

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
JUNE 14, 2022**

**CALL TO ORDER:** Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, June 14, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**ROLL CALL** was answered as follows: Present – Dianne Allendorf, Janet Checker, Robert Heuerman, Don Hill, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Present: 10. Present electronically – Staci Duerr, Diane Gallagher, John Lang, and Darcy Wild. Present electronically: 4. Absent - William Bingham and John Korth. Absent: 2. Vacant: 1.

State's Attorney Chris Allendorf was present.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Hill.

Diane Gallagher entered the meeting at this time.

**AGENDA ITEM I – CONSENT AGENDA**

A motion to approve the consent agenda was made by John Schultz and seconded by Steve McIntyre.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham and John Korth. Absent: 2. Vacant: 1.

**AGENDA ITEM II - CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS**

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of July 13, 2022 was made by John Lang and seconded by Robert O'Connor.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 12. Nays - Steve McIntyre, Nays: 1. Abstain - John Schultz. Abstentions: 1. Absent - William Bingham and John Korth. Absent: 2. Vacant: 1.

The length of terms for county board members to be elected at the November 8, 2022 General Election were determined by drawing numbers 1 through 17, representing the 17 board districts, from one container and drawing slips of paper with 2-4-4 and 4-4-2, representing terms of 2 years, 4 years, 4 years and terms of 4 years, 4 years, 2 years from another container with nine slips of each so that the first draw had equal odds of the 2-4-4 or 4-4-2 terms.

The following length of terms of officials to be elected to serve in county board districts, effective December 5, 2022, were drawn publicly by lot. The following districts will serve 2-4-4 year terms: 5, 7, 9, 10, 12, 13, 14, 16, and 17. The following districts will serve 4-4-2 year terms: 1, 2, 3, 4, 6, 8, 11, and 15.

**Jo Daviess County Board Meeting Minutes**

**June 14, 2022**

**Page 2 of 5**

A motion to accept the lengths of terms for county board members as drawn and presented was made by Robert Heuerman and seconded by John Schultz.

The motion carried by voice vote.

A motion to approve the Jo Daviess County Assessment redistricting with no changes as presented was made by John Schultz and seconded by Janet Checker.

The motion carried by voice vote.

**DEVELOPMENT & PLANNING:**

A committee motion to approve the Jo Daviess and Carroll Counties Greenways and Trails Study was seconded by Diane Gallagher.

The motion carried by voice vote.

A committee motion to approve the scope of services and request for proposal (RFP) for an update to the Comprehensive Plan was seconded by Diane Gallagher.

The motion carried by voice vote.

**PUBLIC WORKS:**

A committee motion to approve the purchase of liquid base stabilizer from Team Lab at a cost of \$60,300.00 delivered to Hanover to be paid from line item 059-46174-830 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve the purchase of new survey grade GPS/GNSS equipment from Topcon Solutions from Carol Stream at a cost of \$36,622 to be paid from line item 059-46174-810 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve the purchase and installation of four (4) HVAC roof top units from D & D Heating and Cooling from Menominee, IL at a cost of \$49,984.00 to be paid from line item 059-46174-805 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve the purchase of a roof membrane system from Freeport Industrial Roofing from Freeport, IL at a cost of \$99,500.00 from line item 059-46174-805 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve an engineering agreement with Willitt Hoffman and Associate for Repairs to the Schapville Road Bridge at a cost of \$19,126.00 to be paid from line item 011-43145-702 was seconded by LaDon Trost.

The motion carried by voice vote.

**LAW ENFORCEMENT & COURTS:**

The committee had no business to bring before the board.

**SOCIAL & ENVIRONMENTAL:**

A committee motion to approve a Resolution Authorizing the Application for a Capital Assistance Grant for Paratransit Vehicles was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon

**Jo Daviess County Board Meeting Minutes**

**June 14, 2022**

**Page 3 of 5**

Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham and John Korth. Absent: 2. Vacant: 1.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

A motion to approve an application by Walter U. Middendorf and Marceline A. Middendorf (8060 High Ridge Rd, East Dubuque, IL 61025) owners, and Kevin Wienen and Michelle Wienen (12613 West Cross, Galena, IL 61036) contract purchasers, requesting a Special Use Permit to allow for a new non-agricultural residence on a lot less than forty (40) acres located on a portion of the subject property and a one (1) year time extension, allowing two (2) years to commence use. Property is zoned AG Agricultural District. Common Location: TBD West Valley Road, East Dubuque, IL was made by Steve McIntyre and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Hendrica Regez. Nays: 1. Absent - William Bingham and John Korth. Absent: 2. Vacant: 1.

**LEGISLATIVE:**

The committee had no business to bring before the board.

**EXECUTIVE:**

A committee recommendation to approve a Resolution Instructing the Jo Daviess County Clerk to Place an Advisory Referendum Question on the November 8th, 2022 Ballot Regarding a Proposed 1% Service Tax on Guest Accommodations was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Steve McIntyre. Nays: 1. Absent - William Bingham and John Korth. Absent: 2. Vacant: 1.

A committee recommendation to amend the 2022 Jo Daviess County Holiday Schedule to include Juneteenth was seconded by John Lang.

The motion carried by voice vote.

**INFORMATION & COMMUNICATIONS TECHNOLOGY:**

The committee had no business to bring before the board.

**FINANCE, TAX, & BUDGETS:**

A committee motion to approve the FY2023 Budget Preparation Schedule Option B was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the FY2023 Budget Review Schedule Option B was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve Civic miBudget training at a cost not to exceed \$1,800 to be paid from fund 016 Contingency line item 016-49197-905 Miscellaneous Expense was seconded by John Schultz.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on April 30, 2022 was \$421,536.50.

**AGENDA ITEM V – OTHER COMMITTEES AND BOARDS**

There was no business from other committees and boards.

**AGENDA ITEM VI – BOARD MEMBER CONCERNS**

Diane Gallagher commented on the referendum initiative of Stockton Fire and Ambulance Service; they have done a good job of informing the public of their intentions.

John Schultz commented he, along with John Lang and Scott Toot toured the Galena Primary School last week to assess whether or not it may serve a purpose for the County's space needs.

**AGENDA ITEM VII – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VIII – CLOSED SESSION**

There was no need for closed session.

**AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

There was no action as a result of closed session.

**AGENDA ITEM X - ADJOURNMENT**

A motion to adjourn was made by John Schultz and seconded by Steve McIntyre.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 7:52 p.m. until 7:00 p.m. Tuesday, July 12, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD**  
**CONSENT AGENDA**  
**JUNE 14, 2022**

**A. MINUTES APPROVAL**

1. County Board meeting minutes from the May 10, 2022 County Board Meeting.

**B. APPOINTMENTS/RESIGNATIONS**

1. Appointment of David Schmidt to serve on the Quad Cities Regional Economic Development Authority (QCRED) Committee for the remainder of a three-year term ending September 14, 2023.
2. Appointment of Violet Naese to the Board of Health for a three-year term beginning July 1, 2022 and ending June 30, 2025.
3. Appointment of Peg Dittmar to the Board of Health for a three-year term beginning July 1, 2022 and ending June 30, 2025.
4. Appointment of Lisa Haas to the Board of Health for a three-year term beginning July 1, 2022 and ending June 30, 2025.
5. Appointment of Colleen Farrell to the 708 Mental Health Board for a three-year term beginning July 1, 2022 and ending June 30, 2025.
6. Appointment of Mary Jo Losey to the 708 Mental Health Board for a three-year term beginning July 1, 2022 and ending June 30, 2025.
7. Appointment of Jane O'Brien to the 708 Mental Health Board for a three-year term beginning July 1, 2022 and ending June 30, 2025.
8. Appointment of Dan Gilbert to the Ethics Commission for a two-year term beginning May 1, 2022 and ending April 30, 2024.
9. Appointment of David Hachmeister to the Ethics Commission for a two-year term beginning May 1, 2022 and ending April 30, 2024.
10. Appointment of Rick Vojta to the Planning Commission/Zoning Board of Appeals for the remainder of a four year term ending November 30, 2023.

**C. CONTRACTS, AGREEMENTS, & PETITIONS**

**D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS**

**E. REPORTS & CORRESPONDENCE**

**F. CLAIMS**

1. Claims approval in the amount of \$915,430.82 as follows:
  - i. \$865,328.74 (\$860,571.40 Regular Claims + Claims associated w/LIT's \$4,757.34)
  - ii. \$48,584.38 (GGMI Hotel/Motel Tax Reimbursement)
  - iii. \$1,517.70 (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of \$6,458.31.

**G. LINE ITEM TRANSFERS**

1. **FY2022** Line Item Transfers (with associated claims) in the amount of \$8,925.00 as follows:
  - i. \$2,000.00 \$2,000.00 from 001-41121-701 Maintenance Service to 001-41121-502 Travel Expenses
  - ii. \$1,000.00 \$1,000.00 from 002-43141-901 Contingency to 002-43141-604 Computer Supplies
  - iii. \$1,000.00 \$1,000.00 from 002-43141-901 Contingency to 002-43141-502 Travel Expenses
  - iv. \$3,925.00 \$3,925.00 from 066-46181-810 Equipment Purchase to 066-46181-711 Utilities