

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JULY 9, 2024**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, July 9, 2024 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Daisha Boehm, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Present: 15. John Grizzoffi and Darcy Wild. Absent: 2.

State’s Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Daisha Boehm, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent: 2.

AGENDA ITEM II - CITIZENS’ COMMENTS

Gerald Podraza, Galena gave an update on the revival of the Twin City Zephyr and addressed questions that had been posed when he addressed the board in May 2024. A member had asked how people arriving by train would get around and Mr. Podraza believes each county’s public transportation would be responsible.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Galena Country Tourism FY24 budget and marketing plan presentation by Terry Mattson.

John Grizzoffi entered the meeting at this time.

2045 Comprehensive Plan Presentation by Brandon Melton, MSA

DEVELOPMENT & PLANNING:

A committee motion to approve a resolution adopting the Jo Daviess County, Illinois Comprehensive Plan 2024 update replacing the 2012 update was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Daisha Boehm, Tina Brandel, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays - John Creighton and Joseph Heitkamp. Nays: 2. Absent: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

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EXECUTIVE:

A committee motion to approve a change of location for the West Galena I voting precinct from the West Galena Town Hall to the former Galena Primary School located at 219 Kelly Lane, Galena, effective for November 5, 2024 General Election was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve a change of location for the West Galena II and West Galena III voting precincts from Turner Hall to the former Galena Primary School located at 219 Kelly Lane, Galena, effective for the November 5, 2024 General was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Chief Deputy County Clerk's Position Description as amended was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the addition of the Safety Coordinator's duties to the Emergency Management Agency Coordinator's position description with an increase of hours to 25 hours per week (1,300 hours per year) was seconded by John Lang.

The motion carried by voice vote.

A committee motion to amend P2023-9, Non-Represented Employee Classification/Compensation Plan and Performance Management/Evaluation/Merit Pay Policy to remove the column for maximum wage and to recommend a 4% increase in wage for FY2025 was seconded by John Lang.

A motion to amend the original motion to change a 4% increase in wage to a 5% increase in wage was made by Michael Dittmar and seconded by John Creighton.

The motion to amend the original motion failed by roll call vote. Ayes – Michael Dittmar. Ayes: 1. Nays - Dianne Allendorf, Daisha Boehm, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Nays: 15. Absent: 1.

The original motion carried by roll call vote. Ayes – Dianne Allendorf, Daisha Boehm, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays - Michael Dittmar and Michael Holt. Nays: 2. Absent: 1.

A committee motion to amend the Employee Handbook as presented was seconded by John Lang.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on 05/31/2024 was \$728,729.24.

A motion to approve an Intergovernmental Cooperation Agreement regarding a Multi-Township Assessment District-Council Hill/Guilford/Scales Mound laptop computer and accessories was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

PUBLIC WORKS:

A committee motion to award a bid from Law Excavating, Mt. Carroll, IL, in the amount of \$105,456.00 for the replacement of a culvert on Groezinger Road in Pleasant Valley Township to be paid from line item 011-43145-890 was seconded by John Creighton.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

A committee motion to approve the purchase of Power DMS professional subscription, setup, and training at a cost not to exceed \$6,058.14 for the period of 8/11/2024-3/13/2025 was seconded by Don Zillig.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve a contract with Jo Daviess County Transit and Regional Office of Education #8 was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve a contract with Jo Daviess County Transit and Midwest Senior Care Assisted Living was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve a contract with Jo Daviess County Transit and West Galena Township was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve a contract with Jo Daviess County Transit and The United Churches of Galena Food Pantry was seconded by Dianne Allendorf.

The motion carried by voice vote.

A committee motion to approve a contract with Jo Daviess County Transit and RLS & Associates, Inc. in the amount of \$19,000.00 was seconded by Dianne Allendorf.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

There was no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

AD-HOC COURTHOUSE COMMITTEE:

Scott Toot, County Administrator apprised members of ongoing construction issues that have been discovered. Support beams in the original building that have dry rot will need to be replaced. The 1970 addition's foundation appears to be sitting on rock from a previous structure. He does not have an estimate of the additional cost at this time.

Michael Dittmar asked where the additional money will come from. Scott Toot said it would have to come from surplus funds.

AGENDA ITEM VI – CITIZENS' COMMENTS

Melisa Hammer, County Treasurer asked the board to clarify her understanding of the 4% increase in total wages for non-represented employees; that the amount will be added to each departmental budget's salary line item and the department head will base the percentage of increase for each non-represented

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employee on the employee's annual evaluation. It will not be a guaranteed 4% increase for every non-represented employee. Chairperson Trost and Scott Toot confirmed her understanding as correct.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:59 p.m. was made by Dianne Allendorf and seconded by Tina Brandel to discuss:

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Collective Bargaining Negotiations Teamsters Local #722

The motion carried by voice vote.

The board reconvened at 9:07 p.m. following a motion by John Schultz and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes - Dianne Allendorf, Daisha Boehm, Tina Brandel, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent: 1.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM IX – BOARD MEMBER CONCERNS

Don Zillig wanted members to know that he called both Stephenson and Carroll counties with the goal of speaking to the people responsible for their grants, but says he was told they do not have dedicated staff for grants. Daisha Boehm responded to Don's comments by stating she spoke to one Alicia McShane, who is employed by Stephenson County in a financial/grant management role.

Steve Endress congratulated River Ridge and Galena on their FFA appearances at State and East Dubuque's softball and baseball teams on their great seasons.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by Joseph Heitkamp.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 9:14 p.m. until 7:00 p.m. Tuesday, August 13, 2024 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.



Angela Kaiser, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JULY 9, 2024**

A. MINUTES APPROVAL

1. County Board meeting minutes from the June 11, 2024 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Approval of a certified list of candidates for Election Judges for two-year terms as provided by the Chairperson of the County Central Committee for both the Republican and Democratic parties.
2. Appointment of Amanda Weede to the Hanover Fire Protection District for the remainder of a three-year term, commencing May 1, 2024 and ending April 30, 2026.
3. Appointment of Nick Tranel to serve as a Jo Daviess County Farmland Assessment Review Committee member for a three year term beginning June 1, 2024 and ending May 31, 2027.
4. Resignation of Steve Koester for the installation of 911 address signs.
5. Reappointment of Don Hill to the Board of Health for a three-year term, commencing July 1, 2024 and ending June 30, 2027.
6. Reappointment of Edward Haring to the Hanover Fire Protection District for a three-year term, commencing May 1, 2024 and ending April 30, 2027.
7. Reappointment of Colin Fulrath to the Hanover Fire Protection District for a three-year term, commencing May 1, 2024 and ending April 30, 2027.
8. Reappointment of John Liberg to the Hanover Fire Protection District for a three-year term, commencing May 1, 2024 and ending April 30, 2027.
9. Reappointment of John Williston to the Warren Fire Protection District for a three-year term, commencing May 1, 2024 and ending April 30, 2027.
10. Reappointment of Steve Keeffer to the Local Redevelopment Authority (LRA) for a three-year term, commencing August 1, 2024 and ending July 31, 2027.
11. Appointment of Britnea Krippendorf to the Jo-Carroll Solid Waste Planning Agency for the remainder of a three year term, ending November 30, 2026.
12. Appointment of Daisha Boehm to the Information & Communications Technology Committee for the remainder of a two-year term, ending November 30, 2024.
13. Reappointment of Ernest Lieb to the Stockton Fire Protection District for a three-year term, commencing May 1, 2024, ending April 30, 2027.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,817,011.17 as follows:
 - i. \$819,339.70 (\$761,914.51 Regular Claims + Claims associated w/LIT's \$57,425.19)
 - ii. \$552,697.55 (Claims associated w/Interfund Transfers (IFT's))
 - iii. \$91,926.30 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$113,162.00 (Emergency Purchase-Thomas Dodge)
 - v. \$239,885.62 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$57,528.75
 - Galena Area Emergency Medical Service – SSA #6 - \$101,651.12
 - Elizabeth Community Ambulance Service – SSA #7 - \$80,705.75

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G. LINE ITEM TRANSFERS

1. FY2024 Line Item Transfers (with associated claims) in the amount of \$42,109.00 as follows:
 - i. \$15,000.00 \$15,000.00 from 002-43141-901 Contingency to 002-43141-701 Maintenance Service
 - ii. \$27,109.00 \$4,222.74 from 017-48118-702 Professional Service and \$22,886.26 from 017-48118-719 Other Service Charges to 017-48118-723 Risk Management Contribution