

JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, September 12, 2023 at 7:00 p.m.

Meeting is Accessible via Audio Call-in

REVISED AGENDA

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the August 8, 2023 County Board Meeting. **6 - 10**

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Ashlee Miller to the Ad-Hoc Comprehensive Plan Committee.
2. Appointment of Emily Simmons to the Galena Rural Fire Protection District for the remainder of a term ending April 30, 2024. **11**

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

1. Domestic Violence Awareness Month Proclamation **12**

E. REPORTS & CORRESPONDENCE

1. Thank you note from the Richard “Dick” Kaiser Family **13 - 14**

F. CLAIMS **15 - 50**

1. Claims approval in the amount of **\$1,133,444.22** as follows:

- i. \$778,597.08 (Regular Claims \$776,066.65 + Claims associated w/LIT's \$2,530.43)
- ii. \$4,431.85 (Over Budget Requests)
- iii. \$156,469.09 (GGMI Hotel/Motel Tax Reimbursement)
- iv. \$600.00 (Emergency Purchase – Little Switzerland **51**)
- v. \$185,970.51 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$47,800.66 **52 - 54**
 - Galena Area Emergency Medical Service – SSA #6 - \$78,616.15 **55 - 56**
 - Elizabeth Community Ambulance Service – SSA #7 - \$59,553.70 **57 - 58**
- vi. \$7,375.69 (County Board approved transfer 8/8/2023 – Cannabis Use Tax Funds) **59**

G. LINE ITEM TRANSFERS

1. **FY2023 Line Item Transfers (with associated claims)** in the amount of **\$8,500.00** as follows:

- i. **\$ 500.00** \$500.00 from 002-43141-901 Contingency to 002-43141-605 Office Supplies **60 - 61**
- ii. **\$ 8,000.00** \$8,000.00 from 071-44163-810 Equipment Purchase to 071-44163-704 Telephone **62**

H. OVER BUDGET REQUEST

1. **FY2023 over budget request (with associated claims)** in the amount of **\$4,431.85** as follows:

- i. Claim from Access Systems in the amount of \$40.90 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **63**
- ii. Claim from Midland Information Systems in the amount of \$4,341.00 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **64**
- iii. Claim from Tri-State Shred in the amount of \$49.95 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase. **65**

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Planning Commission/Zoning Board of Appeals

1. Case #23-66: Discussion and possible action of a request by Dirk RL Snetcher and Hayes Family Trust for approval of a Special Use Permit to allow for a non-agricultural residence on less than 40 acres. Property is zoned AG Agricultural District. Common address: TBD East Parker Rd, Stockton, IL 61085 (Recommendation of approval by the Planning Commission/Zoning Board of Appeals, meeting of August 23, 2023). **71 - 86**

2. Case #23-67: Discussion and possible action of a request by Dunleith Township for approval a Special Use Permit to allow for government services. Property is zoned AG Agricultural District. Common address: 7753 Badger Rd, East Dubuque, IL 61025 (Recommendation of approval by the Planning Commission/Zoning Board of Appeals, meeting of August 23, 2023). **87 - 97**

B. Legislative

C. Executive

1. Consideration of a recommendation to approve the 2024 Jo Daviess County Holiday Schedule as presented (Recommended by the Executive Committee, meeting of September 5, 2023). **98 - 99**
2. Consideration of a recommendation to approve the renewal of the MAHP Qualified High Deductible Health Insurance Plan of \$3,000/\$6,000 Embedded Plan rates being \$783.17/month for single contracts and \$1,917.21/month for family contracts (Recommended by the Executive Committee, meeting of September 5, 2023). **103**
3. Consideration of a recommendation to approve the renewal of the MAHP Qualified High Deductible Health Insurance Plan of \$2000 Non-Embedded Plan SINGLE ONLY contract price of \$848.07/month (Recommended by the Executive Committee, meeting of September 5, 2023). **103**
4. Consideration of a recommendation to approve the renewal of the MAHP Traditional Group Health Insurance Plan, with the single premium being \$1,185.74/month and family premium being \$2,905.13/month (Recommended by the Executive Committee, meeting of September 5, 2023). **103**
5. Consideration of a recommendation to approve the Voluntary Supplemental Insurance United Healthcare Group Dental Insurance with no change in rates for FY2024 (Recommended by the Executive Committee, meeting of September 5, 2023). **112 115**
6. Consideration of a recommendation to approve the Aflac Group Advantage Plus Insurance and Aflac Group Critical Illness Advantage Insurance for FY2024, pending group meetings and enrollment updates (Recommended by the Executive Committee, meeting of September 5, 2023).
7. Consideration of a recommendation to approve the Non-represented/Non-elected Pay Schedule with implementation steps included effective December 1, 2023 as presented (Recommended by the Executive Committee, meeting of September 5, 2023). **116 - 117**
8. Discussion and possible action to approve the Retiree Health Insurance Assistance Policy effective December 1, 2023 as presented (Recommended by the Executive Committee, meeting of September 5, 2023). **118**

D. Information & Communications Technology

E. Development & Planning

F. Finance, Tax & Budgets

1. Consideration of a recommendation to approve the FY2024 Health Insurance Premium Allocation Policy (Recommended by the Finance, Tax & Budgets Committee, meeting of August 31, 2023). **119 - 120**

2. Discussion and possible action to approve the FY2024 Alternative Insurance Assistance Program to be paid bi-annually (Recommended by the Finance, Tax & Budgets Committee, meeting of August 31, 2023). **121 - 123**
3. Consideration of a recommendation to approve the FY2024 Voluntary Employee Furlough Program (Recommended by the Finance, Tax & Budgets Committee, meeting of August 31, 2023). **124**
4. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 21-001-493-00 in Warren Township to Terry Mutert (Recommended by the Finance, Tax & Budgets Committee, meeting of August 31, 2023). **126**
5. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-10-944-00 in West Galena Township to City of Galena (Recommended by the Finance, Tax & Budgets Committee, meeting of August 31, 2023). **127**
6. Consideration of a recommendation to approve a resolution to eliminate from the general fund Line Item 001-10116 JDC Civic Center and Transfer the Fund Balance to 001-10112 Miscellaneous Cash Accounts effective with the FY 2024 Budget (Recommended by the Finance, Tax & Budgets Committee, meeting of August 31, 2023). **128**
7. The fund balance for the Contingency Fund (016) on 07/31/2023 is **\$602,260.96**.

G. Public Works

1. Consideration of a recommendation to approve the addition of Poison Hemlock to the list of Noxious Weeds (Recommended by the Public Works Committee, meeting of August 28, 2023). **130**
2. Consideration of a recommendation to approve an engineering agreement for a bridge on Willow Road with Willett, Hofmann & Associates at a not to exceed cost of \$139,728.00 to be paid from line item 008-43143-702 (Recommended by the Public Works Committee, meeting of August 28, 2023). **130 - 131**

H. Law Enforcement & Courts

I. Social & Environmental

1. Consideration of a recommendation to hire a consultant for the purpose of conducting a comprehensive analysis of ridership for Jo Daviess County Transit (The Social & Environmental Committee will be holding a special meeting on Tuesday, September 12, 2023 for a possible recommendation). **132 - 133**

OTHER COMMITTEES & BOARDS

I. JO DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE

II. BOARD MEMBER CONCERNS

III. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

IV. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of discussion: Purchase of Property Galena, Illinois

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, October 10, 2023 at 7:00 pm.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 986 3632 5254
Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountyil.gov