

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JULY 13, 2021**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, July 13, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Present: 11. Present electronically – Staci Duerr and John Lang. Present electronically: 2. Absent - Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Schultz and was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 2.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of August 15, 2021 was made by Staci Duerr and seconded by Hendrica Regez.

The motion carried by voice vote.

Dan Payette, Executive Director of the Blackhawk Hills Regional Council gave a presentation on their annual report and a demographic outlook for the region, focusing on funding from the American Rescue Plan Act.

GGMI President and CEO Rose Noble was not available to present her quarterly report.

A motion to accept a resignation letter from Charles Pedersen, Jo Daviess County Emergency Management Agency Coordinator, effective November 1, 2021 was made by John Schultz and seconded by Janet Checker.

The motion carried by voice vote.

A motion to appoint Steve McIntyre to the vacant seat for County Board District #13-Elizabeth and part Rice was made by Dianne Allendorf and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 2.

Steve McIntyre was sworn in as a County Board member for District #13 and was seated.

SPECIAL SERVICE AREA COMMISSIONS:

County Administrator Scott Toot reported the first distribution payments have been made and some quarterly reports have been received.

DEVELOPMENT & PLANNING:

Diane Gallagher spoke on the recommendation of the committee to participate in the update of the 2009 Greenways and Trails Plan with Blackhawk Hills Regional Council. Although this is not a committee of Jo Daviess County and will not require official appointments by the chairperson, the Development & Planning committee wanted the appointments listed on the consent agenda to memorialize our commitment to updating the Greenways and Trails Plan.

PUBLIC WORKS:

A committee recommendation to approve a request from Rush Township for 50/50 aid for the repair of a bridge on Kupersmith Road with the county and township each paying half, cost not to exceed \$10,000.00 to be paid from line item 011-43145-890 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee recommendation to approve an engineering agreement for the City of Galena bridge replacement project on Dewey Avenue at a cost of \$167,740.00 to be paid from line item 008-43143-702 was made by LaDon Trost and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 1.

A committee recommendation to approve a Resolution for an 80/20 project in Nora Township Road District in the amount of \$325,000.00 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee recommendation to approve the Nora Township Greenvale Road Box Culvert Project Bids was by LaDon Trost.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

A committee recommendation to approve the purchase of one (1) 2021 Ford utility AWD Police Interceptor from Morrow Brothers, Greenfield, IL at a cost of \$34,985.00 was seconded by William Bingham.

SOCIAL & ENVIRONMENTAL:

A committee recommendation to approve a Resolution to Amend Resolution R2021-25, A Resolution to Implement Current JDC Transit System Employees into the JDC Compensation Plan was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 1.

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A motion to hire a Transit Director/PCOM at a salary of \$59,900.00 was made by Don Hill and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 1.

A motion to hire Jo Daviess County Transit employees, which include one (1) Operations Manager, one (1) Mechanic/Collision Repair Technician, two (2) Dispatchers, four (4) FT Drivers, and seven (7) PT Drivers was made by Don Hill and seconded by John Lang.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

There was no business to bring before the board.

LEGISLATIVE:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A motion to approve an Addendum to the November 30, 2019 Audit Engagement Letter and an Addendum to the November 30, 2020 Audit Engagement Letter was made by John Schultz and seconded by Diane Gallagher.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on May 31, 2021 was \$325,154.05.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

A committee recommendation to approve intergovernmental agreements with the following communities/entities on cost sharing for the 2021 Digital Orthophotography Project was seconded by John Korth:

- a.) City of East Dubuque
- b.) Village of Elizabeth
- c.) City of Galena
- d.) The Galena Territory Association
- e.) Village of Scales Mound
- f.) Village of Stockton
- g.) Village of Warren.

The motion carried by voice vote.

EXECUTIVE:

A committee recommendation to amend Ordinance 2011-4 An Ordinance Amending Title 2, Chapter 1 Purchasing Procedures and Establishing Title 2, Chapter 8 Finance of the Code of Ordinances of Jo Daviess County, Illinois made by John Lang was seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Robert O'Connor and Darcy Wild. Absent: 2. Vacant: 1.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Ad-Hoc Menominee Dunleith Fire Protection District (MDFPD) Communication Tower:

William Bingham reported the initial testing was a success and applications for the license and frequency have been submitted, the equipment cabinet has been ordered, and electrical work will be completed by Top Notch.

Ad-Hoc Jo Daviess County Park:

Hendrica Regez reported the committee received the appraisal and it was under the asking price for the property. As the property owner is not interested in lowering their price, the committee recommendation is to end the pursuit of the project at this time. Chairperson Don Hill accepted the recommendation and stated he would dissolve the Ad-Hoc Jo Daviess County Park Committee until further notice.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

John Schultz welcomed new board member Steve McIntyre.

Hendrica Regez asked the board to continue to consider the possibility of a county park.

Steve McIntyre thanked the board for their vote of confidence and looks forward to serving.

Don Hill asked members to be careful with any suspicious emails coming from him or any other source when doing county business.

Diane Gallagher reminded members of the Chamber of Commerce Business Showcase on July 31, 2021.

AGENDA ITEM VII – CITIZENS' COMMENTS

Sheriff Kevin Turner addressed early discussion regarding the possible use of American Rescue Plan Act funding for internet safety. He made a statement regarding iFiber and their past promise of redundancy and asked why it would be the county's responsibility to provide that when it was promised earlier. He suggested contacting our legislators about it.

AGENDA ITEM VIII – CLOSED SESSION

There was no reason to enter closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:15 p.m. until 7:00 p.m. Tuesday, August 10, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JULY 13, 2021**

A. MINUTES APPROVAL

1. County Board meeting minutes from the June 8, 2021 County Board Meeting.
2. County Board meeting minutes from the June 24, 2021 Special County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Laura Edmonds to the Greenways Advisory Group to Blackhawk Hills Regional Council Trail Plan.
2. Appointment of Justin Helle to the Greenways Advisory Group to Blackhawk Hills Regional Council Trail Plan.
3. Appointment of Amanda Tippet to the Greenways Advisory Group to Blackhawk Hills Regional Council Trail Plan.
4. Appointment of Dianne Allendorf to the Information & Communications Technology Committee.
5. Appointment of Dianne Allendorf to the Social & Environmental Committee.
6. Appointment of Don Zillig to the Finance, Tax & Budgets Committee.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$963,289.09 as follows:
 - i. \$714,113.38 (\$656,737.61 Regular Claims + Claims associated w/LIT's \$57,375.77)
 - ii. \$92,574.49 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$176.54 (COVID-19 Claims to be paid from Contingency Fund)
 - iv. \$156,424.68 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$22,807.20
 - Galena Area Emergency Medical Service – SSA #6 - \$75,508.04
 - Elizabeth Community Ambulance Service – SSA #7 - \$58,109.44

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$24,113.31 as follows:
 - i. \$5,000.00 \$5,000.00 from 001-41121-611 Fuel to 001-41121-501 Education & Training
 - ii. \$2,000.00 \$2,000.00 from 001-41122-719 Other Service Charges to 001-41122-702 Professional Service
 - iii. \$3,000.00 \$3,000.00 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies
 - iv. \$2,000.00 \$2,000.00 from 001-41124-905 Miscellaneous to 001-41124-441 Uniforms
 - v. \$1,000.00 \$1,000.00 from 003-44151-702 Professional Service to 003-44151-724 Rentals
 - vi. \$11,113.31 \$11,113.31 from 013-48177-990 Interfund Transfer to 013-48117-431 Retirement Contribution