

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
SEPTEMBER 14, 2021**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, September 14, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – William Bingham, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, John Schultz, and Don Zillig. Present: 9. Present electronically – Dianne Allendorf, Staci Duerr, Steve McIntyre, Hendrica Regez, LaDon Trost, and Darcy Wild. Present electronically: 6. Absent - Janet Checker. Absent: 1. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by William Bingham and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of October 13, 2021 was made by John Lang and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

Carrie Folken from Business Employment Skills Team (BEST), Inc. gave a presentation to the board, highlighting some success stories in Jo Daviess County.

A motion to approve a Resolution Authorizing Submittal of the Application for Public Transportation Capital Assistance Grant Under the Illinois Department of Transportation's General Authority to Make Such Grants was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

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PUBLIC WORKS:

A committee recommendation to approve an engineering agreement for a bridge replacement project in Guilford Township on Guilford Road over Small Pox Creek at a cost of \$120,300.00 with the township and county each paying half (\$60,150.00) from line item 011-43135-702 was seconded by LaDon Trost.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve an Agreement for General Public Transportation between the Galena ARC and Jo Daviess County Transit was seconded by Don Hill.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a Special Use for an existing residence on a lot less than 40 acres (Commonly located at 13340 Airport Road, Stockton) was made by John Schultz and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

Janet Checker entered the meeting at this time.

William Bingham left the meeting at this time.

A motion to approve a Special Use for a residence on a lot less than 40 acres (Common address TBD on Brandt Road, Scales Mound SU 21-14) was made by Diane Gallagher and seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 12. Nays - Hendrica Regez Nays: 1. Abstain – Janet Checker and Robert O'Connor. Abstentions: 2. Absent - William Bingham. Absent: 1. Vacant: 1.

William Bingham entered the meeting at this time.

A motion to approve a Special Use for a residence on a lot less than 40 acres (Common address TBD on Brandt Road, Scales Mound SU 21-33) was made by Staci Duerr and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays - Hendrica Regez Nays: 1. Abstain – Janet Checker and Robert O'Connor. Abstentions: 2. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A committee motion to approve paying the Workshop \$10,362.39 for previously reviewed expenses from 2019 was seconded by John Schultz.

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The motion failed by roll call vote. Ayes – Robert O'Connor. Ayes: 1. Nays - Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Nays: 15. Vacant: 1.

A committee motion to approve a Resolution to Pay a Mandatory Accelerated Payment to IMRF from the Contingency Fund (016) and Reimburse Fund (016) in FY2022 from Fund (013) was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Vacant: 1.

The adjusted claim total for September 2021 is now \$1,878,891.37.

A committee motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 18-011-050-00 in Apple Canyon Lake Fairway Unit Lot 50 to Jeremy & Jannah Brant was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Vacant: 1.

The fund balance for the Contingency Fund (016) on July 31, 2021 was \$322,346.35.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

A committee motion to approve intergovernmental agreements with the following communities/entities on cost sharing for the 2021 Digital Orthophotography Project was seconded by John Korth:

- a) Village of Hanover
- b) Jo-Carroll Depot LRA

The motion carried by voice vote.

EXECUTIVE:

A committee recommendation to amend P2020-8 Jo Daviess County, Illinois FY2021 Prioritized Options for Reducing Expenses and/or Increasing Revenue to remove the words "or vacant" from the first bullet point in Category 2-Implement with the FY2021 Budget was seconded by John Lang.

The motion carried by voice vote.

A committee recommendation to approve a request by IT/GIS Director Joe Kratcha to fill a current vacant position – IT Systems Manager was seconded by John Lang.

The motion carried by voice vote.

A committee recommendation to approve a request by Chief County Assessment Officer Laura Edmonds to fill a current vacant position – Deputy Assessment Officer was seconded by John Lang.

The motion carried by voice vote.

A committee recommendation to approve a request by Chief County Assessment Officer Laura Edmonds to fill a current vacant position – Chief Deputy Assessment Officer was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve a Letter of Support for the Village of Stockton Tax Increment Finance (TIF) Termination Date Extension Request was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve an additional request from The Workshop for reconsideration of previously reviewed expenses dating from the Workshop's contractual relationship with Jo Daviess County as the operator of Jo Daviess County Transit in the amount of \$24,731.32, which includes the Finance, Tax, & Budget recommended amount of \$10,362.39 and does not include the Medicaid debt, subject to a final settlement and release agreement was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, and John Schultz. Ayes: 9. Nays - Staci Duerr, Steve McIntyre, Robert O'Connor, LaDon Trost, and Don Zillig. Nays: 5. Abstain - Janet Checker and Darcy Wild. Abstentions: 2. Vacant: 1.

Item K7 will be addressed after closed session.

SPECIAL SERVICE AREA COMMISSIONS:

The commissions have nothing to report at this time.

DEVELOPMENT & PLANNING:

A committee motion to approve an amendment to Title 7, Chapter 1, Section 3, Building Regulations was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Vacant: 1.

A committee motion to approve an amendment to Title 4, Chapter 6 of the Jo Daviess County Code, Guest Accommodations was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Vacant: 1.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Ad-Hoc Menominee Dunleith Fire Protection District (MDFPD) Communication Tower:

William Bingham reported the hardware installation and electrical work is done, so they will be programming in the next two weeks and after a day of user training, the project will be complete.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

John Schultz and Don Zillig asked that committee members notify the County Administrator's office if they are unable to attend a meeting, as time and resources are wasted when meetings are convened without a quorum.

John Lang added that with Zoom, you can attend a meeting from just about anywhere, so encourages members to utilize that option when needed.

Diane Gallagher reminded members of the need to RSVP for the NWILED dinner.

Hendrica Regez thanked Joe Kratcha and the IT department for the new laptops.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

A motion to enter closed session at 8:13 p.m. was made by John Lang and seconded by John Schultz to discuss:

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” Topic of discussion: Agenda Item K.7.

The motion carried by voice vote.

The board reconvened at 8:40 p.m. following a motion by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O’Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 16. Nays: 0. Vacant: 1.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

An Executive Committee motion to approve a settlement and release agreement between the 708 Mental Health Board and Kenneth Davis and the Galena Clinic, and payment of \$22,000 from Fund 014 Mental Health Fund in consideration thereof was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Hendrica Regez, LaDon Trost, and Darcy Wild. Ayes: 10. Nays - Diane Gallagher, John Korth, Steve McIntyre, Robert O’Connor, and Don Zillig. Nays: 5. Abstain - John Schultz. Abstentions: 1. Vacant: 1.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Steve McIntyre and seconded by John Korth.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:49 p.m. until 7:00 p.m. Tuesday, October 12, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
SEPTEMBER 14, 2021**

A. MINUTES APPROVAL

1. County Board meeting minutes from the August 10, 2021 County Board Transit Public Hearing.
2. County Board meeting minutes from the August 10, 2021 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Dianne Allendorf to the Ad-Hoc Health Insurance Committee.
2. Appointment of Nicole Hermesen to the Personnel Review Committee.
3. Appointment of Dan Gilbert to the Ethics Commission for a term beginning 05/01/2020 and ending 04/30/2022.
4. Appointment of Dave Hachmeister to the Ethics Commission for a term beginning 06/20/2020 and ending 04/30/2022.
5. Appointment of Rev. Fred Baltz to the Ethics Commission for a term beginning 05/01/2019 and ending 04/30/2021 and 05/01/2021 ending 04/30/2023.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

1. Domestic Violence Awareness Month Proclamation

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,846,802.02 as follows:
 - i. \$1,532,024.47 (\$1,505,589.52 Regular Claims + Claims associated w/LIT's \$26,434.95)
 - ii. \$161,498.14 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$3,271.26 (COVID-19 Claims to be paid from Contingency Fund)
 - iv. \$150,008.15 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$22,783.61
 - Galena Area Emergency Medical Service – SSA #6 - \$73,141.61
 - Elizabeth Community Ambulance Service – SSA #7 - \$54,082.93
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,890.75.

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$80,300.00 as follows:
 - i. \$800.00 \$800.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-503 Dues
 - ii. \$6,500.00 \$6,500.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-601 Maintenance Supplies
 - iii. \$3,500.00 \$3,500.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-603 Operating Supplies
 - iv. \$1,500.00 \$1,500.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-605 Office Supplies
 - v. \$30,000.00 \$30,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-611 Automotive Fuel/Oil

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- vi. \$3,000.00 \$3,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-701
Maintenance Service
- vii. \$4,000.00 \$4,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-704
Telephone & Electronic Communication
- viii. \$2,000.00 \$2,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-705
Publishing
- ix. \$3,000.00 \$3,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-711
Utilities
- x. \$1,000.00 \$1,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-724
Rentals
- xi. \$25,000.00 \$25,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-810
Equipment