

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse

330 N. Bench St., Galena

County Board Room, 3rd Floor

Tuesday, June 14, 2022 at 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the May 10, 2022 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of David Schmidt to serve on the Quad Cities Regional Economic Development Authority (QCREDA) Committee for the remainder of a three-year term ending September 14, 2023.
2. Appointment of Violet Naese to the Board of Health for a three-year term beginning July 1, 2022 and ending June 30, 2025.
3. Appointment of Peg Dittmar to the Board of Health for a three-year term beginning July 1, 2022 and ending June 30, 2025.
4. Appointment of Lisa Haas to the Board of Health for a three-year term beginning July 1, 2022 and ending June 30, 2025.
5. Appointment of Colleen Farrell to the 708 Mental Health Board for a three-year term beginning July 1, 2022 and ending June 30, 2026.
6. Appointment of Mary Jo Losey to the 708 Mental Health Board for a three-year term beginning July 1, 2022 and ending June 30, 2026.
7. Appointment of Jane O'Brien to the 708 Mental Health Board for a three-year term beginning July 1, 2022 and ending June 30, 2026.

8. Appointment of Dan Gilbert to the Ethics Commission for a two-year term beginning May 1, 2022 and ending April 30, 2024.
9. Appointment of David Hachmeister to the Ethics Commission for a two-year term beginning May 1, 2022 and ending April 30, 2024.
10. Appointment of Rick Vojta to the Planning Commission/Zoning Board of Appeals for the remainder of a four year term ending November 30, 2023.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$915,430.82 as follows:
 - i. \$865,328.74 (Regular Claims \$860,571.40 + Claims associated w/LIT's \$4,757.34)
 - ii. \$48,584.38 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$1,517.70 (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of \$6,458.31.

G. LINE ITEM TRANSFERS

1. **FY2022 Line Item Transfers (with associated claims)** in the amount of \$8,925.00 as follows:
 - i. \$ 2,000.00 \$2,000.00 from 001-41121-701 Maintenance Service to 001-41121-502 Travel Expenses
 - ii. \$ 1,000.00 \$1,000.00 from 002-43141-901 Contingency to 002-43141-604 Computer Supplies
 - iii. \$ 1,000.00 \$1,000.00 from 002-43141-901 Contingency to 002-43141-502 Travel Expenses
 - iv. \$ 3,925.00 \$3,925.00 from 066-46181-810 Equipment Purchase to 066-46181-711 Utilities

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

B. Discussion and possible action regarding the selection of terms for County Board members districts that will be elected on November 8, 2022.

C. Discussion and possible action regarding the Jo Daviess County Assessment redistricting.

D. Development & Planning

1. Consideration of a recommendation to approve the Jo Daviess and Carroll Counties Greenways and Trails Study (Recommended by the Development & Planning Committee, meeting of May 24, 2022).
2. Consideration of a recommendation to approve the scope of services and request for proposal (RFP) for an update to the Comprehensive Plan (Recommended by the Development & Planning Committee, meeting of May 24, 2022).

E. Public Works

1. Consideration of a recommendation to approve the purchase of liquid base stabilizer from Team Lab at a cost of \$60,300.00 delivered to Hanover to be paid from line item 059-46174-830 (Recommended by the Public Works Committee, meeting of May 23, 2022).
2. Consideration of a recommendation to approve the purchase of new survey grade GPS/GNSS equipment from Topcon Solutions from Carol Stream at a cost of \$36,622 to be paid from line item 059-46174-810 (Recommended by the Public Works Committee, meeting of May 23, 2022).
3. Consideration of a recommendation to approve the purchase and installation of four (4) HVAC roof top units from D & D Heating and Cooling from Menominee, IL at a cost of \$49,984.00 to be paid from line item 059-46174-805 (Recommended by the Public Works Committee, meeting of May 23, 2022).
4. Consideration of a recommendation to approve the purchase of a roof membrane system from Freeport Industrial Roofing from Freeport, IL at a cost of \$99,500.00 from line item 059-46174-805 (Recommended by the Public Works Committee, meeting of May 23, 2022).
5. Consideration of a recommendation to approve an engineering agreement with Willitt Hoffman and Associate for Repairs to Schapville Road Bridge at a cost of \$19,126.00 to be paid from line item 011-43145-702 (Recommended by the Public Works Committee, meeting of May 23, 2022).

F. Law Enforcement & Courts

G. Social & Environmental

1. Consideration of a recommendation to approve a Resolution Authorizing the Application for a Capital Assistance Grant for Paratransit Vehicles (Recommended by the Social & Environmental Committee, meeting of May 19, 2022).

H. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to approve an application by Walter U. Middendorf and Marceline A. Middendorf (8060 High Ridge Rd, East Dubuque, IL 61025) owners, and Kevin Wienen and Michelle Wienen (12613 West Cross, Galena, IL 61036) contract purchasers, requesting a Special Use Permit to allow for a new non-agricultural residence on a lot less than forty (40) acres located on a portion of the subject property. Also requesting a one (1) year time extension, allowing two (2) years to commence use.

Property is zoned AG Agricultural District. Common Location: TBD West Valley Road, East Dubuque, IL; just east of 13700 W Valley Rd. (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of May 25, 2022).

I. Legislative

J. Executive

1. Consideration of a recommendation to approve a Resolution Instructing the Jo Daviess County Clerk to Place an Advisory Referendum Question on the November 8th, 2022 Ballot Regarding a Proposed 1% Service Tax on Guest Accommodations (Recommended by the Executive Committee, meeting of June 7, 2022).
2. Consideration of a recommendation to amend the 2022 Jo Daviess County Holiday Schedule as presented (Recommended by the Executive Committee, meeting of June 7, 2022).

K. Information & Communications Technology

L. Finance, Tax & Budgets

1. Consideration of a recommendation to approve the FY2023 Budget Preparation Schedule Option B (Recommended by the Finance, Tax & Budgets Committee, meeting of May 26, 2022).
2. Consideration of a recommendation to approve the FY2023 Budget Review Schedule Option B (Recommended by the Finance, Tax & Budgets Committee, meeting of May 26, 2022).
3. Consideration of a recommendation to approve Civic miBudget training at a cost not to exceed \$1,800 to be paid from fund 016 Contingency line item 016-49197-905 Miscellaneous Expense (Recommended by the Finance, Tax & Budgets Committee, meeting of May 26, 2022).
4. The fund balance for the Contingency Fund (016) on 04/30/2022 is \$421,536.50.

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

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III. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, July 12, 2022 at 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountyl.gov