

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
SEPTEMBER 12, 2023**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, September 12, 2023 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, and LaDon Trost. Present: 15. Present electronically - Darcy Wild and Don Zillig. Present electronically: 2.

State's Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Diane Gallagher and seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a request by Dirk RL Snetcher and Hayes Family Trust for approval of a Special Use Permit to allow for a non-agricultural residence on less than 40 acres; common address of TBD East Parker Rd, Stockton, IL 61085 was made by John Lang and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays - Diane Gallagher. Nays: 1.

A motion to approve a request by Dunleith Township for approval of a Special Use Permit to allow for government services; common address of 7753 Badger Rd, East Dubuque, IL 61025 was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

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LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to approve the 2024 Jo Daviess County Holiday Schedule as presented was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the renewal of the MAHP \$3,000/\$6,000 Qualified High Deductible Health Insurance Embedded Plan; rates being \$783.17/month for single contracts and \$1,917.21/month for family contracts was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the renewal of the MAHP \$2000 SINGLE ONLY Qualified High Deductible Health Insurance Non-Embedded Plan; contract price of \$848.07/month was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the renewal of the MAHP Traditional Group Health Insurance Plan; rates being \$1,185.74/month for single contracts and \$2,905.13/month for family contracts was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Voluntary Supplemental Insurance United Healthcare Group Dental Insurance with no change in rates for FY2024 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Aflac Group Advantage Plus Insurance and Aflac Group Critical Illness Advantage Insurance for FY2024, pending group meetings and enrollment updates was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Non-represented/Non-elected Pay Schedule with implementation steps included as presented, effective December 1, 2023 was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve the Retiree Health Insurance Assistance Policy, effective December 1, 2023 as presented was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A committee motion to approve the FY2024 Health Insurance Premium Allocation Policy was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the FY2024 Alternative Insurance Assistance Program to be paid bi-annually was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the FY2024 Voluntary Employee Furlough Program was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 21-001-493-00 in Warren Township to Terry Mutert was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-10-944-00 in West Galena Township to City of Galena was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to eliminate from the general fund Line Item 001-10116 JDC Civic Center and Transfer the Fund Balance to 001-10112 Miscellaneous Cash Accounts effective with the FY 2024 Budget was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

The fund balance for the Contingency Fund (016) on July 31, 2023 was \$602,260.96.

PUBLIC WORKS:

A committee motion to approve the addition of Poison Hemlock to the list of Noxious Weeds was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to approve an engineering agreement for a bridge on Willow Road with Willett, Hofmann & Associates at a not to exceed cost of \$139,728.00 to be paid from line item 008-43143-702 was seconded by John Creighton.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

A committee motion to hire RLS Services for the purpose of conducting a comprehensive analysis of ridership for Jo Daviess County Transit at a cost of \$79,198.32 was seconded by Dianne Allendorf.

The motion carried by voice vote.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

JO DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE:

Scott Toot reported the first reading of the ordinance to rezone the Courthouse to Planned Unit Development with an Underlying District of Downtown Commercial took place on August 28, 2023 at the City of Galena's regular meeting. The ordinance passed with the council also voting to waive the second reading.

AGENDA ITEM VI – CLOSED SESSION

A motion to enter closed session at 8:21 p.m. was made by John Grizzoffi and seconded by John Schultz to discuss:

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of discussion: Purchase of Property Galena, Illinois.

The motion carried by voice vote.

The board reconvened at 8:36 p.m. following a motion by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM VII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM VIII – BOARD MEMBER CONCERNS

Steve Endress has received assessment complaints from residents in his district and is concerned that the township assessor that Apple River and Thompson contract with, isn't easy to reach for questions.

Steve McIntyre reported that the Jo Daviess County Housing Authority has changed their bylaws and have expanded their board from five to seven members. One must be a resident and the second from the Stockton area, which will then complete the representation throughout the county.

John Lang and John Schultz encouraged the members to consider running for re-election in 2024 to maintain the continuity of the County Board. John Lang also thanked LaDon Trost for the many hours he commits to the County as Chairperson.

AGENDA ITEM IX – CITIZENS' COMMENTS

State's Attorney Chris Allendorf reminded members that the Safe-T Act becomes effective Monday, September 18, 2023.

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AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Tina Brandel and seconded by John Creighton.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:44 p.m. until 7:00 p.m. Tuesday, October 10, 2023 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

A handwritten signature in cursive script, reading "Angela Kaiser".

Angela Kaiser, County Clerk

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
SEPTEMBER 12, 2023

A. MINUTES APPROVAL

1. County Board meeting minutes from the August 8, 2023 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Ashlee Miller to the Ad-Hoc Comprehensive Plan Committee.
2. Appointment of Emily Simmons to the Galena Rural Fire Protection District for the remainder of a term ending April 30, 2024.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

1. Domestic Violence Awareness Month Proclamation.

E. REPORTS & CORRESPONDENCE

1. Thank you note from the Richard “Dick” Kaiser Family.

F. CLAIMS

1. Claims approval in the amount of \$1,133,444.22 as follows:
 - i. \$778,597.08 (\$776,066.65 Regular Claims + Claims associated w/LIT’s \$2,530.43)
 - ii. \$4,431.85 (Over Budget Requests)
 - iii. \$156,469.09 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$600.00 (Emergency Purchase – Little Switzerland)
 - v. \$185,970.51 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$47,800.66
 - Galena Area Emergency Medical Service – SSA #6 - \$78,616.15
 - Elizabeth Community Ambulance Service – SSA #7 - \$59,553.70
 - vi. \$7,375.69 (County Board approved transfer 08.08.2023 – Cannabis Use Tax Funds)

G. LINE ITEM TRANSFERS

1. FY2023 Line Item Transfers (with associated claims) in the amount of \$8,500.00 as follows:
 - i. \$500.00 \$500.00 from 002-43141-901 Contingency to 002-43141-605 Office Supplies
 - ii. \$8,000.00 \$8,000.00 from 071-44163-810 Equipment Purchase to 071-44163-704 Telephone

H. OVER BUDGET REQUEST

1. FY2023 over budget request (with associated claims) in the amount of \$4,431.85 as follows:
 - i. Claim from Access Systems in the amount of \$40.90 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase
 - ii. Claim from Midland Information Systems in the amount of \$4,341.00 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase
 - iii. Claim from Tri-State Shred in the amount of \$49.95 to be paid from Document Storage Fund budget line item 039-47184-810 Equipment Purchase