

REVISED AGENDA

JO DAVIESS COUNTY BOARD MEETING

Tuesday, October 8, 2024 at 7:00 p.m.

Jo Daviess County Administrative Offices (Temporary Location)
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036

Call to Order

Roll Call

Pledge of Allegiance

Invocation & Thought for the Day

1) Consent Agenda

A. Minutes Approval

PG. 6 1. County Board meeting minutes from the September 10, 2024 County Board Meeting

B. Appointments/Resignations

1. Appointment of Lynn Gallagher, LaDon Trost, John Schultz, Dianne Allendorf, Steve Endress, Kevin Stewart, Sandra Schleicher, Tracy Bauer and Stephanie Cocagne to the Ad-Hoc Mental Health Committee, with Lynn Gallagher to serve as Chairperson and LaDon Trost to serve as Vice-Chairperson
2. Appointment of Daisha Boehm to the Law & Courts Committee
3. Appointment of John McCool to JDC Housing Authority for five year term starting June 15, 2024 through June 14, 2029.
4. Appointment of Michael Dittmar as Vice-Chairperson of Social & Environmental Committee
5. Appointment of Nate Furlong to the Ad-Hoc Health Insurance Committee
6. Appointment of Michael Holt to the Labor Negotiating Committee

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

PG. 11 1. Domestic Violence Awareness Month, October 2024, Proclamation

E. Reports/Correspondence

PG. 21 1. Decennial Report Listing as of October 3, 2024

PG. 22 2. Thank-You letter from Galena School District #120

F. Claims

(Supplemental Packet) 1. Claims approval in the amount of **\$2,946,069.94** as follows:

- i. **\$1,687,686.54** (Regular Claims)
- ii. **\$566,853.20** (Claims associated w/ IFT's)
- iii. **\$150,783.97** (GGMI Hotel/Motel Tax Reimbursement)
- iv. **\$193,838.00** (Emergency Purchase) **Pay App #5 - Conlon shorted Epic Construction, Inc., the amount due on the August 21, 2024 monthly invoice. Revised on September 17, 2024.**
- v. **\$234,287.34** (Special Service Commissions)
 - **\$53,866.98** (SSA #1 – Warren Area Ambulance Service, Inc.)
 - **\$108,437.54** (SSA #6 – Galena Area Emergency Medical Service)
 - **\$71,982.82** (SSA #7 – Elizabeth Community Ambulance Service)

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G. Line Item Transfers

1. FY2024 Line Item Transfers Over \$500.00

- i. **\$5,000.00 from 002-43141-901 County Highway Fund-Contingency to 002-43141-702 Professional Services**
- ii. **\$103,075.13 from 088-46182-805 Courthouse Renovation-Buildings to 088-46182-702 Professional Services**
- iii. **\$10,000.00 from 001-41121-603 Sheriff-Operating Supplies to 001-41121-701 Maintenance Service**

End of Consent Agenda

2) Citizens' Comments

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

3) Unfinished Business

A. Courthouse Renovation Update

4) New Business & Committee Reports

PG. 25 A. Accolades regarding Supervisor of Assessments Office

B. Discussion and possible action to appoint Jacob Ambrosia to the vacant seat for County Board District #15 - Berreman, Derinda, Pleasant Valley, Woodbine, & part Thompson for the remainder of a two year term ending November 30, 2024

PG. 26 C. Presentation by Carrie Folken, Executive Director with Business Employment Skills Team, Inc. (BEST, Inc.)

D. Executive

PG. 28 1. Discussion and possible action to approve the 2025 Jo Daviess County Holiday Schedule *(Recommendation of the Executive Committee meeting held on September 26, 2024)*

PG. 31 2. Discussion and possible action regarding a Resolution to participate in the service program of the Office of the State's Attorney Appellate Prosecutor for Fiscal Year 2025 in the amount of \$10,000 *(Recommendation of the Executive Committee meeting held on September 26, 2024)*

PG. 35 3. Discussion and possible action to approve a Planning & Development Part-Time Code Enforcement Officer position and job description, a Grade 9 placement on the Non-Represented Employee Classification/ Compensation Plan policy with a budgeted 999 annual hours *(Recommended by the Personnel Review Committee meeting of September 12, 2024 and the Executive Committee meeting held on September 26, 2024)*

PG. 38 4. Discussion and possible action on removing Transit positions and job descriptions from the Non-Represented Employee Classification/Compensation Plan policy *(Recommended by the Personnel Review Committee meeting of September 12, 2024 and the Executive Committee meeting held on September 26, 2024)*

E. Information & Communications Technology

F. Finance, Tax, & Budgets

1. The fund balance for the Contingency Fund (016) on August 31, 2024 is \$772,528.60

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- PG. 54** 2. Discussion and possible action to approve a contract with 3E Partners to provide voluntary employee Accident insurance coverage, Critical Illness insurance coverage, and Hospitalization insurance coverage for FY2025 (*Recommendation of the Ad-Hoc Health Insurance Committee meeting held on September 19, 2024 and Finance Committee meeting held on September 26, 2024*)
- PG. 67** 3. Discussion and possible action to approve a renewal contract with United Health Care to provide voluntary employee Dental insurance coverage for FY2025 (*Recommendation of the Ad-Hoc Health Insurance Committee meeting held on September 19, 2024 and Finance Committee meeting held on September 24, 2024*)
- PG. 71** 4. Discussion and possible action to approve the renewal of the P2023-7 Alternate Insurance Assistance Program policy for FY2025 (*Recommendation of the Ad-Hoc Health Insurance Committee meeting held on September 19, 2024 and Finance Committee meeting held on September 24, 2024*)
- PG. 75** 5. Discussion and possible action to approve the renewal of FY2025 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT), total annual premium \$513,059 (*Not a recommendation of the Finance, Tax and Budget Committee*)

G. Public Works

- PG. 114** 1. Discussion and possible action on an Ordinance lowering the speed limit to 35 miles per hour on Cole Street from the Warren, Illinois city limits, to the Wisconsin state line (*Recommendation of the Public Works Committee meeting held on September 23, 2024*)
2. Discussion and possible action on awarding a bid for a bridge repair project on Chelsea Road in Rush Township to Vincent Earth Moving at a price of \$71,206.83, to be paid from line item 011-43145-890 (*Recommendation of the Public Works Committee meeting held on September 23, 2024*)
3. Discussion and possible action on approval of a purchase of a new International truck from Thompson Truck of Dubuque, Iowa, at a price of \$125,000, to be paid from line item 059-46174-820 in FY2025 (*Recommendation of the Public Works Committee meeting held on September 23, 2024*)
- PG. 116** 4. Discussion and possible action on a Resolution allowing for the Anticipation of \$250,000 in Township Bridge Fund (010) to be paid from the County Federal Aid Matching Fund (008) (*Recommendation of the Public Works Committee meeting held on September 23, 2024*)

H. Law Enforcement & Courts

I. Social & Environmental

1. Presentation by Nicole Hermesen, Jo Daviess County Transit Director/PCOM
- PG. 117** 2. Discussion and possible action to approve a contract between Jo Daviess County Transit and Prairie Ridge of Galena for \$4.00 per passenger per ride outside of Jo Daviess County and \$2.00 per passenger per ride inside of Jo Daviess County (*Recommendation of the Social & Environmental Committee meeting held on September 19, 2024*)

J. Planning Commission/Building Code Board of Appeals

K. Development & Planning

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PG. 123 1. Discussion and possible action on a Resolution to Establish a Jo Daviess County Small Business Development Grant Program (*Recommendation of the Development & Planning meeting held on September 24, 2024*)

PG. 127 2. Discussion and possible action to approve a revised position description for the Planning & Development Administrative Assistant (*Recommended by the Personnel Review Committee meeting held on September 12, 2024 and the Development & Planning Committee meeting held on September 24, 2024*)

L. Legislative

PG. 130 1. Discussion and possible action on a letter requesting support to Senator Andrew Chesney regarding SB1746 Jo Daviess County-Hotel Income and SB2141 ATV/OHV Fees and Regulation and the reversal of Title IX requirements (*Recommendation of the Legislative Committee meeting held on September 12, 2024*)

5) Other Committees & Boards

6) Closed Session

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of Discussion: County Administrator Search

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

7) Possible Action as a Result of Closed Session

8) Board Member Concerns

9) Citizens' Comments

10) Adjourn to Tuesday, November 12, 2024 at 7:00 p.m.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in Number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 986 3632 5254
Password: 229369

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Call-in information is also available on the JDC website at www.jodaviesscountyl.gov