommended by the Executive Committee, meeting of May 4, 2021).
4. Consideration of a recommendation to elect the County Board Chairperson from within its membership for the reapportionment plan (Recommended by the Executive Committee, meeting of May 4, 2021).
5. Consideration of a recommendation to hold the 2021 County Board Retreat on June 16, 2021 at the Elizabeth Community Building starting at 5:30 p.m. (Recommended by the Executive Committee, meeting of May 4, 2021).

6. Consideration of a recommendation to pass a Resolution Calling for the Governor and General Assembly to Protect Local Control of Zoning and Land Use (Recommended by the Executive Committee, meeting of May 4, 2021).
7. Consideration of a recommendation to postpone the implementation of the “Use It or Lose It” policy aspect of employee accrued vacation time until September 1, 2021 (Recommended by the Executive Committee, meeting of May 4, 2021).

L. Jo Daviess County Special Service Area Commissions

M. Development & Planning

1. Consideration of a recommendation to finance up to \$250.00 for an informational table during the July 31, 2021 Galena Chamber Business Showcase from the County Board budget (001-40102) line item 913 event (Recommended by the Development & Planning Committee, meeting of April 27, 2021).
2. Consideration of a recommendation to contribute \$1,000.00 towards a housing needs assessment study with Blackhawk Hills to be paid from Economic Development Fund (018) line item 702 Professional Services (Recommended by the Development & Planning Committee, meeting of April 27, 2021).

N. Public Works

1. Consideration of a recommendation to approve the Local Public Agency Agreement for Federal Participation for Federal Participation for the Woodbine Township Apple River Road Bridge Project (Recommended by the Public Works Committee, meeting of April 26, 2021).
2. Consideration of a recommendation to approve the Local Contribution Resolution for the Woodbine Township Apple River Road Bridge Project to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of April 26, 2021).
3. Consideration of a recommendation to approve the request from Nora Township for 50/50 aid for the replacement of a culvert on Canyon Road, estimated cost of \$15,000 with the county and township each paying half, to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of April 26, 2021).
4. Consideration of a recommendation to approve the request from East Galena Township for 50/50 aid for the repair of a bridge on Irish Hollow Road, estimated cost of \$40,000 with the county and township each paying half, to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of April 26, 2021).
5. Consideration of a recommendation to approve an engineering agreement with Willett Hoffman for the East Galena Township bridge repair project on Irish Hollow Road at a cost of \$6,117 to be paid from line item 011-43145-702 (Recommended by the Public Works Committee, meeting of April 26, 2021).

O. Law Enforcement & Courts

1. Consideration of a recommendation to approve a professional services agreement with ShiveHattery regarding Courthouse Exterior Repairs at a total cost of \$30,500.00 (Recommended by the Law Enforcement & Courts Committee, meeting of April 19, 2021).
2. Consideration of a recommendation to award a bid to the Workshop for inmate food service for weekday (Monday – Friday) at \$5.00 per meal (Recommended by the Law Enforcement & Courts Committee, meeting of April 19, 2021).

3. Discussion and possible action on an Intergovernmental Agreement between the Galena Area EMS and the County of Jo Daviess for services associated with the Spillman Public Safety Project (Not a recommendation of the Law Enforcement & Courts Committee, was not on the April 19, 2021 Law Enforcement & Courts Committee agenda).

P. Social & Environmental

1. Consideration of a possible recommendation regarding A Resolution to Approve the Classification of Jo Daviess County Transit positions, Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve Associated Position Descriptions. (The Social & Environmental Committee will be holding a Special meeting on May 11, 2021 at 5:00 pm for a possible recommendation).

Q. Planning Commission/Zoning Board of Appeals

R. Legislative

S. Finance, Tax & Budgets

1. Presentation of the Jo Daviess County FY2020 Annual Financial Report (audit), Matt Schueler, Wipfli, LLC.
2. Consideration of a recommendation to accept the FY2020 Jo Daviess County Financial Audit as reported by Wipfli, LLC (Recommended by the Finance, Tax & Budgets Committee, meeting of April 29, 2021).
3. Consideration of a recommendation to approve a Resolution to use the Contingency Fund to pay necessary expenses incurred by the Ad-Hoc County Park Committee (Recommended by the Finance, Tax & Budgets Committee, meeting of April 29, 2021).
4. Consideration of a recommendation to approve a Resolution to establish the American Rescue Plan Fund and associated fund description (Recommended by the Finance, Tax & Budgets Committee, meeting of April 29, 2021).
5. The fund balance for the Contingency Fund (016) on 03/31/21 is **\$338,024.25**

OTHER COMMITTEES & BOARDS

I. AD-HOC COUNTY PARK COMMITTEE

1. Discussion and possible action to amend Resolution R2021-2 A Resolution to Establish the Jo Daviess County AD-Hoc County Park Committee
2. If Item I.1. is approved: Consideration of a recommendation to appoint Don Zillig and Laura Edmonds to the Ad-Hoc County Park Committee.

II. EMERGENCY TELEPHONE SYSTEM BOARD (ETSB)

1. Consideration of a recommendation to approve quote in the amount of \$43,179.00 to upgrade the PowerPhone Cash Program to be paid from Fund 007 line item 007-41128-810 (Recommended by the Emergency Telephone System Board (ETSB), meeting of April 7, 2021).
2. If Item II.1. is approved, the amount of claims paid in May, 2021 for the Emergency Telephone Systems Board Fund will be **\$124,324.78**.

III. BOARD MEMBER CONCERNS

IV. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

V. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." ." Topic of discussion- Jo Daviess County Transit positions: Transit Director/PCOM, Operations Manager, Mechanic/Collision Repair Technician, Dispatcher, Driver, Office Manager.

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Union negotiations - Local 150

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, June 8, 2021 @ 7:00 pm

Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMcFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviess.org