

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, September 13, 2022 at 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the August 9, 2022 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Kristina Tranel to the Ad-Hoc Comprehensive Plan Steering Committee.
2. Appointment of David Schmidt to the Ad-Hoc Comprehensive Plan Steering Committee.
3. Appointment of Gary Diedrich to the Ad-Hoc Comprehensive Plan Steering Committee.
4. Appointment of Jim Nadig to the Ad-Hoc Comprehensive Plan Steering Committee.
5. Appointment of Mel Gratton to the Ad-Hoc Comprehensive Plan Steering Committee.
6. Appointment of _____ to the Ad-Hoc Comprehensive Plan Steering Committee.
7. Appointment of _____ to the Ad-Hoc Comprehensive Plan Steering Committee.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$1,406,863.77** as follows:
 - i. **\$1,063,510.82** (Regular Claims **\$1,041,905.45** + Claims associated w/LIT's **\$21,605.37**)
 - ii. **\$171,087.37** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$0.00** (COVID-19 Claims to be paid from Contingency Fund)
 - iv. **\$161,322.03** (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$23,877.81
 - Galena Area Emergency Medical Service – SSA #6 - \$79,852.01
 - Elizabeth Community Ambulance Service – SSA #7 - \$57,592.21
 - v. **\$10,943.55** (August Fuel Purchases for Sheriff's Dept. paid from Fund 016 Contingency)
2. Emergency Telephone Systems Board Fund claims in the amount of **\$4,192.75**.

G. LINE ITEM TRANSFERS

1. **FY2022 Line Item Transfers (without associated claims)** in the amount of **\$5,334.06** as follows:
 - i. **\$2,550.00** \$2,550.00 from 002-43141-901 Contingency to 002-43141-704 Telephone
 - ii. **\$2,784.06** \$2,784.06 from 017-48118-719 Other Service Charges to 017-48118-723 Risk Management Contribution
2. **FY2022 Line Item Transfers (with associated claims)** in the amount of **\$35,728.99** as follows:
 - i. **\$ 4,000.00** \$4,000.00 from 001-41121-725 Legal Services to 001-41121-502 Travel Expenses
 - ii. **\$ 650.00** \$650.00 from 001-41122-810 Equipment to 001-41122-712 Garbage
 - iii. **\$ 1,400.00** \$1,400.00 from 001-41127-502 Travel Expense to 001-41127-702 Professional Services
 - iv. **\$ 4,000.00** \$4,000.00 from 002-43141-901 Contingency to 002-43141-603 Operating Supplies
 - v. **\$ 600.00** \$600.00 from 002-43141-901 Contingency to 002-43141-604 Computer Supplies
 - vi. **\$ 2,000.00** \$2,000.00 from 002-43141-901 Contingency to 02-43141-724 Rentals
 - vii. **\$ 1,155.04** \$1,155.04 from 003-44151-702 Professional Services to 003-44151-724 Rentals
 - viii. **\$ 9,838.00** \$9,838.00 from 046-44162-925 COVID-19 Expense to 046-44162-810 Equipment
 - ix. **\$ 564.23** \$564.23 from 059-46174-820 Vehicles to 059-46174-810 Equipment
 - x. **\$ 716.00** \$716.00 from 071-44163-721 Liability Insurance to 071-44163-503 Dues
 - xi. **\$ 1,200.00** \$1,200.00 from 071-44163-721 Liability Insurance to 071-44163-503 Dues
 - xii. **\$4,000.00** \$4,000.00 from 002-43141-901 Contingency to 002-43141-603 Operating Supplies
 - xiii. **\$ 750.00** \$750.00 from 003-44151-702 Professional Services to 003-44151-611 Fuel

xiv.	\$ 3,950.72	\$3,950.72 from 017-48118-719 Other Service Charges to 017-48118-702 Professional Service
xv.	\$ 905.00	\$905.00 from 020-44151-702 Professional Services to 020-44151-611 Fuel

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Business Employment Skills Team (BEST), Inc. Report – Carrie Folken

B. Discussion and possible action to approve a Resolution to Reestablish the Ad-Hoc Comprehensive Plan Steering Committee.

C. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

D. Social & Environmental

E. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to deny an application by DSW Investments, LLC (Donald Wienen and Sandra Wienen, 171 East Hoffman Road, Elizabeth, IL 61028) owners, and Shaun Louw (1683 Castaway Court, Hoffman Estates, IL 60010) contract purchaser, requesting a Map Amendment from AG-Agricultural District to C-Commercial District and denial of a one lot subdivision. Address: TBD E Brandt Road, Scales Mound (Recommended by Planning Commission/Zoning Board of Appeals, meeting of August 24, 2022).

F. Legislative

G. Executive

1. Consideration of a recommendation to approve the 2023 Jo Daviess County Holiday Schedule (Recommended by the Executive Committee, meeting of September 6, 2022).
2. Consideration of a recommendation to approve the Jo Daviess County Employee Handbook amendments (Recommended by the Executive Committee, meeting of September 6, 2022).
3. Consideration of a recommendation to approve the Jo Daviess County FY2023 Health Insurance Renewal with Medical Associates Group Health Insurance Plan with an 5.0% increase in rates for FY2023 (Recommended by the Executive Committee, meeting of September 6, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)

4. Consideration of a recommendation to approve the Voluntary Supplemental Insurance United Healthcare Group Dental Insurance with no change in rates for FY2023 (Recommended by the Executive Committee, meeting of September 6, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)
5. Consideration of a recommendation to approve the Aflac Group Accident Advantage Plus Insurance with no change in rates for FY2023 (Recommended by the Executive Committee, meeting of September 6, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)
6. Consideration of a recommendation to approve the Aflac Group Critical Illness Advantage Insurance with no change in rates for FY2023 (Recommended by the Executive Committee, meeting of September 6, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)

H. Information & Communications Technology

1. Consideration of a recommendation to approve the purchase of Microsoft software license upgrades from Dell, the authorized reseller of the Illinois Microsoft Select Plus Agreement offering the best pricing to public entities, at a cost totaling \$39,359.04 to be paid from the General Capital Equipment Fund (048-46172-810.709 – Countywide software upgrades for Microsoft) (Recommended by the Information & Communications Technology Committee, meeting of August 31, 2022).

I. Finance, Tax & Budgets

1. Consideration of a recommendation to increase the compensation for Election Judges in Jo Daviess County (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022).
2. Consideration of a recommendation to amend O2020-1 fees Charged by Clerk/Recorder, Sheriff & GIS (purpose of removing notary fees) (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022).
3. Consideration of a recommendation to approve a Resolution to Dissolve SSA 2 & 4 (044) and SSA 5 (061) Funds (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022).
4. Consideration of a recommendation to approve a Resolution to Dissolve the State LTCB Matching Grant Fund (056) and the Associated Fund Description (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022).
5. Consideration of a recommendation to approve a Resolution to Dissolve the Small Rental Properties Program Fund (040) and the Associated Fund Description (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022).
6. Consideration of a recommendation to approve the FY2023 Health Insurance Premium Allocation Policy (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)
7. Consideration of a recommendation to approve the FY2023 Alternative Insurance Assistance Program to be paid bi-annually (Recommended by the Finance, Tax & Budgets committee, meeting of August 25, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)
8. Consideration of a recommendation to approve the FY2023 Voluntary Employee Furlough Program. (Recommended by the Finance, Tax & Budgets committee, meeting of

August 25, 2022 and by the Ad-Hoc Health Insurance Committee, meeting of August 15, 2022)

9. Discussion and possible action on an Ordinance Allowing the Jo Daviess County Treasurer to Adopt a Single Bidder Rule for the Annual Tax Sale (Not a recommendation of the Finance, Tax & Budgets Committee, not on the August 25, 2022 agenda).
10. The fund balance for the Contingency Fund (016) on 07/31/2022 is \$499,992.37.

J. Development & Planning

K. Public Works

1. Consideration of a recommendation to approve a Resolution Authorizing an Application to the United States Department of Transportation to Fund a Region-wide Action Plan to Reduce Traffic Fatalities and Injuries with the County's cost share to be paid from line item 008-43143-702 (Recommended by the Public Works Committee, meeting of August 22, 2022).

L. Law Enforcement & Courts

M. Jo Daviess County Special Service Area Commissions

1. Discussion and possible action that the County Board set a date for a public hearing regarding a request to increase the property tax levy for Special Area #1 from \$0.10 per hundred of assessed valuation to \$0.20 per hundred of assessed valuation (Recommended by the Special Service Area #1 Commission, meeting of August 8, 2022)

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

III. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, October 11, 2022 at 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountvil.gov