

AGENDA

JO DAVIESS COUNTY BOARD FY2025 BUDGET WORKSHOP

Thursday, October 3, 2024 @ 5:30 p.m.

Jo Daviess County Administrative Offices (Temporary Location)
Former Galena Primary School
219 Kelly Lane, Galena

Meeting is Accessible via Audio Call-in

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Citizens' Comments**
- 5. Unfinished Business**
- 6. New Business**
- 7. FY2025 Budget Workshop**
 - a) Summary Review of the FY2025 Jo Daviess County Budget process to date.
 - b) Review procedures for FY2025 County Board Budget Workshops.
 - c) Step 1: Review and possible action to increase the 2024 Payable 2025 Jo Daviess County Property Tax Levy Option #4 estimate from \$7,983,151.41 to \$8,021,508.28 (Recommended by the Finance, Tax & Budget Committee meeting of June 27, 2024).
 - d) Step 2: Review and possible action to approve the 2024 Payable 2025 Jo Daviess County Special Service Area Property Tax Levy amounts as follows: SSA #1 - \$310,944.04, SSA #6 - \$593.180.42, SSA #7 - \$432.949.16.
 - e) Step 3: Review and possible action to approve Round 2 General Fund Revenue Estimates of \$11,721,042.97.
 - f) Step 4: Review and approve Special Fund Budgets and move them forward to the comprehensive budget document.
 - i. Consideration and possible action to approve the following Special Fund Budgets and their fund descriptions and move them forward to the comprehensive budget document:
 - 005 – Public Health Emergency Preparedness Fund
 - 006 – County Motor Fuel Tax Fund
 - 007 – ETSB/911 Emergency Services Fund
 - 008 – County Federal Aid Matching Fund
 - 009 – Sheriff's Forfeiture Fund
 - 011 – County Aid to Bridges Fund
 - 014 – Mental Health Fund
 - 019 – Sheriff's DUI Fund
 - 020 – Animal Control Fund

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- 023 – Extension Education Fund
 - 027 – Tourism Promotion Fund, including minimum fund balance policy amount of \$442,000
 - 029 – Circuit Clerk Automation Fund
 - 030 – County Clerk Automation Fund
 - 031 – Circuit Clerk Operations & Administration Fund
 - 032 – Tourism Capital Development Fund
 - 033 – Probation Services Fund
 - 038 - Sheriff's Vehicle Fund
 - 039 – Court Document Storage Fund
 - 046 – Public Health Catastrophic Emergency Fund
 - 047 – Tax Sale Automation Fund
 - 049 – Election Equipment Fund
 - 051 – State's Attorney Drug Forfeiture Fund
 - 052 – Maintenance/Child Support Fund
 - 053 – Probation EMHD Fund
 - 055 – Public Health Capital Investment Fund
 - 058 – GIS Automation Fund, including minimum fund balance policy amount of \$59,373
 - 059 – Highway Capital Investment Fund
 - 064 – GIS Capital Equipment & Investment Fund
 - 065 – Treasurer Sale in Error Fund
 - 066 – Emergency Services Communications Fund
 - 069 – County Jail Medical Costs Fund
 - 070 – Coroner's Equipment & Operations Fund
 - 074 – State's Attorney Records Automation Fund
 - 075 – ETSB Capital Equipment & Investment Fund
 - 077 – Circuit Clerk Electronic Citation Fund
 - 078 – Law Library Fund
 - 079 – Juvenile Justice Fund
 - 080 – County Pet Population Fund
 - 082 – State's Attorney Drug Addiction Fund
 - 083 – Veterans Assistance Program Fund
 - 084 – Public Defender Records Automation Fund
 - 086 – American Rescue Plan Fund
 - 087 – Transportation Safety Highway Hire Back Fund
 - 089 – Courthouse Bond Payment Fund
 - 090 – Illinois Supreme Court Public Defender Fund
 - 091 – Stipend Clearing Fund
 - 104 – Work Release Fund
 - 106 – Marriage Fund
 - 112 – Inmate Commissary Fund
 - 113 – Sheriff's Kids First Fund
 - 115 – Probation Conference Fund
- ii. Consideration and possible action to approve mandatory/necessary expense adjustments to the following special fund budgets, their fund descriptions, and any minimum fund balance policy amounts:
- 002 – County Highway Fund, recurring increase of \$600 for family HSA employer contribution, including minimum fund balance policy amount of \$987,562.

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- 003 – Public Health Fund, recurring increase of \$1,200 for family HSA employer contribution, including minimum fund balance policy amount of \$426,637.
 - 028 – Recorder Automation Fund, increase of \$50,000 to pay for book racks outside of Courthouse Renovation budget.
 - 043 – Special Service Area #1 Fund, decrease of \$243.70 for 2024 Property Tax Levy (payable 2025) adjustment.
 - 071 – Jo Daviess County Transit Fund, recurring increase of \$400 for family HSA employer contribution.
 - 076 – Special Service Area #6 Fund, decrease of \$1,284.54 for 2024 Property Tax Levy (payable 2025) adjustment.
 - 085 – Special Service Area #7 Fund, decrease of \$672.72 for 2024 Property Tax Levy (payable 2025) adjustment.
- iii. The following Special Fund budgets have not yet been finalized, they will be discussed and/or held over for action to a future Budget Workshop meeting on 10/10/2024 or 10/15/2024:
- 012 – Social Security Fund
 - 013 – Illinois Municipal Retirement Fund
 - 016 – Contingency Fund
 - 017 – Insurance Fund
 - 018 – Economic Development Investment Fund
 - 042 – General Capital Investment Fund
 - 048 – General Capital Equipment Replacement Fund
 - 072 – All Hazard Mitigation Fund
 - 088 – Courthouse Renovation Fund
- iv. Discussion and possible action to approve any new mandatory/necessary expense requests to increase/decrease FY2025 General Fund Budgets and/or Special Fund Budgets.
- v. Review only any new Unfunded Requests and possible action to move them forward to the FY2025 Unfunded Request list.
- vi. Review **only** Unfunded Activities Requests.
- vii. Other budget considerations

8. Citizens' Comments

9. Adjourn

Budget Workshop on Thursday, October 10, 2024 at 5:30 pm

Budget Workshop on Wednesday, October 15, 2024 at 5:30 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://us06web.zoom.us/j/82083505168?pwd=IWhcgCnRkjjMpkx6vmVyNbXIGbUxCS.1>

Call in number: 1 (312)626-6799 US

1 (309) 205-3325 (US Cellular users)

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1 (507) 473-4847 US

Meeting ID: 820 8350 5168

Password: 622793

Call-in information is also available on the JDC website at www.jodaviesscountyl.gov