

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse

330 N. Bench St., Galena

County Board Room, 3rd Floor

Tuesday, June 13, 2023 at 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the May 9, 2023 County Board Meeting. **7 - 13**

B. APPOINTMENTS/RESIGNATIONS

1. Reappointment of Mike Dascher to serve as a trustee to the Hanover Fire Protection District for a three year term ending April 30, 2026. **14**
2. Reappointment of Mike Weede to serve as a trustee to the Hanover Fire Protection District for a three year term ending April 30, 2026.
3. Reappointment of Brock Kappes to serve as a trustee to the Stockton Fire Protection and Ambulance District for a three year term ending April 30, 2026. **15**
4. Appointment of Mike Oellerich to serve as a trustee to the Elizabeth Fire Protection District for the remainder of a three year term ending April 30, 2025. **16**
5. Reappointment of Mark Wulfekuhle to serve as a trustee of the Warren Area Fire Protection District for a three year term ending April 30, 2026. **17**
6. Appointment of Nancy Breed, Nicole Hermsen, Mel Gratton, Mindy Pratt, Justin Healy, Steve Wyland, Jen Callaghan, Daniel Payette, Kristina Tranel, Christine Soat, David Schmidt, Diane Gallagher and Don Hill to the Comprehensive Planning Committee.
7. Reappointment of David Schmidt to serve on the Quad Cities Regional Economic Development Authority (QCREDA) Committee for a three-year term ending September 14, 2026. **18 - 19**

8. Resignation of Laura Edmonds from the Personnel Review Committee. **20**
9. Appointment of John Lieberg to serve as a trustee to the Hanover Fire District for the remainder of a three year term ending April 30, 2024. **21**

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS **22 - 66**

1. Claims approval in the amount of **\$1,127,246.33** as follows:
 - i. **\$969,690.46** (Regular Claims \$797,620.06 + Claims associated w/LIT's \$172,070.40)
 - ii. **\$76,235.65** (Over Budget Requests)
 - iii. **\$56,904.57** (GGMI Hotel/Motel Tax Reimbursement)
 - iv. **\$12,040.52** (IMRF Retirement Accelerated Payment Contribution)
 - v. ~~**\$18,605.84**~~ (IMRF Retirement Accelerated Payment Contribution) (Approved April claims)
 - vi. **\$7,604.17** (IMRF Retirement Accelerated Payment Contribution)
 - vii. **\$1,486.32** (Contingency Tuition Reimbursement)
 - viii. **\$3,284.64** (Contingency Records Storage)

G. LINE ITEM TRANSFERS

1. **FY2023 Line Item Transfers (without associated claims)** in the amount of **\$11,500.00** as follows:
 - i. **\$ 1,500.00** \$1,500.00 from 001-41122-719 Other to 001-41122-441 Uniforms **67**
 - ii. **\$10,000.00** \$10,000.00 from 002-43141-901 Contingency to 002-43141-403 Salaries – Part-Time **68**
2. **FY2023 Line Item Transfers (with associated claims)** in the amount of **\$32,911.00** as follows:
 - i. **\$ 1,000.00** \$1,000.00 from 001-41122-711 Utilities to 001-41122-712 Garbage **69**
 - ii. **\$ 3,333.00** \$3,333.00 from 016-49197-905 Miscellaneous to 016-49197-702 Professional Service **70**
 - iii. **\$10,918.00** \$10,918.00 from 017-48118-412 Unemployment Insurance to 017-48118-723 Risk Management Contribution **71**
 - iv. **\$ 2,800.00** \$2,800.00 from 033-47187-905 Miscellaneous Expense to 033-47187-501 Education & Training **72**
 - v. **\$14,860.00** \$9,360.00 from 038-46179-606 Tools & Equipment and **\$5,500.00** from 038-46179-701 Maintenance Service to 038-46179-820 Vehicle **73**

H. OVER BUDGET REQUEST

1. FY2023 over budget request (with associated claims) in the amount of **\$76,235.65** as follows:

- i. Claim from Christine Soat in the amount of **\$700.00** to be paid from Economic Development/Planning Fund budget line item 001-45162-411 Health Insurance. **74**
- ii. Claim from Access Systems in the amount of \$95.48 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **75**
- iii. Claim from Byers Printing in the amount of \$509.75 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **76**
- iv. Claim from CopyWorks in the amount of \$70.00 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **77**
- v. Claim from Illinois Bank & Trust in the amount of \$1.57 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **78**
- vi. Claim from Thompson Electronics in the amount of \$74,719.00 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **79**
- vii. Claim from Tri-State Shred in the amount of \$49.95 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **80**
- viii. Claim from Tri-State Shred in the amount of \$89.90 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **81**

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Public Works

1. Consideration of a recommendation to approve a bid from Martin and Company Excavators, Oregon, IL, at a cost of \$37,191.70 for a bridge cap repair project for a bridge over the Galena River on Buckhill Road in East Galena and Rawlins Townships to be paid from line item 011-43145-890 (Recommended by the Public Works Committee, meeting of May 22, 2023). **82 - 84**
2. Consideration of a recommendation to approve a bid for a Menominee Township culvert lining project on Station Road to be paid from line item 011-43145-890 (The Public Works Committee will hold a special meeting on Tuesday, June 13, 2023 at 6:30 p.m. for a possible recommendation). **85**
3. Consideration of a recommendation to approve a bid for a Hanover Township culvert replacement project on Whitton Road to be paid from line item 011-43145-890 (The Public Works Committee will hold a special meeting on Tuesday, June 13, 2023 at 6:30 p.m. for a possible recommendation). **86**

B. Law Enforcement & Courts

1. Consideration of a recommendation to approve the repair for the retaining wall and guardrail damaged in an accident on February 26, 2023 (Recommended by the Law Enforcement & Courts Committee, meeting of May 15, 2023). **87 - 88**
2. Consideration of a recommendation to approve an amendment to Article III, Section 3.(a) Purchasing Power of the ETSB By-Laws as follows: The Chairperson shall possess the authority to approve expenditures up to ~~One Thousand Dollars (\$1,000.00)~~ **Three Thousand Dollars (\$3,000.00)**, when the decision of expenditure is necessary before the next regular meeting of the ETSB, and that the proposed amendment be forwarded to Law Enforcement and Courts Committee for consideration. (Note: In compliance with our By-Laws, a written copy of the proposed amendment was electronically sent to each ETSB Board member on March 21, 2023.) (Recommended by the Law Enforcement & Courts Committee, meeting of May 15, 2023). **89**

C. Social & Environmental

1. Consideration of a recommendation to approve a Request for Proposal (RFP) for a Comprehensive Analysis of Ridership for Jo Daviess County (Recommended by the Social & Environmental Committee, meeting of May 18, 2023). **90 - 139**
2. Consideration of a recommendation to approve an Ordinance amending the Code of Ordinances, Title 5, Public Health and Safety, Chapter 2, Food and Food Establishments (Recommended by the Social & Environmental Committee, meeting of May 18, 2023). **140 - 141**

D. Planning Commission/Zoning Board of Appeals

1. Discussion and possible action to amend the text of the Jo Daviess County Zoning Ordinance regarding Title 8, Chapter 3, Section 8-3A-4 Intensity of Use Regulations, and Title 8, Chapter 5, Section 8-5B-1 Accessory Uses (~~Recommendation of denial~~ Recommended by the Planning Commission/Zoning Board of Appeals, meeting of May 24, 2023). **142 - 155**

E. Legislative

F. Executive

1. Consideration of a recommendation to hold the 2023 County Board Retreat on July 6, 2023 at the Elizabeth Community Building starting at 5:30 p.m. (Recommended by the Executive Committee, meeting of June 6, 2023).
2. Consideration of a recommendation from the Personnel Review Committee to approve the grading scale as presented (Recommended by the Executive Committee, meeting of June 6, 2023). **156 - 157**
3. Consideration of a recommendation to approve a Resolution to Refund Erroneous Assessments and Overpayments (Recommended by the Executive Committee, meeting of June 6, 2023). **158**
4. Consideration of a recommendation to approve a Resolution to Pay for Body Cameras and Squad Car Cameras Costs for the Sheriff's Office from the Contingency Fund (016) (Recommended by the Executive Committee, meeting of June 6, 2023). **159**
5. If item 4 is approved, the total claims paid for June, 2023 will be **\$1,174,298.33**. **160**

G. Information & Communications Technology

H. Development & Planning 161

I. Finance, Tax & Budgets

1. The fund balance for the Contingency Fund (016) on 04/30/2023 is \$678,936.30.

OTHER COMMITTEES & BOARDS

I. JO DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Union Negotiations Local 722

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." ~~Topic of discussion: Union Negotiations Local 722~~

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, July 11, 2023 at 7:00 pm.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountyil.gov