

**JO DAVIESS COUNTY BOARD
BUDGET WORKSHOP
OCTOBER 5, 2023**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 5:30 p.m. on Thursday, October 5, 2023 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, John Lang, Steve McIntyre, John Schultz, LaDon Trost, and Don Zillig. Present: 11. Absent – John Creighton, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, and Darcy Wild. Absent: 6.

AGENDA ITEM I - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM III – NEW BUSINESS

AGENDA ITEM IV - FY2024 BUDGET WORKSHOP

County Administrator Scott Toot presented a summary review of the FY2024 budget process to date.

A Finance committee motion to approve Property Tax Option #3 as modified and presented, and to move these 2023 (payable 2024) Jo Daviess County property tax levy amounts forward to the comprehensive budget document was seconded by John Schultz:

- \$3,568,153.32– General Fund
- \$1,203,689.22 – County Highway
- \$370,559.19 – Federal Aid Matching
- \$371,598.87 – County Bridge
- \$347,686.23 – Public Health
- \$355,743.75– Mental Health
- \$484,651.55 – IMRF
- \$454,926.30 – Social Security
- \$82,914.46 – Extension Education
- \$442,383.73 – Insurance

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, John Lang, Steve McIntyre, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent: 6.

A motion to approve the Round 2 General Fund (001) revenue estimates as modified to accommodate the change in the property tax levy was made by Diane Gallagher and seconded by John Grizzoffi.

The motion carried by voice vote.

A motion to approve the following General Fund (001) expense budgets as modified, the corresponding targets, and to forward them on to the FY2024 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Lang:

- Courthouse 40101

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- County Administrator 40103
- County Treasurer 40104
- County Clerk & Recorder 40106
- Chief County Assessment Officer 40108
- Information & Communications 40110
- Grant Administrator 40113
- Safety Building 41122
- Emergency Services 41125
- Merit Commission 41126
- Probation 42132
- Circuit Clerk 42133
- State's Attorney 42134
- Economic Development & Planning 45162
- Planning & Development 45163

The motion carried by voice vote.

The following General Fund (001) expense budgets will be held over to the October 12, 2023 Budget Workshop meeting:

- County Board 40102
- Tax Extension 40105
- Elections 40107
- Board of Review 40109
- Miscellaneous 40112
- Sheriff 41121
- Communications 41123
- Court Security 41124
- County Coroner 41127
- Courts 42131
- Social & Environmental 44157
- Regional Superintendent of Schools 44159

A motion to approve the following Special Fund budgets as modified, their fund descriptions with minimum fund balance policy amounts, and to forward them on to the FY2024 Jo Daviess County comprehensive budget document was made by John Grizzoffi and seconded by John Schultz:

- County Highway (002) - FY2024 minimum fiscal year-end fund balance policy of \$994,839.00
- 708 Mental Health (014)
- Special Service Area #1 (043)
- GIS Automation (058) - FY2024 minimum fiscal year-end fund balance policy of \$73,274.00
- JDC Transit (071)
- Special Service Area #6 (076)
- Special Service Area #7 (085)

The motion carried by voice vote.

The following special fund budgets will be held over to the October 12, 2023 Budget Workshop meeting:

- Public Health (003)
- Public Health Emergency Preparedness (005)
- Motor Fuel Tax (006)
- 911 Fund (007)

- Federal Aid Matching (008)
- Sheriff's Forfeiture (009)
- Township Bridge (010)
- County Aid to Bridges (011)
- Social Security (012)
- IMRF (013)
- Contingency (016)
- Insurance (017)
- Economic Development Investment (018)
- JDC Sheriff DUI (019)
- Animal Control (020)
- Township Motor Fuel (021)
- Extension Education (023)
- Tourism Promotion (027)
- Recorder Automation (028)
- Circuit Clerk Automation (029)
- County Clerk Automation (030)
- Circuit Clerk Operations & Administration (031)
- Tourism Capital Development (032)
- Probation Services (033)
- Sheriff Vehicle (038)
- Court Document Storage (039)
- General Capital Investment (042)
- Public Health Catastrophic Emergency (046)
- Tax Sale Automation (047)
- General Capital Equipment Replacement (048)
- Election Equipment (049)
- State's Attorney Drug Forfeiture (051)
- Maintenance & Child Support (052)
- Probation EMHD (053)
- Public Health Capital Investment (055)
- Highway Capital Investment (059)
- GIS Capital Equipment & Investment (064)
- Sale in Error (065)
- JDC Emergency Communications (066)
- County Jail Medical Cost (069)
- Coroner's Equipment & Operations (070)
- JDC Hazard Mitigation (072)
- State's Attorney Records Automation (074)
- ETSB Capital Equipment & Investment (075)
- E-Citation (077)
- Law Library (078)
- Juvenile Justice (079)
- County Pet Population (080)
- Drug Addiction (082)
- Veterans Assistance Program (083)
- Public Defender Records Automation (084)
- American Rescue Plan (086)
- Transportation Safety Highway Hire-Back (087)

- Courthouse Renovation (088)
- Courthouse Bond Payment (089)
- Work Release (104)
- Marriage (106)
- County Clerk Delinquent Tax Redemption (107)
- Inmate Commissary (112)
- Sheriff Kids First (113)
- Probation Conference (115)

A motion to approve the following necessary expense requests to increase the General Fund (001) County Treasurer 40104 and County Clerk & Recorder 40106 budgets and target amounts for the purchase and annual support of the miPayOnline software was made by Steve McIntyre and seconded by John Schultz:

- A recurring expense increase of \$2,275.00 to be split evenly between General Fund budgets County Clerk-Professional Service 001-40106-702 and Treasurer-Professional Service 001-40104-702 for annual support and maintenance fees.
- A non-recurring expense increase of \$13,300.00 to be split evenly between General Fund budgets County Clerk-Professional Service 001-40106-702 and Treasurer-Professional Service 001-40104-702 for license fees, setup, and training.

The motion carried by voice vote.

The list of unfunded activities requests were reviewed and discussed.

A motion to approve a modification to Request #4 on the list of unfunded requests, changing the funding source from the General Fund (001) to the Courthouse Renovation Fund (088) was made by Steve McIntyre and seconded by John Grizzoffi.

The motion carried by voice vote.

A motion to approve a modification to Request #6 on the list of unfunded requests, lowering the Planning & Development office's non-recurring General Fund (001) expense request of \$2,250.00 for the purchase of laptop computers to \$1,125.00 was made by John Lang and seconded by John Grizzoffi.

The motion carried by voice vote.

AGENDA ITEM V – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VI - ADJOURNMENT

A motion to adjourn was made by Dianne Allendorf and seconded by Don Zillig.

The motion carried by voice vote.

Chairperson Trost adjourned the budget workshop meeting at 6:22 p.m. until 5:30 p.m. Tuesday, October 10, 2023 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.



Angela Kaiser, County Clerk