

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
OCTOBER 8, 2024**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, October 8, 2024 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, and Don Zillig. Present: 14. Present electronically – Darcy Wild. Present electronically: 1. Absent – Daisha Boehm. Absent: 1. Vacant: 1.

State’s Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Grizzoffi and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Daisha Boehm. Absent: 1. Vacant: 1.

AGENDA ITEM II - CITIZENS’ COMMENTS

Randy Reed, Apple River Township spoke on the topic of UTV’s and the profit it could potentially generate.

AGENDA ITEM III – UNFINISHED BUSINESS

County Engineer Stephen Keeffer and County Clerk Angela Kaiser updated the board on the Courthouse Renovation project.

Daisha Boehm entered the meeting electronically at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

County Clerk Angela Kaiser read a citizen’s accolade for the Supervisor of Assessments office.

A motion to appoint Jacob Ambrosia to the vacant seat for County Board District #15 - Berreman, Derinda, Pleasant Valley, Woodbine, & part Thompson for the remainder of a two year term ending November 30, 2024 was made by Dianne Allendorf and seconded by Michael Dittmar.

The motion carried by voice vote.

County Clerk Angela Kaiser administered the oath of office to the newly appointed member of the County Board Jacob Ambrosia and he was seated.

Carrie Folken, Executive Director with Business Employment Skills Team, Inc. (BEST, Inc.) spoke about the company and provided information on how they have helped individuals and businesses in the County.

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EXECUTIVE:

A committee motion to approve the 2025 Jo Daviess County Holiday Schedule as amended was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve a Resolution to participate in the service program of the Office of the State's Attorney Appellate Prosecutor for Fiscal Year 2025 in the amount of \$10,000.00 was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve a Planning & Development Part-Time Code Enforcement Officer position and job description, a Grade 9 placement on the Non-Represented Employee Classification/Compensation Plan policy with a budgeted 999 annual hours was seconded by John Lang.

The motion carried by voice vote with one nay vote from Michael Dittmar.

A committee motion to approve removing Transit positions and job descriptions from the Non-Represented Employee Classification/Compensation Plan policy was seconded by John Lang.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on August 31, 2024 was \$772,528.60.

A committee motion to approve a contract with 3E Partners to provide voluntary employee benefit options for accident insurance, critical illness insurance, and hospitalization insurance for FY2025 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve a renewal contract with United Health Care to provide voluntary employee dental insurance benefits for FY2025 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the renewal of the Alternate Insurance Assistance Program policy for FY2025 was seconded by John Schultz.

The motion carried by voice vote.

A motion to approve the renewal of FY2025 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT); total annual premium \$513,059 was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

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PUBLIC WORKS:

A committee motion to approve an Ordinance lowering the speed limit to 35 miles per hour on Cole Street from the Warren, Illinois city limits to the Wisconsin state line was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve a bid from Vincent Earthmoving for a bridge repair project on Chelsea Road in Rush Township at a price of \$71,206.83 to be paid from line item 011-43145-890 was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to approve the purchase of a new International truck from Thompson Truck of Dubuque, Iowa at a price of \$125,000.00 to be paid from line item 059-46174-820 in FY2025 was made by John Creighton.

The motion carried by voice vote.

A committee motion to approve a Resolution allowing for the Anticipation of \$250,000.00 in Township Bridge Funds to be paid from the County Federal Aid Matching Fund (008) was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

Nicole Hermesen, Jo Daviess County Transit Director and PCOM gave a presentation to the board regarding Jo Daviess County Transit funding.

Don Zillig left the meeting at this time.

A committee motion to approve a contract between Jo Daviess County Transit and Prairie Ridge of Galena for \$4.00 per passenger, per ride outside of Jo Daviess County and \$2.00 per passenger, per ride inside of Jo Daviess County was seconded by Michael Dittmar.

The motion carried by voice vote with one abstention from Dianne Allendorf.

Don Zillig returned to the meeting at this time.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

A committee motion to approve a Resolution to Establish a Jo Daviess County Small Business Development Grant Program was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve a revised position description for the Planning & Development Administrative Assistant was seconded by Diane Gallagher.

The motion carried by voice vote.

LEGISLATIVE:

A committee motion to approve a letter requesting support to Senator Andrew Chesney regarding SB1746 Jo Daviess County-Hotel Income and SB2141 ATV/OHV Fees and Regulation and the reversal of Title IX requirements was seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, John Creighton, Steve Endress, Diane Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays – Daisha Boehm, Michael Dittmar, Lynn Gallagher. Nays: 3. Abstain – Jacob Ambrosia. Abstentions: 1.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

There were no reports by other committees or boards at this time.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:29 p.m. was made by Dianne Allendorf and seconded by John Lang to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of Discussion: County Administrator Search

The motion carried by voice vote.

The board reconvened at 8:47 p.m. following a motion by Joseph Heitkamp and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A motion to approve a contract of employment between Jo Daviess County and Angela K. Kaiser for the position of County Administrator was made by John Schultz and seconded by Michael Dittmar.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

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AGENDA ITEM IX – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:59 p.m. until 7:00 p.m. Tuesday, November 12, 2024 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in cursive script, reading "Angela Kaiser".

Angela Kaiser, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
OCTOBER 8, 2024**

A. MINUTES APPROVAL

1. County Board meeting minutes from the September 10, 2024 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Lynn Gallagher, LaDon Trost, John Schultz, Dianne Allendorf, Steve Endress, Kevin Stewart, Sandra Schleicher, Tracy Bauer and Stephanie Cocagne to the Ad-Hoc Mental Health Committee, with Lynn Gallagher to serve as Chairperson and LaDon Trost to serve as Vice-Chairperson
2. Appointment of Daisha Boehm to the Law & Courts Committee
3. Appointment of John McCool to JDC Housing Authority for five year term starting June 15, 2024 through June 14, 2029.
4. Appointment of Michael Dittmar as Vice-Chairperson of Social & Environmental Committee
5. Appointment of Nate Furlong to the Ad-Hoc Health Insurance Committee
6. Appointment of Michael Holt to the Labor Negotiating Committee

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

1. Domestic Violence Awareness Month, October 2024, Proclamation

E. REPORTS & CORRESPONDENCE

1. Decennial Report listing of October 3, 2024
2. Thank you letter from Galena School District #120

F. CLAIMS

1. Claims approval in the amount of \$2,946,069.94 as follows:
 - i. \$1,687,686.54 (Regular Claims)
 - ii. \$566,853.20 (Claims associated w/ IFT's)
 - iii. \$150,783.97 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$193,838.00 (Emergency Purchase) Epic Construction, Inc
 - v. \$234,287.34 (Special Service Commissions)
 - \$53,866.98 (SSA #1 – Warren Area Ambulance Service, Inc.)
 - \$108,437.54 (SSA #6 – Galena Area Emergency Medical Service)
 - \$71,982.82 (SSA #7 – Elizabeth Community Ambulance Service)

G. LINE ITEM TRANSFERS

1. FY2024 Line Item Transfers Over \$500.00
 - i. \$5,000.00 from 002-43141-901 County Highway Fund-Contingency to 002-43141-702 Professional Services
 - ii. \$103,075.13 from 088-46182-805 Courthouse Renovation-Buildings to 088-46182-702 Professional Services
 - iii. \$10,000.00 from 001-41121-603 Sheriff-Operating Supplies to 001-41121-701 Maintenance Service