

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, June 8, 2021 @ 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the May 11, 2021 County Board Meeting
2. County Board meeting minutes from the May 24, 2021 Special County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Don Hill to the Ad-Hoc Economic Development Committee
2. Appointment of Don Hill to the Jo Daviess County Ad-Hoc Health Insurance Committee
3. Appointment of Don Hill to the Labor Negotiating Committee
4. Appointment of Bill Bingham to the Personnel Review Committee
5. Appointment of Mary Vincent to the Jo Daviess County Sheriff's Merit Commission for a six year term beginning June 1, 2018 and ending May 31, 2024
6. Appointment of Julie Mark-Helman to the Jo Daviess County Sheriff's Merit Commission for a six year term beginning June 1, 2018 and ending May 31, 2024
7. Appointment of Kat Speaker to the Jo Daviess County Sheriff's Merit Commission for a six year term beginning June 1, 2019 and ending May 31, 2025
8. Appointment of Jim Boho to the Jo Daviess County Sheriff's Merit Commission for a six year term beginning March 1 2017 and ending May 31, 2023.
9. Appointment of Linda Nobis to the 708 Mental Health Board for a four year term beginning July 1, 2021 and ending June 30, 2025

10. Appointment of Steve Keeffer to the LRA Board for a three year term beginning August 1, 2021 and ending July 31, 2024
11. Appointment of Dianne Allendorf to the Emergency Telephone System Board (ETSB) for the remainder of a term ending November 30, 2022
12. Appointment of Tara Redfearn, R.N. to the Jo Daviess County Board of Health for the remainder of a three year term ending April 30, 2023.
13. Appointment of Jo Daviess County State's Attorney as Jo Daviess County Compliance Officer
14. Appointment of Jo Daviess County State's Attorney as Jo Daviess County Ethics Officer

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$595,852.44** as follows:
 - i. **\$538,552.05** (Regular Claims \$523,787.95 + Claims associated w/LIT's \$14,764.10)
 - ii. **\$55,855.42** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$1,444.97** (COVID-19 Claims to be paid from Contingency Fund)

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of **\$15,945.81** as follows:
 - i. **\$4,320.81** \$4,320.81 from 002-43141-901 Contingency to 002-43141-441 Uniform Allowance
 - ii. **\$ 800.00** \$800.00 from 002-43141-901 Contingency to 002-43141-441 Uniform Allowance
 - iii. **\$ 825.00** \$825.00 from 001-40113-724 Rentals to 001-40113-501 Education & Training
 - iv. **\$4,000.00** \$4,000.00 from 001-41122-711 Utilities to 001-41122-441 Uniform Allowance
 - v. **\$2,000.00** \$2,000.00 from 001-41122-719 Other Service Charges to 001-41122-701 Maintenance Service
 - vi. **\$4,000.00** \$4,000.00 from 001-41122-711 Utilities to 001-41122-702 Professional Service

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

PLEASE NOTE CHANGE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to

comment can email statements to the County Administrator's Office at countyadministrator@jodaviess.org by Tuesday, June 8, 2021 at 5:00 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at countyadministrator@jodaviess.org at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.

B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, with the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

B. Galena County Tourism Quarterly Report – Rose Noble

C. Executive

1. Consideration of a recommendation to amend R2019-10 a Resolution to Approve the Reclassification of the Chief Deputy County Clerk Position, Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve the Updated Position Description as presented (Recommended by the Executive Committee, meeting of June 2, 2021).
2. Consideration of a recommendation to pay any tuition reimbursement provided for by the FOP Collective Bargaining Agreement and that meets any and all guidelines established for such reimbursement from the Contingency Fund (016) (Recommended by the Executive Committee, meeting of June 1, 2021).

3. Consideration of a recommendation to amend P2018-11 Fraud, Waste, and Abuse Policy as presented (Recommended by the Executive Committee, meeting of June 1, 2021).
4. Consideration of a recommendation to amend P2018-12 Whistleblower Protection Policy as presented (Recommended by the Executive Committee, meeting of June 1, 2021).
5. Consideration of a recommendation to amend P2018-1 Discrimination, Harassment, & Sexual Misconduct Policy as presented (Recommended by the Executive Committee, meeting of June 1, 2021).
6. Consideration of a recommendation to amend the Jo Daviess County Employee Handbook as presented (Recommended by the Executive Committee, meeting of June 1, 2021).
7. Consideration of a recommendation to Appoint Angela Kaiser as the IMRF Authorized Agent (Recommended by the Executive Committee, meeting of June 1, 2021).

D. Jo Daviess County Special Service Area Commissions

E. Development & Planning

1. Consideration of a recommendation to participate in the update of the 2009 Greenways and Trails Plan with Blackhawk Hills Regional Council (Recommended by the Development & Planning Committee, meeting of May 25, 2021).

F. Public Works

G. Law Enforcement & Courts

H. Social & Environmental

1. Discussion and possible action to revise the effective date of the termination of the Operator Agreement between Jo Daviess County and The Workshop from August 11, 2021 to July 31, 2021.

I. Planning Commission/Zoning Board of Appeals

1. Discussion and possible action on a recommendation from the Planning Commission/Zoning Board of Appeals to approve a special use permit for a residence on a lot less than 40 acres, commonly located at an address TBD on Brandt Road, Scales Mound (recommended by the Planning Commission/Zoning Board of Appeals, meeting of May 26, 2021)

J. Legislative

K. Finance, Tax & Budgets

1. Consideration of a recommendation to accept the FY2022 Budget Preparation Schedule as presented (Recommended by the Finance, Tax & Budgets Committee, meeting of May 27, 2021).
2. Consideration of a recommendation to approve an amendment to the Grant Administrative Oversight Policy (Recommended by the Finance, Tax & Budgets Committee, meeting of May 27, 2021).
3. The fund balance for the Contingency Fund (016) on 04/30/21 is **\$334,836.89**

L. Information & Communications Technology

OTHER COMMITTEES & BOARDS

I. AD-HOC MDFPD COMMUNICATION TOWER COMMITTEE

1. Consideration of a recommendation to approve a Resolution for Sole/Single Source Procurement for Purchase and Installation of Antenna Equipment for MDFPD Communication Tower Project (Recommended by the Law Enforcement & Courts Committee and Ad-Hoc MDFPD Communication Tower Committee, joint meeting of May 17, 2021)

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." Topic of discussion – Case # 2021MR34

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, July 13, 2021 @ 7:00 pm

Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMcFpmTlZBNW05UjNyZVczYyYthdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviess.org