

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MAY 14, 2024**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, May 14, 2024 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Present: 13. Present electronically - Diane Gallagher. Present electronically: 1. Absent - John Grizzoffi, Daniel Holcomb, and Darcy Wild. Absent: 3.

State's Attorney Chris Allendorf was present.

Darcy Wild entered the meeting electronically at this time.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by Tina Brandel.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent: 2.

AGENDA ITEM II - CITIZENS' COMMENTS

Beth Baranski, Galena, IL stated she was there to answer any questions board members might have regarding the 2022 Water Resource Plan featured later on the agenda.

Robert Schlichting, Galena, IL a volunteer with the United Sovereign Americans and not an official spokesperson, asked the board to consider passing their resolution demanding a legally valid 2024 election.

Lori Hottenstein, East Dubuque, IL a volunteer with the United Sovereign Americans and not an official spokesperson, read an excerpt of a resolution demanding a legally valid 2024 election.

Gerald Podraza, Galena, IL gave an update on the revival of the Twin City Zephyr. They have copies of twelve resolutions that have been passed by various entities, two of which are Carroll County and DeKalb County.

Brian Jones, Rockford, IL a volunteer with the United Sovereign Americans and not an official spokesperson, read an excerpt of a resolution demanding a legally valid 2024 election.

Cheryll Hill, Loves Park, IL a volunteer with the United Sovereign Americans and not an official spokesperson, read an excerpt of a resolution demanding a legally valid 2024 election.

Dean Barker, Rockford, IL a volunteer with the United Sovereign Americans and not an official spokesperson, read an excerpt of a resolution demanding a legally valid 2024 election.

Jo Daviess County Board Meeting Minutes

May 14, 2024

Page 2 of 6

Russell Harmon, Galena, IL a volunteer with the United Sovereign Americans and not an official spokesperson, summarized a resolution demanding a legally valid 2024 election.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to accept a letter of resignation from Daniel Holcomb-County Board District #5-parts of Scales Mound, East Galena, and Guilford was made by Don Zillig and seconded by John Lang.

The motion carried by voice vote.

A motion declare the vacant seat for County Board District #5-parts of Scales Mound, East Galena, and Guilford was made by John Schultz and seconded by Don Zillig.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve a Contract with Jo Daviess County Transit and Lena Living Center was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve a Contract with Jo Daviess County Transit and Allure of Stockton was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve an Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois Title 5, Public Health and Safety, Chapter 2, Food and Food Establishments was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Abstain – Michael Dittmar. Abstentions: 1. Nays: 0. Absent: 1. Vacant: 1.

A committee motion to approve a Resolution to Add Certain Environmental Health Fees Charged by the Jo Daviess County Health Department was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent: 1. Vacant: 1.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve an Ordinance amending Title 7, Chapter 1, Section 3 Building Regulations of the Code of Ordinance of Jo Daviess County was made by Diane Gallagher and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent: 1. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

Jo Daviess County Board Meeting Minutes

May 14, 2024

Page 3 of 6

EXECUTIVE:

A committee motion to approve a Galena Unit District 120 – Grant Application Letter of Support was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve a Resolution to Close Special Fund 010 Township Bridge Fund, Special Fund 021, Township Motor Fuel Fund, and Special Fund 107 County Clerk's Delinquent Tax Redemption Fund and return them to Fiduciary Fund Status for FY2025 and Subsequent Fiscal Years was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent: 1. Vacant: 1.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

A committee motion to approve the 2022 Water Resource Plan was seconded by Diane Gallagher.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

Matt Schueler from Wipfli, LLC presented the FY2023 Jo Daviess County Financial Audit and answered board member questions.

A committee motion to accept the FY2023 Jo Daviess County Financial Audit was seconded by John Schultz.

The fund balance for the Contingency Fund (016) on 03/31/2024 was \$640,199.80.

PUBLIC WORKS:

A committee motion to approve the bid from Helm Construction of Freeport, IL for repair of a bridge on Guilford Road in Guilford Township over the Small Pox Creek at a cost not to exceed \$1,811,442.85 to be paid from line item 010-43144-890 was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to approve the lease of a John Deere 331G tracked skid steer loader from Prairie State Tractor of Freeport, IL with a lease buyout next year at a cost not to exceed \$56,222.12 to be paid from line item 059-46174-810 was seconded by John Creighton.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

AD-HOC COURTHOUSE COMMITTEE:

Bill Groh from Shive-Hattery updated members on the progress of the Courthouse renovation project.

Jo Daviess County Board Meeting Minutes

May 14, 2024

Page 4 of 6

A motion to approve a Professional Services Agreement with Terracon Consultants, Inc., for Materials Testing and Special Inspection Services for the Courthouse Renovation Project with budgeted scope of services cost of \$26,473.00 was made by LaDon Trost and seconded by John Lang.

The motion carried by voice vote.

A motion to amend resolution R2023-2 allowing for the addition of a tenth (10th) member to the Ad Hoc Courthouse Committee was made by LaDon Trost and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent: 1. Vacant: 1.

A motion to appoint Steve Keeffer to the Ad-Hoc Courthouse Committee was made by LaDon Trost and seconded by Don Zillig.

The motion carried by voice vote.

LIQUOR COMMISSION:

A motion to approve an Ordinance Amending the Code of Ordinances Title 4, Business License and License Regulations, Chapter 1, Liquor Control, Section 14, Classification of License and Section 15, License Fees was made by LaDon Trost and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Abstain – Michael Dittmar. Abstentions: 1. Nays: 0. Absent: 1. Vacant: 1.

A motion to approve an Ordinance Amending the Code of Ordinances Title 4, Business License and License Regulations, Chapter 1 Liquor Control, Section 24 Underage Persons A Employment was made by LaDon Trost and seconded by Joseph Heitkamp.

The motion carried by roll call vote. Ayes – Dianne Allendorf, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays – Tina Brandel. Nays: 1. Abstain – Michael Dittmar. Abstentions: 1. Absent: 1. Vacant: 1.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

John Creighton thanked members of the Board of Health and Social & Environmental Committee for their work on updating the code of ordinances regarding licenses.

Steve Endress recognized the Stockton FFA and Scales Mound FFA for their achievements during this school year.

Diane Gallagher informed members of the full reading of the updated Comprehensive Plan on Tuesday, May 21, 2024 at 5:30 p.m.

AGENDA ITEM VII – CITIZENS' COMMENTS

County Assessor Laura Edmonds asked for an update on having a security presence in the Administrative Office Building, located at 219 Kelly Lane, Galena. Her office often deals with irate and threatening citizens and she is concerned for her staff's safety. She also reminded members she is down one farmland assessment committee member and asked for help finding a farmer that would be willing to serve, preferably in the southern half of the county, if possible.

Jo Daviess County Board Meeting Minutes

May 14, 2024

Page 5 of 6

County Treasurer Melisa Hammer also voiced safety concerns.

State's Attorney Chris Allendorf stated he has reviewed the statutes regarding Court Security and believes it is clear in that it only applies to buildings that house court-related offices.

Sheriff Kevin Turner responded to concerns, stating he has hired a part-time security officer for the Administrative Office Building.

AGENDA ITEM VIII – CLOSED SESSION

There was no need to enter closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by Robert Heuerman.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:20 p.m. until 7:00 p.m. Tuesday, June 11, 2024 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.



Angela Kaiser, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MAY 14, 2024**

A. MINUTES APPROVAL

1. County Board meeting minutes from the March 25, 2024 County Board Special Meeting.
2. County Board meeting minutes from the April 8, 2024 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Michael Dittmar to serve as a member of the Development & Planning Committee, Social & Environmental Committee, Jo Daviess-Carroll Counties Joint Action Solid Waste Agency and Greater Galena Marketing, Inc. (GGMI).
2. Reappointment of Larry Wiedenheft to the Jo Daviess County Board of Review for a two-year term commencing on June 1, 2024 and ending on May 31, 2026.
3. Appointment of Tim Wand to the Upper Mississippi River International Port District for a three-year term commencing on June 1, 2024 and ending on May 31, 2027.
4. Reappointment of Kevin Stewart to the ETSB - Emergency Telephone System Board for a three-year term commencing on June 1, 2024 and ending on May 31, 2027.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. Decennial Reporting List as of May 10, 2024.

F. CLAIMS

1. Claims approval in the amount of \$1,646,146.01 as follows:
 - i. \$950,504.37 (\$937,176.79 Regular Claims + Claims associated w/LIT's \$13,327.58)
 - ii. \$437,342.66 (Claims associated w/Interfund Transfers (IFT's))
 - iii. \$58,425.23 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$199,873.75 (Bond Payment)

G. LINE ITEM TRANSFERS

1. FY2024 Line Item Transfers (with associated claims) in the amount of \$19,129.90 as follows:
 - i. \$1,803.34 \$1,803.34 from 017-48118-719 Other Service Charges to 017-48118-721 Liability Insurance
 - ii. \$6,000.00 \$6,000.00 from 071-44163-820 Vehicle to 071-44163-602 Janitorial Supplies
 - iii. \$5,000.00 \$5,000.00 from 071-44163-820 Vehicle to 071-44163-706 Printing
 - iv. \$1,500.00 \$1,500.00 from 088-46182-890 Other Improvements to 088-46182-905 Miscellaneous
 - v. \$4,826.56 \$4,826.56 from 016-49197-905 Miscellaneous Expense to 016-49197-805 Buildings