

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, August 10, 2021 @ 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the June 16, 2021 County Board Retreat
2. County Board meeting minutes from the July 13, 2021 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Steve McIntyre to the Finance, Tax & Budgets Committee.
2. Appointment of Steve McIntyre to the Public Works Committee.
3. Appointment of Steve McIntyre to the Special Service Area #1 Commission.
4. Appointment of Steve McIntyre to the Special Service Area #6 Commission.
5. Appointment of Steve McIntyre to the Special Service Area #7 Commission.
6. Appointment of Bill Bingham to the Personnel Review Committee.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

1. Thank you letter from the Hope Foundation
2. Resignation letter from Rich Machala

F. CLAIMS

1. Claims approval in the amount of **\$696,297.29** as follows:
 - i. **\$427,847.53** (Regular Claims \$427,847.53 + Claims associated w/LIT's \$0.00)
 - ii. **\$111,396.79** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$2,932.49** (COVID-19 Claims to be paid from Contingency Fund)
 - iv. **\$154,120.48** (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$23,032.51
 - Galena Area Emergency Medical Service – SSA #6 - \$74,223.62
 - Elizabeth Community Ambulance Service – SSA #7 - \$56,864.35

G. LINE ITEM TRANSFERS

1. Line Item Transfers (without associated claims) in the amount of **\$194,400.00** as follows:
 - i. **\$126,050.00** \$126,050.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-401 Salaries Full Time
 - ii. **\$29,350.00** \$29,350.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-403 Salaries PT & Temp
 - iii. **\$13,700.00** \$13,700.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-411 Health Insurance
 - iv. **\$9,500.00** \$9,500.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-421 Social Security Contributions
 - v. **\$2,300.00** \$2,300.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-422 Medicare Contribution
 - vi. **\$13,500.00** \$13,500.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-431 Retirement Contribution (IMRF)
2. Line Item Transfers (with associated claims) in the amount of **\$4,000.00** as follows:
 - i. **\$4,000.00** \$4,000.00 from 001-41121-611 Fuel to 001-41121-441 Uniforms

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

A. Laptop distribution and setup

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

B. Galena County Tourism Quarterly Report – Rose Noble

C. Discussion and possible action on an Intergovernmental Agreement for General Public Shuttle Transportation Between the City of Galena and Jo Daviess County Transit

D. Development & Planning

E. Public Works

F. Law Enforcement & Courts

1. Consideration of a recommendation to approve Estimate #1973 for carpet in the large courtroom from Knautz Flooring, Inc. in the amount of \$5,760.00 (Recommended by the Law Enforcement & Courts Committee, meeting of July 19, 2021).

G. Social & Environmental

1. Discussion and possible action to continue to honor the four existing contracts that Jo Daviess County Transit operated by The Workshop have with the Workshop, Senior Resource Center, Dupaco and the City of Galena through August 10, 2021 (Not a recommendation of the Social & Environmental Committee, no meeting in July, 2021).
2. Consideration of a recommendation by County Administrator Scott Toot to extend the four contracts with the Workshop, Senior Resource Center, Dupaco and the City of Galena through November 30, 2021 (Not a recommendation of the Social & Environmental Committee, no meeting in July, 2021).

H. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to approve text amendments to the Jo Daviess County Zoning Ordinance (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of July 28, 2021).

I. Legislative

J. Finance, Tax & Budgets

1. Consideration of a recommendation to approve the FY2022 Jo Daviess County Budget Review Schedule (Recommended by the Finance, Tax & Budgets Committee, meeting of July 29, 2021).
2. The fund balance for the Contingency Fund (016) on 06/30/21 is **\$323,639.93**

K. Information & Communications Technology

L. Executive

1. Consideration of a recommendation to approve a Letter of Support for the Village of Warren Tax Increment Finance (TIF) Termination Date Extension Request (Recommended by the Executive Committee, meeting of August 3, 2021).
2. Consideration of a recommendation to approve a request by County Administrator Scott Toot to fill a current vacant position – Administrative Assistant (Per Policy P2020-8, FY2021 Prioritized Options for Reducing Expenses, Hiring Freeze – any new or vacant position to be filled only with approval of the County Board (Recommended by the Executive Committee, meeting of August 3, 2021).
3. Consideration of a recommendation to approve a request by County Administrator Scott Toot to pursue reclassification of the Administrative Assistant position (Recommended by the Executive Committee, meeting of August 3, 2021).

4. Consideration of a recommendation to approve a request by County Administrator Scott Toot to fill a future vacant position – Emergency Management Coordinator (Per Policy P2020-8, FY2021 Prioritized Options for Reducing Expenses, Hiring Freeze - any new or vacant positions to be filled only with approval of the County Board) (Recommended by the Executive Committee, meeting of August 3, 2021).

M. Jo Daviess County Special Service Area Commissions

OTHER COMMITTEES & BOARDS

I. GRANTS ADMINISTRATION OVERSIGHT COMMITTEE

1. Consideration of a recommendation to get estimates for ARP projects, and if fees are required to be paid before the next fiscal year budget, to pay these from the FY21 Fund 016 Contingency fund (Recommended by the Grants Administration Oversight Committee, meeting of July 29, 2021).
2. Consideration of a recommendation to move forward with applying for the Rebuild Illinois Transit Capital Grant (Recommended by the Grants Administration Oversight Committee, meeting of July 29, 2021).
3. Consideration of a recommendation for Jo Daviess County to provide a letter of support for the National Telecommunication and Information Administration's (NTIA) Grant application for Jo-Carroll Energy's Sand Prairie fiber-to-the-premise project (Recommended by the Grants Administration Oversight Committee, meeting of July 29, 2021).

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is

probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, September 14, 2021 @ 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviess.org