

**JO DAVIESS COUNTY BOARD
BUDGET WORKSHOP
OCTOBER 3, 2024**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 5:30 p.m. on Thursday, October 3, 2024 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Present: 11. Present electronically –Daisha Boehm. Present electronically: 1. Absent – John Creighton, Robert Heuerman, Darcy Wild, and Don Zillig Absent: 4. Vacant: 1.

AGENDA ITEM I - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM III – NEW BUSINESS

AGENDA ITEM IV - FY2025 BUDGET WORKSHOP

County Clerk and Recorder and acting County Administrator Angela Kaiser presented a summary review of the FY2025 budget process to date and reviewed procedures for the County Board budget workshops.

A motion to approve an increase to the 2024 Payable 2025 Jo Daviess County Property Tax Levy Option #4 estimate from \$7,983,151.41 to \$8,021,508.28 was made by LaDon Trost and seconded by John Schultz.

The motion carried by voice vote.

A motion to approve the 2024 Payable 2025 Jo Daviess County Special Service Area Property Tax Levy amounts as follows: SSA #1 - \$310,944.04, SSA #6 - \$593.180.42, SSA #7 - \$432.949.16 was made by LaDon Trost and seconded by John Schultz.

The motion carried by voice vote.

John Creighton joined the meeting electronically at this time.

A motion to approve the Round 2 General Fund revenue estimate of \$11,721,042.97 was made by LaDon Trost and seconded by Dianne Allendorf.

The motion carried by voice vote.

A motion to approve the following Special Fund Budgets and their fund descriptions and move them forward to the FY2025 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Schultz:

- 005 – Public Health Emergency Preparedness Fund
- 006 – County Motor Fuel Tax Fund
- 007 – ETSB/911 Emergency Services Fund
- 008 – County Federal Aid Matching Fund
- 009 – Sheriff's Forfeiture Fund
- 011 – County Aid to Bridges Fund
- 014 – Mental Health Fund
- 019 – Sheriff's DUI Fund

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- 020 – Animal Control Fund
- 023 – Extension Education Fund
- 027 – Tourism Promotion Fund, including minimum fund balance policy amount of \$442,000
- 029 – Circuit Clerk Automation Fund
- 030 – County Clerk Automation Fund
- 031 – Circuit Clerk Operations & Administration Fund
- 032 – Tourism Capital Development Fund
- 033 – Probation Services Fund
- 038 – Sheriff's Vehicle Fund
- 039 – Court Document Storage Fund
- 046 – Public Health Catastrophic Emergency Fund
- 047 – Tax Sale Automation Fund
- 049 – Election Equipment Fund
- 051 – State's Attorney Drug Forfeiture Fund
- 052 – Maintenance/Child Support Fund
- 053 – Probation EMHD Fund
- 055 – Public Health Capital Investment Fund
- 058 – GIS Automation Fund, including minimum fund balance policy amount of \$59,373
- 059 – Highway Capital Investment Fund
- 064 – GIS Capital Equipment & Investment Fund
- 065 – Treasurer Sale in Error Fund
- 066 – Emergency Services Communications Fund
- 069 – County Jail Medical Costs Fund
- 070 – Coroner's Equipment & Operations Fund
- 074 – State's Attorney Records Automation Fund
- 075 – ETSB Capital Equipment & Investment Fund
- 077 – Circuit Clerk Electronic Citation Fund
- 078 – Law Library Fund
- 079 – Juvenile Justice Fund
- 080 – County Pet Population Fund
- 082 – State's Attorney Drug Addiction Fund
- 083 – Veterans Assistance Program Fund
- 084 – Public Defender Records Automation Fund
- 086 – American Rescue Plan Fund
- 087 – Transportation Safety Highway Hire Back Fund
- 089 – Courthouse Bond Payment Fund
- 090 – Illinois Supreme Court Public Defender Fund
- 091 – Stipend Clearing Fund
- 104 – Work Release Fund
- 106 – Marriage Fund
- 112 – Inmate Commissary Fund
- 113 – Sheriff's Kids First Fund
- 115 – Probation Conference Fund

The motion carried by voice vote.

A motion to approve mandatory/necessary expense adjustments to the following special fund budgets, their fund descriptions, any minimum fund balance policy amounts, and move them forward to the FY2025 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Schultz:

- 002 – County Highway Fund, recurring increase of \$600 for family HSA employer contribution, including minimum fund balance policy amount of \$987,562.

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- 003 – Public Health Fund, recurring increase of \$1,200 for family HSA employer contribution, including minimum fund balance policy amount of \$426,637.
- 028 – Recorder Automation Fund, non-recurring, increase of \$50,000 to pay for book racks outside of Courthouse Renovation budget.
- 043 – Special Service Area #1 Fund, decrease of \$243.70 for 2024 Property Tax Levy (payable 2025) adjustment.
- 071 – Jo Daviess County Transit Fund, recurring increase of \$400 for family HSA employer contribution.
- 076 – Special Service Area #6 Fund, decrease of \$1,284.54 for 2024 Property Tax Levy (payable 2025) adjustment.
- 085 – Special Service Area #7 Fund, decrease of \$672.72 for 2024 Property Tax Levy (payable 2025) adjustment.

The motion carried by voice vote.

The following Special Fund budgets have not yet been finalized, they will be discussed and/or held over for action to a future Budget Workshop meeting on 10.10.2024 or 10.15.2024:

- 012 – Social Security Fund
- 013 – Illinois Municipal Retirement Fund
- 016 – Contingency Fund
- 017 – Insurance Fund
- 018 – Economic Development Investment Fund
- 042 – General Capital Investment Fund
- 048 – General Capital Equipment Replacement Fund
- 072 – All Hazard Mitigation Fund
- 088 – Courthouse Renovation Fund

There were no new mandatory/necessary expense requests to increase or decrease FY2025 General Fund Budgets and/or Special Fund Budgets at this time.

There were no new Unfunded Requests to move forward to the FY2025 Unfunded Request list at this time.

The list of unfunded activities requests were reviewed and discussed.

AGENDA ITEM V – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VI - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by Joseph Heitkamp.

The motion carried by voice vote.

Chairperson Trost adjourned the budget workshop meeting at 6:16 p.m. until 5:30 p.m. Thursday, October 10, 2024 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.



Angela Kaiser, County Clerk