

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MAY 11, 2021**

CALL TO ORDER: Jo Daviess County Vice-Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, May 11, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

Vice-Chairperson Hill read a statement before the roll call: "Before we call the roll, I would like to re-state for the record that Scott Toot did tender his resignation as County Board Member of District #13 on April 12, 2021 and it will be officially accepted at the County Board meeting tonight. Scott will not be part of tonight's roll call, as he became an employee of Jo Daviess County on May 1, 2021."

ROLL CALL was answered as follows: Present – William Bingham, Janet Checker, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Present: 10. Present electronically – Staci Duerr, Diane Gallagher, and Hendrica Regez. Present electronically: 3. Absent - Darcy Wild. Absent: 1. Vacant: 2.

THE PLEDGE OF ALLEGIANCE was led by Vice-Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes –William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 2.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Mark Moran, Galena City Manager presented outgoing County Administrator Dan Reimer with a certificate from the Illinois City/County Management Association (ILCMA) in recognition of his fifteen outstanding years as the Jo Daviess County Administrator.

Vice-Chairperson Don Hill thanked Dan Reimer and presented him with a plaque in recognition of his fifteen years of dedicated service to Jo Daviess County.

A motion to appoint Dianne Allendorf to the vacant seat for County Board District #12-Council Hill, West Galena III, and part Rawlins was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes –William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 2.

Dianne Allendorf was sworn in as a County Board member for District #12 and was seated.

A motion to accept the resignation of Scott Toot from County Board Member District #13-Elizabeth & part Rice was made by Don Zillig and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 2.

A motion to declare the vacancy of County Board Member District #13- Elizabeth & part Rice was made by Staci Duerr and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Darcy Wild. Absent: 1. Vacant: 2.

Election of County Board Chairperson:

At this time, County Clerk Angela Kaiser opened the floor for nominations for Chairperson of the County Board. Don Hill was nominated by LaDon Trost and it was seconded by John Lang.

A motion to close nominations for Chairperson was made by John Schultz and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Abstain - Don Hill. Abstentions: 1. Absent – Darcy Wild. Absent: 1. Vacant: 2.

Don Hill was elected Chairperson of the Jo Daviess County Board following approval of the nomination by roll call vote. Ayes - Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Abstain - Don Hill. Abstentions: 1. Absent – Darcy Wild. Absent: 1. Vacant: 2.

Don Hill was seated as Jo Daviess County Board Chairperson.

Hendrica Regez left the meeting at this time.

Election of County Board Vice-Chairperson:

Chairperson Hill opened the floor for nominations for Vice-Chairperson of the County Board. John Lang was nominated by John Schultz and was seconded by Don Zillig.

A motion to close nominations for Vice-Chairperson was made by LaDon Trost and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Abstain - John Lang. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

John Lang was elected Vice-Chairperson of the Jo Daviess County Board following approval of the nomination by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Abstain - John Lang. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

John Lang was seated as Jo Daviess County Board Vice-Chairperson.

At this time, Chairperson Hill read a letter of appreciation from EMA Coordinator Charles Pedersen:

On February 22nd of this year, a call center was opened in the Emergency Operations Center in Hanover.

The purpose was to assist residents over 65 who had difficulty using a computer, or who had no access to the internet, schedule appointments for the COVID vaccine. As age and health requirements changed to give more residents the opportunity to receive the vaccine the call center assisted residents under 65 and eventually opened for 16 and above.

This call center proved to be great benefit to the county. Since opening, 22 volunteers have logged over 750 hours, answered almost 1100 calls to help hundreds of people to get registered for the vaccine. They put people on wait lists, called people back to make appointments and made appointments while they were online with the person. Many questions were answered and anxieties relived.

I wish to express my extreme gratitude and thanks to everyone who volunteered to help the residents of our county. This has been a difficult time for all of us and these volunteers were able to make it easier. Just having someone to talk to and give help and direction was a comfort to many.

These volunteers truly gave their time to aid and assist our community. Their willingness to participate and provide service is a great example of people helping people.

Once again, I thank all of the volunteers who helped to make this call center a success. It really had a purpose and benefit. Volunteers who assisted at the Call Center: Claudia Johnson, Nancy Breed, Karen Johnson, Hendrica Regez, Kathy Pedersen, Diane Gallagher, Lynda Bickel, Peg Dittmar, Linda Bustard, Art Ricker, Yolanda Lobacz, Barb Hocker, Jolene Unangst, Suzanne Price, Carmen Ferguson, Leeann Strand, Nancy McMEnamin, Paul McMEnamin, Gail Gabbert, Andrea Connelly, Mike Koeller, Mike Conner.

Sincerely, Charles Pedersen

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of June 15, 2021 was made by William Bingham and seconded by John Korth.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to amend Policy P2020-4 Employee Absence During a Catastrophic Public Health Event was made by Don Hill.

The motion carried by roll call vote. Ayes – William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Abstain - Dianne Allendorf. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to remain as single member districts with 17 districts for the reapportionment plan was made by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to make no changes to the current district boundaries for the reapportionment plan at this time was made by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to elect the County Board Chairperson from within its membership for the reapportionment plan was made by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to hold the 2021 County Board Retreat on June 16, 2021 at the Elizabeth Community Building starting at 5:30 p.m. was made by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to pass a Resolution Calling for the Governor and General Assembly to Protect Local Control of Zoning and Land Use was made by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to postpone the implementation of the "Use It or Lose It" policy aspect of employee accrued vacation time until September 1, 2021 was made by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

SPECIAL SERVICE AREA COMMISSIONS:

The commissions had no business to bring before the board.

DEVELOPMENT & PLANNING:

A committee motion to finance up to \$250.00 for an informational table during the July 31, 2021 Galena Chamber Business Showcase from the County Board budget line item 001-40102-913 Events was made by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to contribute \$1,000.00 towards a housing needs assessment study with Blackhawk Hills to be paid from Economic Development Fund (018) line item 018-46177-702 Professional Service was made by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

PUBLIC WORKS:

A committee motion to approve the Local Public Agency Agreement for Federal Participation for Federal Participation for the Woodbine Township Apple River Road Bridge Project was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to approve the Local Contribution Resolution for the Woodbine Township Apple River Road Bridge Project to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to approve the request from Nora Township for 50/50 aid for the replacement of a culvert on Canyon Road, estimated cost of \$15,000.00 with the county and township each paying half, to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to approve the request from East Galena Township for 50/50 aid for the repair of a bridge on Irish Hollow Road, estimated cost of \$40,000.00 with the county and township each paying half, to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to approve an engineering agreement with Willett Hoffman for the East Galena Township bridge repair project on Irish Hollow Road at a cost of \$6,117.00 to be paid from line item 011-43145-702 was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

LAW ENFORCEMENT & COURTS:

A committee motion to approve a professional services agreement with Shive-Hattery regarding Courthouse Exterior Repairs at a total cost of \$30,500.00 was made by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays - Robert Heuerman. Nays: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to award a bid to the Workshop for weekday inmate food service for (Monday – Friday) at \$5.00 per meal was made by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A motion to approve an Intergovernmental Agreement between the Galena Area EMS and the County of Jo Daviess for services associated with the Spillman Public Safety Project was made by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Abstain - William Bingham. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

SOCIAL & ENVIRONMENTAL:

Item P1 will be addressed after closed session.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

There was no business to bring before the board.

LEGISLATIVE:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

Matt Schueler from Wipfli, LLC gave a presentation to the board on the FY2020 Annual Financial Report. Once again, Jo Daviess County has an auditor opinion that is clean and unmodified.

A committee motion to accept the FY2020 Jo Daviess County Financial Audit as reported by Wipfli, LLC was made by John Schultz.

The motion carried by roll call vote. Ayes – William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Abstain - Dianne Allendorf. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to approve a Resolution to use the Contingency Fund to pay necessary expenses incurred by the Ad-Hoc County Park Committee was made by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Don Hill, John Lang, John Schultz, LaDon Trost, and Don Zillig. Ayes: 10. Nays - Robert Heuerman, John Korth, and Robert O'Connor. Nays: 3. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A committee motion to approve a Resolution to establish the American Rescue Plan Fund and associated fund description was made by John Schultz.

The motion carried by roll call vote. Ayes – William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Abstain - Dianne Allendorf. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

The fund balance for the Contingency Fund (016) on March 31, 2021 was \$338,024.25

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Ad-Hoc County Park:

A motion to amend Resolution R2021-2 A Resolution to Establish the Jo Daviess County AD-Hoc County Park Committee was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, and LaDon Trost. Ayes:

11. Nays - Robert Heuerman. Nays: 1. Abstain - Don Zillig. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

A motion to appoint Don Zillig and Laura Edmonds to the Ad-Hoc County Park Committee was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, and LaDon Trost. Ayes: 11. Nays - Robert Heuerman. Nays: 1. Abstain - Don Zillig. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

Emergency Telephone System Board (ETSB):

A motion to approve a quote in the amount of \$43,179.00 to upgrade the PowerPhone Cash Program to be paid from Fund 007 line item 007-41128-810 was made by Don Zillig and seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, LaDon Trost, and Don Zillig. Ayes: 11. Nays - Robert O'Connor. Nays: 1. Abstain - John Schultz. Abstentions: 1. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

The amount of claims paid in May, 2021 for the Emergency Telephone Systems Board Fund will be \$124,324.78.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Diane Gallagher commended the members of the Ad-Hoc County Park Committee for their work.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

A motion to enter closed session at 8:50 p.m. was made by Don Zillig and seconded by John Schultz to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: Jo Daviess County Transit positions: Transit Director/PCOM, Operations Manager, Mechanic/Collision Repair Technician, Dispatcher, Driver, Office Manager.

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Union negotiations - Local 150

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Hendrica Regez and Darcy Wild. Absent: 2. Vacant: 2.

The board reconvened at 9:30 p.m. following a motion by John Schultz and seconded by John Korth.

The motion carried by roll call vote. Ayes – William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Abstain - Dianne Allendorf. Abstentions: 1. Absent – Staci Duerr, Hendrica Regez, and Darcy Wild. Absent: 3. Vacant: 2.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A Social & Environmental committee motion to approve a Resolution to Approve the Classification of Jo Daviess County Transit positions, Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve Associated Position Descriptions was made by Don Hill.

The motion carried by roll call vote. Ayes – William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Abstain - Dianne Allendorf. Abstentions: 1. Absent – Staci Duerr, Hendrica Regez, and Darcy Wild. Absent: 3. Vacant: 2.

A motion to ratify the collective bargaining agreement between the International Union of Operating Engineers, Local 150, Public Employees Division and the County of Jo Daviess-Highway Department with a contract term of December 1, 2020 through November 30, 2024 was made by LaDon Trost and seconded by John Lang.

The motion carried by roll call vote. Ayes – William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Abstain - Dianne Allendorf. Abstentions: 1. Absent – Staci Duerr, Hendrica Regez, and Darcy Wild. Absent: 3. Vacant: 2.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Absent – Staci Duerr, Hendrica Regez, and Darcy Wild. Absent: 3. Vacant: 2.

Chairperson Hill adjourned the meeting at 9:35 p.m. until 7:00 p.m. Tuesday, June 8, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MAY 11, 2021**

A. MINUTES APPROVAL

1. County Board meeting minutes from the April 12, 2021 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Kevin Stewart to the Emergency Telephone Systems Board (ETSB) for a three-year term ending May 31, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. Thank you note from the family of Martin Werner.

F. CLAIMS

1. Claims approval in the amount of \$490,326.59 as follows:
 - i. \$416,232.00 (\$411,140.94 Regular Claims + Claims associated w/LIT's \$5,091.06)
 - ii. \$67,622.95 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$6,471.64 (COVID-19 Claims to be paid from Contingency Fund)

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$15,020.00 as follows:
 - i. \$11,020.00 \$11,020.00 from 001-40103-401 Salaries- Full-time to 001-40103-403 Salaries- Part-time
 - ii. \$3,000.00 \$3,000.00 from 016-49197-905 Miscellaneous to 016-49197-706 Printing
 - iii. \$1,000.00 \$1,000.00 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies

**CLOSED SESSION
JO DAVIESS COUNTY BOARD MEETING
MAY 11, 2021**

The board entered closed session at 8:55 p.m. to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: Jo Daviess County Transit positions: Transit Director/PCOM, Operations Manager, Mechanic/Collision Repair Technician, Dispatcher, Driver, Office Manager.

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Union negotiations - Local 150.

Present were members Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Present: 13. County Administrator Scott Toot, Dan Reimer, PCOM Nicole Hermesen, County Engineer Steve Keeffer, State's Attorney Chris Allendorf, County Treasurer Melisa Hammer, and County Clerk Angela Kaiser were also present.

A. Personnel section 2(c)1

Nicole Hermesen started the discussion by informing those present of the progress to date regarding the transition of Transit operations from The Workshop to the County. There have been three employee meetings and they were positive interactions. She feels they were receptive to what the County was saying and asked many questions about the process and the future of Transit. Each Transit employee completed a JDQ (job description questionnaire) and these were collected and disseminated by Nicole and Angie Kaiser. The PCOM, Administrator, and County Clerk had previously discussed what positions were needed for the County to effectively operate Transit going forward. The Workshop had very incomplete job descriptions for the current Transit positions and had a few Workshop employees that were performing part-time duties for Transit and charging it to the grant. It was determined that many of these duties would no longer be needed once the transition occurs. For example, an Accounting Clerk is no longer needed, because as a department of the County, Transit will have the benefit of the County Clerk and the Treasurer. Multiple driver JDQ's were compiled into a master document. Position descriptions had been tentatively drafted prior to the receipt of the JDQ information, so were amended to create a final document that included all possible tasks and requirements. The position descriptions and JDQ's were sent to Carlson Dettmann for analysis and grade recommendations. In a memo dated May 11, 2021, Patrick Glynn from CDC made the following recommendations:

- **Transit Director/Program Compliance Oversight Manager (PCOM):** CDC recommends placement of this classification at Grade 12, exempt status. The County plans to hire 1 FT Transit Director/PCOM.
- **Operations Manager:** CDC recommends placement of this classification at Grade 10, non-exempt status. The County plans to hire 1 FT Operations Manager.
- **Mechanic/Collision Repair Technician:** CDC recommends placement of this classification at Grade 8, non-exempt status. The County plans to hire 1 FT Mechanic/Collision Repair Technician.

- **Office Manager:** CDC recommends placement of this classification at Grade 7, non-exempt status. The County plans to hire 1 FT Office Manager.
- **Dispatcher:** CDC recommends placement of this classification at Grade 6, non-exempt status. The County plans to hire 2 FT Dispatchers.
- **Driver:** CDC recommends placement of this classification at Grade 5, non-exempt status. The County plans to hire 4 FT and 10 PT Drivers.

Nicole also plans to attend weekly meetings with The Workshop leadership to further ensure the smooth transition of operation.

B. Collective bargaining section 2(c)2

Steve Keeffer started the discussion by updating the board on the negotiations with Local 150, representing the highway maintenance workers. A few major points have been agreed upon and are listed below:

- **Wages:** The percentage of increase across the life of the four year contract would be 3% for Year 1, 2.75% for Years 2 & 3, and 2.5% for Year 4.
- **Longevity:** The members wanted a longevity increase in addition to the wage increases. Employees with 10+ years of service would receive an additional 1.25% increase to the base pay. Employees with 20+ would receive the 1.25% longevity increase, plus an additional 1% to the base pay. This is above and beyond the contractual wage increases for each of the four contract years.
- **Uniform Allowance:** Presently, the Highway maintenance workers receive a yearly \$250.00 allowance for work boots and are provided their uniforms through a service. It has not been a satisfactory arrangement and they are asking for an increased allowance to purchase their own uniforms. They have agreed to an additional \$550.00 for uniforms, bringing their yearly allowance to \$800.00. This will actually less costly than using the service.
- **Banking Personal Time:** Employees with less than 10 years of service will be allowed to bank up to 72 hours of compensated time, which is 32 hours more than the current 40 hours.

The contract has been signed by the membership and is ready for ratification. A typo was found in the starting date of the contract, it should commence on December 1, 2020 and end on November 30, 2024. The union was contacted and they have authorized the county to correct the date in pen..

LaDon Trost complimented State's Attorney Chris Allendorf for his impressive handling of the negotiations.

The board left closed session at 8:50 p.m.

Opened 10.03.23