

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
SEPTEMBER 13, 2022**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, September 13, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, William Bingham, Diane Gallagher, Robert Heuerman, Don Hill, Steve McIntyre, Robert O'Connor, John Schultz, and Don Zillig. Present: 9. Present electronically – Staci Duerr, John Lang, Hendrica Regez, LaDon Trost, and Darcy Wild. Present electronically: 5. Absent - Janet Checker and John Korth. Absent: 2. Vacant: 1.

State's Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

Chairperson Hill stated Item B would be removed from the consent agenda and discussed separately.

A motion to approve the consent agenda without Item B was made by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent - Janet Checker and John Korth. Absent: 2. Vacant: 1.

John Korth entered the meeting at this time.

AGENDA ITEM II - CITIZENS' COMMENTS

Jim Boho, Rice Township addressed the board with his ongoing concern regarding the Galena Marine Hospital, known as the "Parker Project". He cites traffic concerns for the increased load on both Blackjack and the intersection of Highway 20 and Fourth Street, which he says has an "A Critical" rating.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Carrie Folken from Business Employment Skills Team (BEST), Inc. gave a presentation to the board, highlighting some success stories in Jo Daviess County.

A motion to approve a Resolution to Reestablish the Ad-Hoc Comprehensive Plan Steering Committee was made by Steve McIntyre and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - William Bingham and Hendrica Regez. Nays: 2. Absent - Janet Checker. Absent: 1. Vacant: 1.

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A motion to approve Item B from the consent agenda, appointing Kristina Tranel, David Schmidt, Gary Diedrich, Jim Nadig, Mel Gratton, and adding Don Hill as Chairperson to the Ad-Hoc Comprehensive Plan Committee was made by John Schultz and seconded by Robert Heuerman.

The motion carried by voice vote with nay votes recorded for Robert O'Connor and Hendrica Regez.

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of October 12, 2022 was made by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Robert Heuerman and Steve McIntyre. Nays: 2. Absent - Janet Checker. Absent: 1. Vacant: 1.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to deny an application by DSW Investments, LLC (Donald Wienen and Sandra Wienen, 171 East Hoffman Road, Elizabeth, IL 61028) owners, and Shaun Louw (1683 Castaway Court, Hoffman Estates, IL 60010) contract purchaser, requesting a Map Amendment from AG-Agricultural District to C-Commercial District and denial of a one lot subdivision. Address: TBD E Brandt Road, Scales Mound was made by John Schultz and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, and Don Zillig. Ayes: 10. Nays - Robert Heuerman, Steve McIntyre, John Schultz, LaDon Trost, and Darcy Wild. Nays: 5. Absent - Janet Checker. Absent: 1. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to approve the 2023 Jo Daviess County Holiday Schedule as presented was seconded by John Lang.

The motion carried by voice vote

A committee motion to approve the Jo Daviess County Employee Handbook amendments was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County FY2023 Health Insurance Renewal with Medical Associates Group Health Insurance Plan with a 5.0% increase in rates for FY2023 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Voluntary Supplemental Insurance United Healthcare Group Dental Insurance with no change in rates for FY2023 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Aflac Group Accident Advantage Plus Insurance with no change in rates for FY2023 was seconded by John Lang.

The motion carried by voice vote.

Don Zillig left the meeting at this time.

A committee motion to approve the Aflac Group Critical Illness Advantage Insurance with no change in rates for FY2023 was seconded by John Lang.

The motion carried by voice vote.

Don Zillig entered the meeting at this time.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

A committee motion to approve the purchase of Microsoft software license upgrades from Dell, the authorized reseller of the Illinois Microsoft Select Plus Agreement offering the best pricing to public entities, at a cost totaling \$39,359.04 to be paid from the General Capital Equipment Fund (048-46172-810.709 – Countywide software upgrades for Microsoft) was seconded by John Korth.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

A committee motion to increase the base compensation for Election Judges in Jo Daviess County from \$100 to \$175 and the schooling compensation from \$15 to \$25 was made by John Schultz and seconded by Steve McIntyre.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays: 0. Abstain - Diane Gallagher and Robert O'Connor. Abstentions: 2. Absent - Janet Checker. Absent: 1. Vacant: 1.

A committee motion to amend O2020-1 Fees Charged by Clerk/Recorder, Sheriff & GIS for the purpose of eliminating notary fees was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - Janet Checker. Absent: 1. Vacant: 1.

A committee motion to approve a Resolution to Dissolve SSA #2 & #4 (044) and SSA #5 (061) Funds was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - Janet Checker. Absent: 1. Vacant: 1.

A committee motion to approve a Resolution to Dissolve the State LTCB Matching Grant Fund (056) and the Associated Fund Description was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - Janet Checker. Absent: 1. Vacant: 1.

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A committee motion to approve a Resolution to Dissolve the Small Rental Properties Program Fund (040) and the Associated Fund Description was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - Janet Checker. Absent: 1. Vacant: 1.

A committee motion to approve the FY2023 Health Insurance Premium Allocation Policy was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the FY2023 Alternative Insurance Assistance Program to be paid bi-annually was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the FY2023 Voluntary Employee Furlough Program was seconded by John Schultz.

The motion carried by voice vote.

A motion to approve an Ordinance Allowing the Jo Daviess County Treasurer to Adopt a Single Bidder Rule for the Annual Tax Sale was made by John Schultz and seconded by Robert O'Connor.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - Janet Checker. Absent: 1. Vacant: 1.

The fund balance for the Contingency Fund (016) on July 31, 2022 was \$499,992.37.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

A committee motion to approve a Resolution Authorizing an Application to the United States Department of Transportation to Fund a Region-wide Action Plan to Reduce Traffic Fatalities and Injuries with the County's cost share to be paid from line item 008-43143-702 was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent - Janet Checker. Absent: 1. Vacant: 1.

LAW ENFORCEMENT & COURTS:

There was no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Special Service Commission:

A motion to set a date for a public hearing regarding a request to increase the property tax levy for Special Service Area #1 from \$0.10 per hundred of assessed valuation to \$0.20 per hundred of assessed valuation for October 27, 2022 at 5:30 p.m. was made by LaDon Trost and seconded by John Korth.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Abstain - Robert O'Connor. Abstentions: 1. Absent - Janet Checker. Absent: 1. Vacant: 1.

John Lang, Legislative Committee has had discussions regarding November's advisory referendum, side-by-side vehicles on county roads, and electronic meetings.

Diane Gallagher, Development and Planning Committee supports the Ad-Hoc Comprehensive Plan Committee.

Steve McIntyre, Jo Daviess County Housing Authority invites members to an open house at the Franklin McCoy Manor on Thursday, September 22, 2022 from 1 p.m. to 3 p.m. where lunch will be served.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Hendrica Regez is surprised by the reestablishment of the Ad-Hoc Comprehensive Plan Committee and hopes the board is not second guessing the need for a new plan. She reminds members a new plan has been budgeted for and feels it needs to be in the hands of professionals.

John Schultz responded to Hendrica Regez to say the committee could possibly reduce some of the legwork a professional agency would have to do.

Diane Gallagher reminds members of the 2022 NWILED Annual Meeting on September 29, 2022 at Eagle Ridge. She asks anyone planning to go to contact the County Administrator's office.

John Schultz commends members for voting their convictions and asks that they consider sharing the concerns that led them to their decision that they might better inform other members.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by John Lang.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:13 p.m. until 7:00 p.m. Tuesday, October 11, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
SEPTEMBER 13, 2022

A. MINUTES APPROVAL

1. County Board meeting minutes from the August 9, 2022 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Kristina Tranel to the Ad-Hoc Comprehensive Plan Steering Committee.
2. Appointment of David Schmidt to the Ad-Hoc Comprehensive Plan Steering Committee.
3. Appointment of Gary Diedrich to the Ad-Hoc Comprehensive Plan Steering Committee.
4. Appointment of Jim Nadig to the Ad-Hoc Comprehensive Plan Steering Committee.
5. Appointment of Mel Gratton to the Ad-Hoc Comprehensive Plan Steering Committee.
6. Appointment of _____ to the Ad-Hoc Comprehensive Plan Steering Committee.
7. Appointment of _____ to the Ad-Hoc Comprehensive Plan Steering Committee.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,406,863.77 as follows:
 - i. \$1,063,510.82(\$1,041,905.45 Regular Claims + Claims associated w/LIT's \$21,605.37)
 - ii. \$171,087.37 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$0.00 (COVID-19 Claims to be paid from Contingency Fund)
 - iv. \$161,322.03 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$23,877.81
 - Galena Area Emergency Medical Service – SSA #6 - \$79,852.01
 - Elizabeth Community Ambulance Service – SSA #7 - \$57,592.21
 - v. \$10,943.55 (August Fuel Purchases for Sheriff's Dept. paid from Fund 016 Contingency)
2. Emergency Telephone Systems Board Fund claims in the amount of \$4,192.75.

G. LINE ITEM TRANSFERS

1. FY2022 Line Item Transfers (without associated claims) in the amount of \$5,334.06 as follows:
 - i. \$2,550.00 \$2,550.00 from 002-43141-901 Contingency to 002-43141-704 Telephone
 - ii. \$2,784.06 \$2,784.06 from 017-48118-719 Other Service Charges to 017-48118-723 Risk Management Contribution
2. FY2022 Line Item Transfers (with associated claims) in the amount of \$35,728.99 as follows:
 - i. \$4,000.00 \$4,000.00 from 001-41121-725 Legal Services to 001-41121-502 Travel Expenses
 - ii. \$650.00 \$650.00 from 001-41122-810 Equipment to 001-41122-712 Garbage
 - iii. \$1,400.00 \$1,400.00 from 001-41127-502 Travel Expense to 001-41127-702 Professional Services
 - iv. \$4,000.00 \$4,000.00 from 002-43141-901 Contingency to 002-43141-603 Operating Supplies
 - v. \$600.00 \$600.00 from 002-43141-901 Contingency to 002-43141-604 Computer Supplies
 - vi. \$2,000.00 \$2,000.00 from 002-43141-901 Contingency to 02-43141-724 Rentals
 - vii. \$1,155.04 \$1,155.04 from 003-44151-702 Professional Services to 003-44151-724 Rentals

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| viii. | \$9,838.00 | \$9,838.00 from 046-44162-925 COVID-19 Expense to 046-44162-810 Equipment |
| ix. | \$564.23 | \$564.23 from 059-46174-820 Vehicles to 059-46174-810 Equipment |
| x. | \$716.00 | \$716.00 from 071-44163-721 Liability Insurance to 071-44163-503 Dues |
| xi. | \$1,200.00 | \$1,200.00 from 071-44163-721 Liability Insurance to 071-44163-503 Dues |
| xii. | \$4,000.00 | \$4,000.00 from 002-43141-901 Contingency to 002-43141-603 Operating Supplies |
| xiii. | \$750.00 | \$750.00 from 003-44151-702 Professional Services to 003-44151-611 Fuel |
| xiv. | \$3,950.72 | \$3,950.72 from 017-48118-719 Other Service Charges to 017-48118-702 Professional Service |
| xv. | \$905.00 | \$905.00 from 020-44151-702 Professional Services to 020-44151-611 Fuel |