

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
AUGUST 10, 2021**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:23 p.m. on Tuesday, August 10, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – William Bingham, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Present: 9. Present electronically – Dianne Allendorf, Staci Duerr, Diane Gallagher, Hendrica Regez, and Darcy Wild. Present electronically: 5. Absent – Janet Checker and John Korth. Absent: 2. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Janet Checker and John Korth. Absent: 2. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

Rose Noble spoke in favor of the proposed Intergovernmental Agreement for General Public Shuttle Transportation between the City of Galena and Jo Daviess County Transit.

AGENDA ITEM III – UNFINISHED BUSINESS

New laptops were distributed to County Board members and basic operating instructions were given.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of September 15, 2021 was made by John Lang and seconded by Staci Duerr.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Janet Checker and John Korth. Absent: 2. Vacant: 1.

GGMI President and CEO Rose Noble presented her quarterly report.

A motion to approve an Intergovernmental Agreement for General Public Shuttle Transportation Between the City of Galena and Jo Daviess County Transit was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Janet Checker and John Korth. Absent: 2. Vacant: 1.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

A committee recommendation to approve Estimate #1973 for carpet in the large courtroom from Knautz Flooring, Inc. in the amount of \$5,760.00 was seconded by William Bingham.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

A motion to honor the four existing contracts between Jo Daviess County Transit, when operated by The Workshop, with The Workshop, Senior Resource Center, Dupaco, and the City of Galena, through August 10, 2021 was made by Hendrica Regez and seconded by John Schultz.

The motion carried by voice vote.

A motion to approve a recommendation by County Administrator Scott Toot to extend the four contracts with The Workshop, Senior Resource Center, Dupaco, and the City of Galena, through November 30, 2021 was made by John Lang and seconded by LaDon Trost.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve text amendments to the Jo Daviess County Zoning Ordinance as recommended was made by John Schultz and seconded by Steve McIntyre.

A lengthy discussion was had regarding the recommended amendments with board members that are involved in Economic Development committees giving their opinions on whether or not the recommendations are acceptable. Amending the proposed recommendation was ruled out and sending the text amendments back to the Planning Commission/Zoning Board of Appeals was discussed, but not pursued.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - William Bingham. Nays: 1. Absent – Janet Checker and John Korth. Absent: 2. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A committee motion to approve the FY2022 Jo Daviess County Budget Review Schedule was seconded by John Schultz.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on June 30, 2021 was \$323,639.93.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

EXECUTIVE:

A committee recommendation to approve a Letter of Support for the Village of Warren Tax Increment Finance (TIF) Termination Date Extension Request was seconded by John Lang.

The motion carried by voice vote.

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A committee recommendation to approve a request by County Administrator Scott Toot to fill a current vacant position – Administrative Assistant (Per Policy P2020-8, FY2021 Prioritized Options for Reducing Expenses, Hiring Freeze – any new or vacant position to be filled only with approval of the County Board) was seconded by John Lang.

The motion carried by voice vote.

A committee recommendation to approve a request by County Administrator Scott Toot to pursue reclassification of the Administrative Assistant position was seconded by John Lang.

The motion carried by voice vote.

A committee recommendation to approve a request by County Administrator Scott Toot to fill a future vacant position – Emergency Management Coordinator (Per Policy P2020-8, FY2021 Prioritized Options for Reducing Expenses, Hiring Freeze – any new or vacant position to be filled only with approval of the County Board) was seconded by John Lang.

The motion carried by voice vote.

SPECIAL SERVICE AREA COMMISSIONS:

County Administrator Scott Toot reported the second distribution payments have been made and a meeting has been scheduled for August 16, 2021 at 6:00 p.m. for the presentation of EMS budgets.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Grants Administrator Oversight Committee:

A motion to approve a recommendation to get estimates for ARP projects, and if fees are required to be paid before the next fiscal year budget, to pay these from the FY21 Fund 016 Contingency fund was made by John Lang and seconded by John Schultz.

The motion carried by voice vote.

A motion to approve a recommendation to move forward with applying for the Rebuild Illinois Transit Capital Grant was made by John Lang and seconded by Steve McIntyre.

The motion carried by voice vote.

A motion to approve a recommendation for Jo Daviess County to provide a letter of support for the National Telecommunication and Information Administration's (NTIA) Grant application for Jo-Carroll Energy's Sand Prairie fiber-to-the-premise project was made by John Lang and seconded by Hendrica Regez.

The motion carried by voice vote.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Steve McIntyre and John Schultz voiced their concern that Ad-Hoc committees were not getting enough support for the work they do.

Robert O'Connor would like to see the County investigate installing solar panels for the Highway buildings in Hanover. Chairperson Hill responded to O'Connor stating he has reached out to some solar companies and hopes to have information soon.

Diane Gallagher expressed her appreciation of the employees in the GIS department for their assistance with the displays she used in the recent Business Showcase.

Hendrica Regez reminded members that the board should be giving equal consideration to county residents, as well as businesses when making their decisions.

AGENDA ITEM VII – CITIZENS’ COMMENTS

Melisa Hammer, County Treasurer asked the board about recent guidance released by the Jo Daviess County Health Department from IDPH concerning CDC recommendations regarding fully vaccinated individuals. Due to the county’s recent 8% positivity rate, the recommendation for unvaccinated individuals to continue to wear masks has not changed and the CDC is now recommending masks for fully vaccinated individuals in public indoor settings in areas of substantial or high transmission. The county COVID policy has not been updated since its adoption in February and still states all individuals should be wearing masks, however the building has been mask-free since it opened to the public in June. She asked the board if they plan to enforce the existing county policy. There was a discussion regarding various opinions on the matter, where they agreed that unvaccinated individuals should be wearing masks, but were divided on whether or not to mandate masks for vaccinated individuals. Chairperson Hill stated he is considering a sign on the front door stating unvaccinated individuals must wear a mask.

AGENDA ITEM VIII – CLOSED SESSION

There was no reason to enter closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Steve McIntyre and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 9:11 p.m. until 7:00 p.m. Tuesday, September 14, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
AUGUST 10, 2021**

A. MINUTES APPROVAL

1. County Board meeting minutes from the June 16, 2021 County Board Retreat.
2. County Board meeting minutes from the July 13, 2021 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Steve McIntyre to the Finance, Tax & Budgets Committee.
2. Appointment of Steve McIntyre to the Public Works Committee.
3. Appointment of Steve McIntyre to the Special Service Area #1 Commission.
4. Appointment of Steve McIntyre to the Special Service Area #6 Commission.
5. Appointment of Steve McIntyre to the Special Service Area #7 Commission.
6. Appointment of Bill Bingham to the Personnel Review Committee.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. Thank you letter from the Hope Foundation.
2. Resignation letter from Rich Machala.

F. CLAIMS

1. Claims approval in the amount of \$696,297.29 as follows:
 - i. \$427,847.53 (\$427,847.53 Regular Claims + Claims associated w/LIT's \$0)
 - ii. \$111,396.79 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$2,932.49 (COVID-19 Claims to be paid from Contingency Fund)
 - iv. \$154,120.48 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$23,032.51
 - Galena Area Emergency Medical Service – SSA #6 - \$74,223.62
 - Elizabeth Community Ambulance Service – SSA #7 - \$56,864.35

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$24,113.31 as follows:
 - i. \$126,050.00 \$126,050.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-401 Salaries Full Time
 - ii. \$29,350.00 \$29,350.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-403 Salaries PT & Temp
 - iii. \$13,700.00 \$13,700.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-411 Health Insurance
 - iv. \$9,500.00 \$9,500.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-421 Social Security Contributions
 - v. \$2,300.00 \$2,300.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-422 Medicare Contribution
 - vi. \$13,500.00 \$13,500.00 from 071-44163-922 Reimburse to Public Transit Provider to 071-44163-431 Retirement Contribution (IMRF)

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2. Line Item Transfers (with associated claims) in the amount of \$4,000.00 as follows:
 - i. \$4,000.00 \$4,000.00 from 001-41121-611 Fuel to 001-41121-441 Uniforms